



Minutes of an ordinary meeting of the Parish Council

8th October 2018

Meeting Number 1810

Present: - Councillors: Cllr R.G.Daniells (Chair)
Cllr E.A.Kelly (Vice-chair)
Cllr A.K.Seaman
Cllr M.W.Wooding

Clerk: Mr. M.H.Hunter

Public: C.Cllr J.Smithers, D.Cllr H.Pentland, D.Cllr P.Whiting and two members of the public.

1 To receive Apologies for Absence.

Cllr Daniells asked for apologies – Cllrs Harwood, Mommersteeg & Pentelow (prior engagements). The meeting agreed to accept these apologies.

2 To receive Declarations of Interest and requests for Dispensation Grants.

Cllrs Seaman & Wooding declared an interest in item 8.1 (Trustees of an organisation receiving payment).

3 To allow members of the public to speak on any agenda item.

Cllr Daniells reminded the public that this was a meeting of a public body and any speakers would be included in the minutes of the meeting, in summary form.

Mrs Kaye Pentland spoke on the Plastic Recycling and Recovery Facility at Upper Higham Lane, advising that it would be determined by the NCC Development Control Committee on 18th October.

4 To approve the Minutes of the Previous Meeting.

The minutes of the meeting of the Parish Council **1809 – 10th September 2018** had been circulated.

The meeting resolved to approve the minutes of meeting **1809** with no amendments.

Proposed: Cllr Seaman

Seconded: Cllr Kelly

Decision: Unanimous

5 To be notified of any Executive Actions since the last meeting.

The Clerk advised that he had requested approval from the Cllrs –

- to pay a village hall invoice for the quiz night in September.

The meeting noted these actions.

6 To receive the Chair's Announcements.

Cllr Daniells advised that NCC had published its Stabilisation Plan of proposed measures, savings and initiatives totaling almost £20m to balance the budget. This included measures to increase the Council Tax Base (e.g. verifying the Single Person Discount), and reductions in agency staff.



7 To be consulted on Planning and Licensing matters.

7.1 Update on previous applications.

The applications for the Plastic Recycling and Recovery Facility at Upper Higham Lane, the construction of a broiler rearing unit with 6 linked poultry buildings in Newton Bromswold parish, and the erection of 5 dwellings and associated garages in Bidwell Lane have not yet been determined.

The application for the Plastic Recycling and Recovery Facility is scheduled to be heard by the NCC Development Control Committee on Thurs 18th Oct, and this date had been included in the latest Parish Newsletter. As no Cllr was available to attend, it was proposed that Mrs Patricia Buckman be co-opted to speak instead.

The meeting resolved to co-opt Mrs Patricia Buckman to speak on behalf of the Council at the NCC Development Control Committee on the 18th Oct and authorised the Clerk to act accordingly.

Proposed: Cllr Seaman Seconded: Cllr Kelly Decision: Unanimous

The applicant for the erection of 5 dwellings and associated garages in Bidwell Lane had provided a heritage assessment and modified the access to plot 5 to meet visibility splay requirements from NCC Highways.

Cllrs Seaman and Wooding did not take part in item 8.1

8 To approve Financial Transactions.

8.1 The following invoices were due for payment – E-On (St Lt Power (Jul – Sep 18)), Creatifica Associates Ltd (Grass cutting), Chelveston Village Hall (Hall hire (Jul – Sep 18)), and Colemans (Printing & stationery).

The meeting resolved to approve these payments, and authorised the cheques to be signed.

Proposed: Cllr Daniells Seconded: Cllr Kelly Decision: Unanimous

8.2 A full list of the Clerk’s expenses was included with the agenda.

The meeting resolved to approve this payment and authorised the cheque to be signed.

Proposed: Cllr Seaman Seconded: Cllr Wooding Decision: Unanimous.

