



**Minutes of an ordinary meeting of the Parish Council**

**13<sup>th</sup> January 2020**

**Meeting Number 2001**

**Present: -** Councillors: Cllr R.G.Daniells (Chair)  
Cllr A.K.Seaman (Vice -Chair)  
Cllr J.Harwood  
Cllr P.A.Mommersteeg  
Cllr C.C.Parsons  
Cllr J.Pentelow

Clerk: Mr. M.H.Hunter

Public and Guests: Cllr H.Pentland (ENC)  
Cllr P.Tomas (ENC)  
and 5 members of the public.

**1 To receive Apologies for Absence.**

Cllr Daniells welcomed Cllr Peter Tomas (ENC) to the meeting as our new district Ward Cllr.  
Cllr Hill had sent her apologies (work commitment). The meeting agreed to accept the apology.

**2 To receive Declarations of Interest and requests for Dispensation Grants.**

None.

**3 To allow members of the public to speak on any agenda item.**

Several members of the public indicated they would like to speak on item 8.1 later in the meeting.

**4 To approve the Minutes of the Previous Meeting.**

The minutes of the meeting of the Parish Council 1911 – 9<sup>th</sup> December 2019 had been circulated.

**The meeting resolved to** approve the minutes of meeting 1911 with no amendments.

**Proposed: Cllr Seaman      Seconded: Cllr Harwood      Decision: Unanimous**

**5 To receive reports from the District and County Councillors.**

Cllr Pentland (ENC) advised that ENC activities had been quiet over the Christmas/ / New Year break, but the Planning Management Committee had met and, locally, *Eastview*, Raunds Road had been consented subject to re-consultation.

**6 To be notified of any Executive Actions since the last meeting.**

The Clerk advised he had consulted the Cllrs after the December meeting to pay an invoice before the Christmas break and to send an additional response regarding the 47MW gas fired power station application, and this had been agreed. The meeting noted the report.

**7 To receive the Chair's Announcements.**

Cllr Daniells advised that "*The General Election result removes the uncertainty of the Structural Change Order for the creation of the two unitary authorities being delayed or reviewed, so this is expected to proceed in its original format (i.e. North and West) during 2020.*"



*Of the £21m retained as part of the Northamptonshire Business Rate Retention pilot scheme in 2019-20, the Business Rate Retention Board has approved £4.5m to deliver new shared services for back office functions, and £8m to improve customer experience aligned to fit for purpose and modern systems architecture and underpinning technologies for both unitary authorities”.*

## **8 To be consulted on Planning and Licensing matters.**

- 8.1 **EN/19/01781/FUL** - Hybrid application: Full planning permission - Redevelopment of Federal Estates land off Newton Road, Higham Ferrers, to create 120 dwellings with associated infrastructure and highway works, battery storage area, landscaping, acoustic fencing and bunding: Phased development of land at the CRE Park - Full planning permission for 10,000m<sup>2</sup> of replacement employment space (6 bldgs in B2/B8 Use Class) and a 4,900m<sup>2</sup> bldg for vertical farming (in a horticultural/agricultural use), associated infrastructure and highway works, and landscaping; Outline planning permission (all matters reserved except Access) - development of up to 18,000m<sup>2</sup> of employment space (B1/B2/B8 Use Classes) with a maximum of 2,000m<sup>2</sup> of B1 Use.

The Clerk explained the plans. Regarding the proposed housing redevelopment in Higham Ferrers, HFTC was supportive of that element of the application, so it was recommended that this Council did not comment on it.

With regard to proposed employment development at the CRE Park, this appeared to be contrary to the adopted NDP policies EC and REN, namely not being on identified employment site, outside of the settlement boundary and not being a renewable energy installation north of footpath MM16. It also did not appear to comply with NNJCS policies 24 and 25.

The meeting, including members of the public, highlighted issues with the traffic (HGV and non-HGV such as workers' cars, service/delivery vans), noise, country roads, lack of public transport, proximity to Chelston Rise and the unsuitability of the rural location for the proposed development.

