



Chelveston-cum-Caldecott Parish Council

Northamptonshire



Risk Assessment: Parish Emergency Response

Ver: 1.0 (23rd February 2013)

1. Activity being undertaken

Parish Emergency Response / Community Self-Help activities, pre-arrival of the Emergency Services / County Emergency Response, in response to incidents / emergencies within the parish. Includes Councillors, staff and volunteers.

2. Assessor

Mark Hunter, Clerk to the Parish Council.

3. Notes to participants

The Parish Council has conducted the Risk Assessment (below) and introduced control measures to mitigate the indentified risks. However, no activity is completely without risk and all participants are reminded they have a responsibility for their own wellbeing and not to place themselves, or others, in harm's way by taking unnecessary risks.

4. Severity and Probability ratings and risk matrix

Rating	Severity	Probability
Low	Injury to person(s) which requires First Aid	Unlikely, but possible
Medium	Injury to person(s) which requires medical assistance (greater than First Aid).	May occur
High	Death or serious injury to person(s)	Highly likely to occur

Matrix	Low	Medium	High
Low	Low	Low	Medium
Medium	Low	Medium	High
High	Medium	High	High

Activities assessed by the matrix as **High** risk must not take place until further mitigations or control measures have been put in place to reduce the risk.

Activities assessed as **Medium** should be undertaken with care.

Remember that just because an activity is assessed as **Low** does not mean that it is risk-free!

5. Assessment

Hazard	Mitigation	Severity	Probability	Risk
1. Weather Issues e.g. extremes of weather can cause injuries such as windblown debris, settling snow may hide dangers, etc.	Participants to wear sensible outdoor clothing, including footwear, appropriate to the conditions. Participants to be provided with High Visibility Vests during low light / night time activities and at any time when working on or adjacent to a highway.	Medium	Low	Low
2. Manual Handling e.g. Back injury from people attempting to move heavy objects such as branches.	Participants to assess the load before handling and consider use of mechanical aids. Participants should either have	Medium	Low	Low



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	<p>undertaken a manual handling course or be working under the direction of someone who has.</p> <p>Participants should wear appropriate clothing including industrial or gardening gloves, trousers and sturdy footwear to protect hands, legs and feet.</p> <p>Minimise repetitive bending wherever possible and take regular breaks.</p>			
<p>3. Mechanical Handling</p> <p>e.g. Injury from machinery.</p>	<p>Only trained, competent operators (with appropriate certification if required) should operate handling machinery (e.g. farm telehandlers, mechanical shovels).</p> <p>Operators should exercise caution and use banksman / lookout(s) to keep bystanders / other participants clear.</p>	Medium	Low	Low
<p>4. Slips Trips and Falls</p> <p>e.g. Sprained Ankle from tripping over rough / wet / icy terrain</p>	<p>Participants to wear strong, sensible footwear (boots, Wellingtons) with adequate grip – no open-toe footwear allowed.</p>	Low	Low	Low
<p>5. Power Tools</p> <p>e.g. injury from chainsaws, generators.</p>	<p>Only trained, competent operators (with appropriate certification if required) should operate power tools (e.g. generators, pumps, chainsaws) and with appropriate Personal Protective Equipment (e.g. safety trousers / visor for chainsaw operators).</p> <p>Operators should exercise caution and use lookout(s) to keep bystanders / other participants clear.</p>	Medium	Medium	Medium
<p>6. Traffic (Vehicle movements)</p> <p>e.g. Fatality or major injury caused by moving vehicle</p>	<p>Only trained, competent operators (with appropriate licence if required) should operate vehicles (e.g. tractors, 4x4's) and exercise extra caution when moving.</p> <p>Participants to be provided with High Visibility Vests during low light / night time activities and at any time when working on or adjacent to a highway.</p>	Low	Medium	Low
<p>7. Young Persons and lack of awareness</p> <p>e.g. A young person taking unnecessary risks resulting in injury</p>	<p>Age plays a big part in the ability to recognise and avoid risk.</p> <p>Accordingly, no persons under 18 may take part in Parish Council lead emergency activities.</p>	Medium	Low	Low



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<p>8. Floods, e.g. water current, hidden dangers under flood water, contamination.</p>	<p>Participants to wear sensible outdoor clothing, including footwear, appropriate to the conditions (e.g. wellingtons, waders).</p> <p>No participant should enter flood waters greater than ankle deep, unless using safety line and wearing buoyancy aid.</p> <p>Participants to wash hands and forearms before eating, drinking, smoking or going to the toilet to avoid waterborne contamination being ingested / inhaled / absorbed.</p>	<p>Medium</p>	<p>Low</p>	<p>Low</p>
<p>9. Power cables e.g. Fatality or major injury caused by electricity.</p>	<p>No participant should attempt to work on or near damaged power lines.</p> <p>The area is to be cordoned off until the Emergency Services / Power company attend.</p>	<p>High</p>	<p>Low</p>	<p>Medium</p>
<p>10. Fires e.g. Fatality or major injury caused by fire or heat.</p>	<p>No participant should attempt to tackle any fire where flames are present.</p> <p>The area is to be cordoned off until the Emergency Services attend.</p>	<p>High</p>	<p>Low</p>	<p>Medium</p>

Signed (Clerk) 11th March 2013.