8.3 The bank statements for the month of September had not yet been received and reconciled.

Opening Balance for the meeting

£16,603.75

Receipts since last meeting

Number	Sender	Description	Method	Amount
2018.52	NWB	Interest (Sep 18)	Bank	£0.xx
2018.53	Events Committee	Quiz night income	BACS	£124.76
2018.54	ENC	Precept [50%]	BACS	£5,200.00
2018.55	NCC	s136 grant for grass cutting	BACS	£546.88
Total Receipts this meeting				£5,871.64



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Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2018.51	Chelveston Village Hall	Hall hire for quiz night	Card	£72.00
2018.56	E-On	St Lt Power (Jul – Sep 18)	001345	£634.64
2018.57	Colemans	Stationery/Printing (Sep 18)	001346	£10.00
2018.58	Creatifica Associates Ltd	Grass cutting (cuts 15, 16 & 17)	001347	£220.10
2018.59	Chelveston Village Hall	Hall hire (Jul – Sep 18)	Card	£27.00
2018.60	PFK Littlejohn	External audit	001348	£240.00
2018.61	M.H.Hunter	Clerk expenses to M1810	001349	£34.10
Total Expenditure this meeting				£1,174.84
Closing Balance for this meeting				£21,228.55

9 To receive reports on Standing Items and Projects.

9.1 Highways Issues.

Highways tasks completed:

SD931264 – potholes by High St / The Green junction.

SD942374 – potholes on Water Lane.

SD946919 – potholes on Caldecott Road.

SD954148 – subsiding road on C59 near AW pumping station.

SD955215 – large pothole on B645 near Bidwell Lane jct.

Highways tasks outstanding;

SD899055 – missing white lining on repaired B645 – works tasked.

SD911817 & SD946112 – potholes on Upper Higham Lane (Carr's depot) – works tasked (x2).

SD917817 - potholes on Upper Higham Lane (World Rubber depot) – works tasked.

SD926773 – damaged chevrons on B645 Kimbolton Road gateway – under investigation.

SD944083/85/87 & SD946053 – potholes on airfield entrance south road – works tasked (x4).

SD948522 – blocked gully on Foot Lane – works tasked.

SD948839 – potholes on C59 near Upper Higham Lane – works tasked.

SD953258 – cracks in Higham Road footway – works tasked.

SD953533 – open brick culvert in Kimbolton Road – works tasked.

SD954098 – 7 setts damaged near junction with Sawyers Crescent – works tasked.

Cllr Wooding asked why the potholes in Bidwell Lane had not been reported. Cllr Daniells said he would take a look at them on the way home.

9.2 Grounds Maintenance

The report from the Parish Lengthsman was reviewed, and it was noted that 17 cuts had been undertaken for less than the cost of 9 cuts by the previous contractor.

He had highlighted a recurring problem with litter originating from the McDonald's Raunds Services (pots of sauce, straws, cups, boxes, and bags containing half eaten meals). Most are discarded on the left hand verges of roads coming from Raunds and then continuing through the village towards Kimbolton, Higham, or Newton Bromswold. By Chelveston, passengers seem to have finished their meals and toss their litter out of the window.



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It was suggested that the branch be approached and asked to make a community grant of £50 pa as a gesture of goodwill for the parish clearing up after their customers. This would be the equivalent of the cost of disposing of this amount of litter commercially.

The meeting resolved to approach the McDonald's Raunds Services branch for a community grant towards the clearing up of the litter and authorised the Clerk to act accordingly.

Proposed: Cllr Daniells Seconded: Cllr Wooding Decision: Unanimous.

Two problem hedges have been identified at the last meeting and the landowners contacted. The Higham Road field hedge had been cut back, and the landowner was arranging for contactors for the Raunds Road hedge. Grounds maintenance work included the Kimbolton road layby by Peters Close.

Cllr Seaman asked about repainting the Raunds Road gateway, but it was decided this would be better done in the spring.