**The meeting resolved to** object to the application and instructed the Clerk to notify ENC accordingly.

**Proposed: Cllr Daniells      Seconded: Cllr Seaman      Decision: Unanimous**

- 8.2 **Update on previous applications.**

The application for the two storey rear extension and conversion of first floor of detached garage to habitable room at *Eastview*, Raunds Road, was granted by the ENC Planning Committee, subject to the addition of a window on a side elevation, with this itself subject to re-consultation with neighbours and no subsequent objections.

The gas fired power station at the CRE Park and the 6 chicken sheds in Newton Bromswold parish had not yet been determined.

ENC Planning Enforcement have advised that the vent pipe on the front elevation of the *Star & Garter*, a local Heritage Asset, does not require consent, but agree it is not an ideal colour, and suggest that the owners be contacted to request a replacement in a darker colour.

## **9 To approve Financial Transactions.**

- 9.1 The invoices listed below were due for payment.

**The meeting resolved to** approve these payments, and authorised the cheques to be signed and card payments to be made.

**Proposed: Cllr Pentelow      Seconded: Cllr Parsons      Decision: Unanimous.**

- 9.2 The bank statements for the months of November and December have been received and reconciled, albeit with cheque 001426 being underpaid by £4.00. An additional cheque to clear the outstanding balance would therefore be required.



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|   |                         |                                |               |                   |
|---|-------------------------|--------------------------------|---------------|-------------------|
| <b>Opening Balance for the meeting</b>  |                         |                                |               | <b>£13,014.90</b> |
| <b>Receipts since last meeting</b>      |                         |                                |               |                   |
| <b>Number</b>                           | <b>Sender</b>           | <b>Description</b>             | <b>Method</b> | <b>Amount</b>     |
| 2019.69                                 | PayPal                  | Test payment                   | PayPal        | £0.01             |
| 2019.71                                 | NWB                     | Interest (Nov 19)              | Bank          | 2.23              |
| 2019.76                                 | SLCC                    | Bank underpayment              | 001426        | £4.00             |
| 2019.77                                 | Benefactors             | Cross of Sorrow donations      | 100123        | £600.00           |
| 2019.78                                 | Benefactors             | Cross of Sorrow donations      | PayPal        | £60.00            |
| 2019.79                                 | Benefactors             | Cross of Sorrow donations      | PayPal        | £120.00           |
| 2019.80                                 | Benefactors             | Cross of Sorrow donations      | 100124        | £220.00           |
| 2019.81                                 | Benefactors             | Cross of Sorrow donations      | 100125        | £310.00           |
| 2019.82                                 | Benefactors             | Cross of Sorrow donations      | PayPal        | £50.00            |
| 2019.83                                 | NWB                     | Interest (Dec 19)              | Bank          | £2.42             |
| 2019.84                                 | Benefactors             | Cross of Sorrow donations      | 100126        | £85.00            |
| <b>Total Receipts this meeting</b>      |                         |                                |               | <b>£1,453.66</b>  |
| <b>Payments to be made this meeting</b> |                         |                                |               |                   |
| <b>Number</b>                           | <b>Payee</b>            | <b>Description</b>             | <b>Cheque</b> | <b>Amount</b>     |
| 2019.75                                 | Colemans                | Stationery/Printing (Nov 19)   | 001428        | £4.49             |
| 2019.85                                 | 2Commune Ltd            | .gov domain (2020-22)          | 001429        | £180.00           |
| 2019.86                                 | DATS Print Services Ltd | Memorial appeal leaflets       | 001430        | £45.00            |
| 2019.87                                 | Northants CALC          | Cllr Training course           | 001431        | £42.00            |
| 2019.88                                 | Colemans                | Stationery/Printing (Dec 19)   | 001432        | £22.99            |
| 2019.89                                 | GeoXphere Ltd           | Mapping services 2020          | 001433        | £36.00            |
| 2019.90                                 | E-On                    | St Lt Power (Oct – Dec 19)     | 001434        | £661.75           |
| 2019.91                                 | SLCC                    | Subscription (2020) correction | 001435        | £4.00             |
| <b>Total Expenditure this meeting</b>   |                         |                                |               | <b>£996.23</b>    |
| <b>Closing Balance for this meeting</b> |                         |                                |               | <b>£13,472.33</b> |

## 10 To receive reports on Standing Items and Projects.

### 10.1 Highways Issues.

Anglian Water (AW) has responded to the Council regarding the Water Lane sewerage pumping station. AW have the funds approved to carry out works starting end January to solve both the backing up (and subsequent sewer outflow in Water Lane) and the noise impact on the adjacent properties. Noise measurements have been taken at 47 Water Lane. Part of the problem is believed to be water inflow from the ford entering the sewage system.

Separately, the pipes under the ford in Water Lane have become blocked and these have been reported via FixMyStreet.

Caldecott Road was closed during 13<sup>th</sup> – 15<sup>th</sup> Jan 2020, as AW installed a new water connection to St John the Baptist Church, requiring Caldecott Road to be closed at the Church driveway.

With regard to the Council's request for a 7.5t Amenity Weight Restriction (AWR) on the Caldecott Road from the B645 junction to the junction with the southern access road to the CRE Park, Northants Highways have asked if the parish can provide details of HGV/PSV usage. It was suggested a retired Cllr and other residents may be able to undertake a traffic survey on a voluntary basis, to obtain the supporting evidence.



## 10.2 **Grounds Maintenance**

Grass cutting for the 2019 season ended in the first week of Dec 2019. The 2020 season started on 6<sup>th</sup> Jan 2019. In most areas this has allowed the winter growth and debris to be removed before the daffodils and snowdrops appear. The exception has been outside *Yew Tree Cottage* in Caldecott, where the daffodils and snowdrops are already too advanced for a cut to take place.

The siding out of Higham Road planned for December had to be suspended as the Village Hall car park was waterlogged and could not withstand the delivery of a skip for the debris. This is still a problem. Instead the work will be undertaken gradually with waste being disposed of using the Council's green waste bin.

Cllr Harwood asked about the moss on the footway on the High St and Britten Close, and was advised this was a lower priority task.

## 10.3 **Street Lighting.**

The Clerk advised that Lamps 16 (by 2 Raunds Road) and 23 (by 1 the Green) had been repaired. Lamps 39 (by *Blacksmiths Cottage*, the Green) and 58 (by 5 Chelston Rise) have been reported as dead and the contractors notified.

## 10.4 **Ditches.**

Cllr Daniells advised all were flowing well, apart from a tree partially blocking the brook downstream of the Water Lane ford.

## 10.5 **E-Government.**

The meeting reviewed the Council's Twitter feed since the last meeting.

The .gov domain name had been renewed for a further two years earlier in the meeting.

Over the Christmas / New Year break all Home page and level 1 & 2 web page images had had "Alternate Text" added, so as to comply with the *Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018*. All new web pages would have "Alternate Text" added on construction and any remaining web pages would have "Alternate Text" added to the images when they were next updated.

A new history page had been added, covering the old allotments west of the Raunds Road.

Cllr Daniells advised that he would like to donate a framed map of the land sale from 1919 (when the Lord of the Manor disposed of his estate) to the parish, and it was agreed to approach the Educational Foundation Trustees for consent to hang it in the Village Hall.

## 10.6 **Rights of Way.**

Mr Ray Dyer, the Parish Path Warden, had reported that all walked footpaths were okay, albeit very muddy underfoot.

Cllr Daniells reported that the electric sheep fencing in the field next to Sawyers Crescent still prevented access to ROW MM6. He had updated the FixMyStreet report accordingly.

Cllr Harwood reported a wobbly stile in Bidwell Lane, and the Grounds Maintenance contractor was requested to look at fixing this.

## 10.7 **Trees.**

Cllr Pentelow advised no issues.