9.3 Street Lighting.

The Clerk advised that the NCC Highways lamps on three weight limit signs and a Give Way sign at the Green had been reported to Balfour Beatty and had been repaired.

The Parish Lengthsman had suggested the Council consider the installation of a new street light in the Kimbolton Road layby, so as to reduce anti-social behaviour and fly tipping. The meeting debated this, but decided not to proceed with this suggestion.

9.4 Ditches.

Cllr Daniells advised all were running without problems.

9.5 E-Government.

The Clerk advised of changes to how HMRC allow claims for VAT. A Government Gateway ID had been set up for the Council, in order that future VAT recoveries could be claimed on-line.

9.6 Rights of Way.

ROW tasks completed:

SD954484 – FP MM16 Overgrown with brambles for first 20m on CRE site – no action at present.

Cllr Daniells advised he would respond to St Doctor on this task.

ROW tasks outstanding:

SD888222 – FP MM15, the verge to gate is overgrown and could not see a "Public Footpath" sign - clearance works to be carried out in the new financial year on 25th Mar.

SD892518 – FP MM10 / VC8, wobbly stile.

SD905623 - FP MM10 - covered by crops – works instructed on 2nd Feb.

SD948665 - FP MM6 has not been sprayed – under investigation on 26th Jun.

SD948667 – Nettles in Bidwell Ln verge blocking stile FP MM13 – works tasked on 13th Jul.

SD948671 – FP MM10 blocked by vegetation by Bidwell Ln – works tasked on 22nd Aug.

SD948672 – FP MM3 sign on Higham Rd hidden by vegetation – works tasked 22nd Aug.

A ROW user had complained about a number of blocked ROWs and the Raunds Road hedge.

9.7 Trees.

The tree on the B645 by the *Star & Garter* field brought down in "Storm Doris" was still down.

Cllr Daniells suggested the Parish Lengthsman be tasked to cut and remove the tree.



9.8 Community Safety.

The [police crime map](#) shows 4 incidents for August 2018.

A theft from a vehicle in Water Lane, where a window had been smashed to gain entry and property stolen from the glove box, had happened between the hours of 23:00 26th Sept and 07:30 27th Sept.

Suspicious persons had been spotted in Caldecott on 11th Sept and 2nd Oct, taking photographs of properties and vehicles. A cautionary "tweet" was sent out, and a reminder was included in the Parish Newsletter.

Cllr Kelly advised the Neighbourhood Watch had advanced from ringing round to "alert apps" that go out to many members on smartphones. She would discuss with Cllr Harwood.

Fly tipping had been reported in Bidwell Lane gateway (removed by ENC) and a car wheel in the Kimbolton Road Layby, beside the litter bin.

Cllr Daniells explained about Exercise Brewer 2018, a test of the county's emergency plans, with a simulated flooding of parts of the River Nene and its tributaries, including Chelveston, on Sunday 7th Oct. Locally identified issues were –

- No known key holder for the JST site.
- Village Hall caretaker being a single point of failure.

Cllr Daniells asked Cllrs Seaman and Wooding to discuss with their fellow Trustees alternate points of contact for the Village Hall, and that they report back the result of the Trustees decision.

9.9 Allotments.

Cllr Seaman advised that all plots were tenanted. As there had been no improvements to plots 12 and 13, it was proposed to issue formal letters to the tenants.

The meeting resolved to issue "Notices to Cultivate" to the tenants of plots 12 and 13 and instructed the Clerk to act accordingly.

Proposed: Cllr Seaman

Seconded: Cllr Daniells

Decision: Unanimous.

9.10 Parish Charities.

- Cllrs Seaman & Wooding, for the Educational Foundation, advised that the new tenant was due to move in shortly. The outgoing tenants had left the property immaculate and had thanked Adrian Dale for his work in maintaining the property.
- In the absence of Cllrs Harwood & Mommersteeg, no report for the Sawyer's charity.
- The Clerk, for the Chelveston Wind Farm Community Benefit Fund, advised that the next meeting would be on 29th Oct, and 3 applications were being considered.
- Cllr Daniells, for the Michael and Christine Foulger Charitable Trust, advised that no grant applications had been received.