## 10.8 **Community Safety.**

Cllr Harwood advised the [police crime map](#) shows 0 incidents for Nov 2019.

The Police, Fire and Crime Commissioner is gauging the interest of P/TCs to fund an Automatic Number Plate Recognition (APNR) camera in their parish. Any such scheme would need to concentrate on crime prevention, intelligence gathering and post incident investigation. Indicative



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costs are likely to be in the region of £3.5k - £4k for an APNR camera with running costs of between £30 - £50 per month (e.g. electricity, data transfer and servicing).

The local neighbourhood police team had issued the village surgery visit dates for 2020 and these had been added to the Council's website and noticeboards. The first visit would be on Weds 26<sup>th</sup> Feb 2020.

The landowner had complained about dog walkers using ROW MM15 from High Lane to Caldecott allowing their dogs to foul on his land and taking a shortcut through private property (Caldecott orchard). The only dog bin on this route was located in High Lane, meaning the owners either let their dogs foul on the land or, if they bagged it, they had to carry it all the way back to Chelveston.

Cllr Harwood proposed that a dog bin be installed on the highway verge where MM15 terminated, as this would be an incentive for dog walkers to bag it and follow the ROW rather than take the shortcut. Cllr Harwood also proposed that ENC Cllr Pentland be requested to fund this from her Members Empowerment Fund.

Cllr Pentland agreed to support this.

**The meeting resolved to** request ENC provide a dog bin on the highway verge where MM15 terminated in Caldecott, request ENC Cllr Pentland fund this from the ENC Members Empowerment Fund, and instructed the Clerk to act accordingly.

**Proposed: Cllr Harwood    Seconded: Cllr Parsons    Decision: Unanimous.**

### 10.9 Allotments.

Cllr Seaman advised that discussions had started with the Landowner regarding the head lease. One tenant had indicated he would not be renewing, as no longer able to work the plot. There are two residents on the waiting list, so the plot would be offered in turn.

One tenant had moved to Irthlingborough, but wished to retain his plot. Irthlingborough TC had confirmed there was a waiting list for their allotments.

**The meeting resolved to** let the tenant to retain his plot until one was available in Irthlingborough and instructed the Clerk to act accordingly.

**Proposed: Cllr Seaman    Seconded: Cllr Mommersteeg    Decision: Unanimous.**

### 10.10 Parish Charities.

Cllr Seaman, for the Educational Foundation, advised for the year ending 31<sup>st</sup> Dec 2019, the Foundation was nearly £6.5k up on the previous year. The Trustees Annual Meeting would be held on 29<sup>th</sup> Jan 2020.

Cllrs Harwood, Mommersteeg & Parsons, for the Sawyers charity, advised that the next meeting would be on 17<sup>th</sup> Mar 2020. No applications had been received at this time.

Cllr Pentelow, for the Chelveston Wind Farm Community Benefit Fund Trust, advised that the next meeting would be in Apr 2020.

Cllr Daniells, for the Michael and Christine Foulger Charitable Trust, advised the Trustees Annual Meeting would be on 27<sup>th</sup> Jan 2020.

### 10.11 Traffic Calming.

Cllr Daniells advised that the faulty SID was due to be returned later this week. He circulated copies of the data recordings to the meeting.

### 10.12 Events Committee.

Cllr Parsons, as Chair of the Committee, advised the next event will be a quiz night on Friday 17<sup>th</sup> Jan 2020 at the Rushden Golf Club, with a fish & chip supper. So far, 55 tickets had been sold. Five other events had been planned for the year by the team.

It was suggested the team contact the pub landlady to work with her on the VE Day celebrations on the evening of Fri 8<sup>th</sup> May 2020.



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### 10.13 Elections May 2020.

Cllr Seaman advised he had cancelled the Village Hall booking for Sat 15<sup>th</sup> Feb 2020, and would instead look to run a stand in the Church during the Snowdrop Weekend, highlighting the work of the Council and the role of the Councillors. Other Cllrs volunteered to assist.

### 10.14 Cross of Sorrow (1920-2020) Appeal.

The Clerk advised the appeal raised £1,000 in the first week and was now nearly 50% of the total. The Feb-Mar newsletter would cover the progress made to date, to encourage further donations.

### 11 To undertake the FY19-20 3<sup>rd</sup> Quarter Budget Review.

The Clerk went through the budget, receipts and payments to 31<sup>st</sup> Dec 2019 and suggested the following virements for the next quarter;

|                              |                          |
|------------------------------|--------------------------|
| Grants/Misc. income +£300.00 | E-Gov +£162.93           |
| Cross appeal +£1,570.01      | Equipment +£128.17       |
| Clerk's salary -£715.07      | Lighting power +£10.73   |
| Grass cutting -£377.14       | Traffic Calming +£155.62 |
| Recreation -£1,000.00        |                          |
| Ground works -£200.00        |                          |

Additionally,

£300.00 to be transferred from the Elections Reserve to Elections.

**The meeting resolved to** approve the virements and instructed the Clerk to act accordingly.

**Proposed: Cllr Pentelow**

**Seconded: Cllr Seaman**

**Decision: Unanimous.**

### 12 To consider and agree the Budget for FY20-21.

Cllr Daniells reminded the meeting that the Council needed to agree the budget for the coming year, taking into account the budget priorities agreed at the Nov 2019 meeting and the updated running costs forecast.

The Clerk went through the budget proposal rationale, including the funds for the identified projects.

Cllr Seaman asked what would happen if the allotment head lease rent increased. The Clerk advised the plot rents would be increased to match, so that the allotments remained cost neutral to the rest of the parish.

**The meeting resolved to** agree the budget and instructed the Clerk to act accordingly.

**Proposed: Cllr Seaman**

**Seconded: Cllr Parsons**

**Decision: Unanimous.**

### 13 To consider and agree the Precept Demand for FY20-21.

Cllr Daniells reminded the meeting that the Council needed to set the Precept demand for the coming year, taking into account the previously agreed budget. The Government had announced in its draft Local Government Financial Settlement for 2020/21 that council referendum principles will not be applied to English towns and parishes (again).

The Clerk went through the Precept proposal in accordance with *s50 Local Government Finance Act 1992*, including the increase of the draft Council Tax Base from 207 to 212.

Cllr Harwood explained that in 2021 the North Northants Unitary Council (NNUC) would replace the four District and Boroughs, and its Council Tax would have to be harmonised across the whole NNUC area. Since ENC currently had the lowest Council Tax of the four, this would mean ENC residents would have to pay more in 2021.



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**The meeting resolved to** set the Precept Demand for FY20-21 at £11,000.00 and instructed the Clerk to act accordingly.

**Proposed:** Cllr Daniells

**Seconded:** Cllr Seaman

**Decision:** Unanimous.

### **14 To consider and agree to update the Council's assets list (items held by Northants Records Office).**

This item was deferred, as not all the information had been received from the Records Office.

### **15 To receive an update on the Gigaclear fibre broadband rollout.**

The Gigaclear network has now gone live in Chelveston and Caldecott, and the company is now accepting applications for connections. The first household has been successfully connected to a 900Mb supply.

Three properties (2 in Chelveston and 1 in Caldecott) appear to have blockages in the ducts leading to the termination points on their boundaries. These are scheduled for resolution in 3 weeks.

Verges around the parish have been restored with top soil, and the John Henry Group have provided a bag of grass seed if there are any issues with grass coverage during the Spring. There is still a rut near the main "gateway cabinet" by Britten Close where the engineers parked to make the cabinet live. This will be rectified when the weather gets drier as access is still needed to the cabinet.

Cllr Daniells asked why they don't park in Britten Close and avoid damaging the verge.

Measurements have been taken for "golden gravel" laying in Caldecott, but this will not happen before the end of March.

Gigaclear has booked the Village Hall on the evening of Thurs 20<sup>th</sup> Feb 2020, for residents to see the system in action and to do a Question and Answer session.

### **16 To consider and agree responses to Consultations.**

*Community Resilience Pathfinder - Areas at risk of flooding could secure preventative measures to help reduce the likelihood of surface water flooding.* NCC is inviting communities to submit applications explaining how the initiative could be of benefit to them. The two-year project aims to help up to 30 communities, which can either be based in urban or rural settings. Successful applicants would need to identify community members who can be flood wardens and someone who will be the main point of contact for their area. In return they would then benefit from a flood survey, which would be undertaken by civil engineers and support in developing community action plans and longer term solutions, which may involve purchasing equipment.

### **17 To consider and agree Visits, Training and Courses.**

Weds 26<sup>th</sup> Feb: Northants Police Surgery in Caldecott 14:30 - 15:00 and Chelveston 15:10 - 15:40.

Sun 1<sup>st</sup> Mar: Cllr Dudley Hughes, Chairman of ENC, Civic Service at St John's Church, Chelveston (Cllr Daniells attending).

### **18 To approve the Clerk's Correspondence Logs.**

**The meeting resolved to** approve the Correspondence Logs and the various actions required dealing with each item.

**Proposed:** Cllr Seaman

**Seconded:** Cllr Pentelow

**Decision:** Unanimous



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### **19 To receive the Clerk and Councillors' Reports.**

The Clerk advised that he had applied for the vacant seat on the ENC Joint Standards Complaints Committee.

#### **Date of Next Meeting:**

Cllr Daniells advised that the next meeting of the Parish Council would be held on Monday 10<sup>th</sup> Feb 2020, in the Chelveston Village Hall.

The meeting closed at 8:41 pm.

**Issued on 20<sup>th</sup> January 2020**

**Pages 2674 – 2686**

Chair of the Parish Council



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Clerk's Incoming Correspondence Log

| Date of Receipt | Document Number | Correspondent               | Description   | Action Required |
|-----------------|-----------------|-----------------------------|---|-----------------|
| <b>2019</b>     |                 |                             |   |                 |
| 10/11/2019      | I/2019/124/MHH  | ENC Finance (Donna Peddie)  | Parish/Town Council Precept forms                     | Actioned        |
| 07/12/2019      | I/2019/138/MHH  | 2Commune Ltd                | .gov domain name renewal (2020-21)                    | Actioned        |
| 09/12/2019      | I/2019/139/MHH  | ENC (Dianne Merricks)       | Addresses assigned to plot next to <i>White House</i> | File            |
| 09/12/2019      | I/2019/140/MHH  | SLCC                        | Subscription (2020)                                   | Actioned        |
| 10/12/2019      | I/2019/141/MHH  | Cross of Sorrow benefactors | Cross of Sorrow restoration donations (cheques)       | File            |
| 10/12/2019      | I/2019/142/MHH  | Sunshine Gym                | Brochure of outdoor gym equipment                     | File            |
| 10/12/2019      | I/2019/143/MHH  | ENC Planning                | Notification of East View PMC meeting                 | File            |
| 10/12/2019      | I/2019/144/MHH  | Fantastic Fireworks         | Fire displays for VE Day                              | File            |
| 12/12/2019      | I/2019/145/MHH  | DATS Print Services Ltd     | Invoice for Cross of Sorrow leaflet printing          | Actioned        |
| 12/12/2019      | I/2019/146/MHH  | Cross of Sorrow benefactors | Cross of Sorrow restoration donations (PayPal)        | File            |
| 19/12/2019      | I/2019/147/MHH  | Northants CALC              | Invoice for Cllr training course                      | Actioned        |
| 20/12/2019      | I/2019/148/MHH  | Cross of Sorrow benefactors | Cross of Sorrow restoration donations (cheques)       | File            |
| 21/12/2019      | I/2019/149/MHH  | Cross of Sorrow benefactors | Cross of Sorrow restoration donations (PayPal)        | File            |
| 21/12/2019      | I/2019/150/MHH  | NWB                         | Bank Statements                                       | File            |
| 24/12/2019      | I/2019/151/MHH  | Cross of Sorrow benefactors | Cross of Sorrow restoration donations (cheques)       | File            |
| 24/12/2019      | I/2019/152/MHH  | Northants Highways          | Grass mowing 2020 season                              | Actioned        |
| 31/12/2019      | I/2019/153/MHH  | Cross of Sorrow benefactor  | Cross of Sorrow restoration donation (PayPal)         | File            |
|                 |                 |                             |   |                 |
|                 |                 |                             |   |                 |
|                 |                 |                             |   |                 |

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Clerk's Outgoing Correspondence Log

| Date Sent   | Document Number | Recipients                 | Description                         | Action Required | Action Minute No. | Related Document No. |
|-------------|-----------------|----------------------------|-------------------------------------|-----------------|-------------------|----------------------|
| <b>2019</b> |                 |                            |                                     |                 |                   |                      |
| 07/12/2019  | O/2019/109/MHH  | Parish Councillors         | M1911                               | Delivered       |                   |                      |
| 10/12/2019  | O/2019/110/MHH  | SLCC                       | Payment of invoice                  | Posted          | M1911.9.1         | I/2019/140/MHH       |
| 10/12/2019  | O/2019/111/MHH  | Colemans of Higham Ferrers | Payment of invoice                  | Delivered       | SO26e             | I/2019/134/MHH       |
| 10/12/2019  | O/2019/112/MHH  | JPMC Re PayPal Intl Ltd    | Pre-approved payment instruction    | Posted          | M1911.12          |                      |
| 10/12/2019  | O/2019/113/MHH  | ENC Planning               | Response to application             | Posted          | M1911.8.1         |                      |
| 13/12/2019  | O/2019/114/MHH  | ENC Planning               | Response to application             | Posted          | M1911.8.1         |                      |
| 27/12/2019  | O/2019/115/MHH  | Anglian Water              | Bidwell Lane pumping station issues | Posted          | M1911.10.1        |                      |
|             |                 |                            |                                     |                 |                   |                      |

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Clerk's Incoming Correspondence Log

| Date of Receipt | Document Number | Correspondent               | Description  | Action Required |
|-----------------|-----------------|-----------------------------|--|-----------------|
| <b>2020</b>     |                 |                             |  |                 |
| 03/01/2020      | I/2020/001/MHH  | Colemans of Higham Ferrers  | Invoice for stationery / printing (Dec 19)           | Actioned        |
| 04/01/2020      | I/2020/002/MHH  | Parish Online (GeoXsphere)  | Inoice for mapping services (2020)                   | Actioned        |
| 04/01/2020      | I/2020/003/MHH  | C&CD                        | <i>Clerks &amp; Councils Direct</i> Issue 127 Jan 20 | File            |
| 06/01/2020      | I/2020/004/MHH  | E-On                        | Invoice for St Light Power (Oct - Dec 19)            | Actioned        |
| 13/01/2020      | I/2020/005/MHH  | Cross of Sorrow benefactors | Cross of Sorrow restoration donations (cheques)      | File            |
| 13/01/2020      | I/2020/006/MHH  | NWB                         | Bank statements                                      | File            |
|                 |                 |                             |  |                 |
|                 |                 |                             |  |                 |

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Clerk's Outgoing Correspondence Log

| Date Sent   | Document Number | Recipients         | Description  | Action Required | Action Minute No. | Related Document No. |
|-------------|-----------------|--------------------|--------------|-----------------|-------------------|----------------------|
| <b>2020</b> |                 |                    |              |                 |                   |                      |
| 06/01/2020  | O/2020/001/MHH  | Parish Councillors | Agenda A2001 | Delivered       |                   |                      |
|             |                 |                    |              |                 |                   |                      |
|             |                 |                    |              |                 |                   |                      |