9.11 Traffic Calming

Cllr Daniells advised no progress.

9.12 Events Committee

Cllr Kelly advised the next event would be the pumpkin carving competition in Oct. Entry would be free, with cash prizes.

The Clerk advised the Diocesan Advisory Committee (DAC) had agreed to the faculty for the gold leaf works on the memorial plaque under the East Window of the Church, the statutory notices had been displayed at the Church, and the order for the works placed.



10 To consider and agree the external auditor's report.

Cllr Daniells went through section 3 of the Annual Governance and Accountability Return for the year ending 31st March 2018 and advised that the external auditor had not identified any matters that needed to be brought to the Council's attention. The Council now had to adopt the external Audit certificate.

The meeting resolved to adopt the external audit certificate and instructed the Clerk to act accordingly.

Proposed: Cllr Daniells

Seconded: Cllr Wooding

Decision: Unanimous.

11 To consider and agree to a letter of support for a grant application by the Friends of St John the Baptist Church to the Chelveston Wind Farm Community Benefit Fund, for repairs to dry stone walling at the Church.

Cllr Daniells advised that the Friends of St John the Baptist Church were applying for a grant of £6,400 from the Chelveston Wind Farm Community Benefit Fund, as part of £10,400 work on repairing 26m of the stone wall around the churchyard. The Friends were now asking for a letter of support from the Council, as part of their application.

The meeting resolved to provide a letter of support and instructed the Clerk to act accordingly.

Proposed: Cllr Wooding

Seconded: Cllr Kelly

Decision: Unanimous

12 To consider and agree to allowing Councillors the option to receive the Notice of a Meeting and the Agenda by electronic means.

The Clerk explained the changes in legislation (*The Local Government (Electronic Communications) (England) Order 2015*) that allowed for Summons and Agenda to be issued electronically, to those Cllrs who wished to receive them by that method. There would be no change for Cllrs who did not.

The meeting resolved to adopt the use of electronic Summons and Agendas, for those Cllrs who wished them, and instructed the Clerk to act accordingly.

Proposed: Cllr Daniells

Seconded: Cllr Kelly

Decision: Unanimous

13 To consider and agree responses to Consultations.

ENC is consulting on the three yearly review of the Statement of Principles for Gambling Act. Parish Councils are recognised by the current Statement of Principles as "interested parties".

NCC was consulting on moving Daventry Library, changes to parking arrangements in Northampton Town Centre, and decommissioning of the Adult Social Care Service Hearing Impaired Services (by Deafconnect) and Visually Impaired Services (by NAB)

These last two consultations seeks to gather feedback and evidence about the impact of ending NCC's current funding arrangements only for the adults support service (Children's First will look separately at funding arrangements for children).

14 To consider and agree Visits, Training and Courses.

Tues 23rd Oct - *P&CC monthly meeting* in the Greenwell Room at Wootton Hall @ 18:00 (Chair).

Sun 11th Nov – *1918-2018 Remembrance service and wreath laying* at St John the Baptist church @ 9:00 (Wreaths at 10:00) (Chair and available Cllrs).

Cllr Kelly spoke on the 71st Northants CALC Annual General Meeting at Moulton Community Centre on Sat 6th Oct.



15 To approve the Clerk's Correspondence Logs.

The meeting resolved to approve the Correspondence Logs and the various actions required dealing with each item.

Proposed: Cllr Seaman

Seconded: Cllr Wooding

Decision: Unanimous

16 To receive the Clerk and Councillors' Reports.

The Clerk advised that the October – November newsletter had been issued.

Cllr Wooding thanked C.Cllr Smithers for his assistance with the forthcoming highway works in Caldecott (due 12th Oct).

Cllr Daniells complained about HGV movements within Chelveston, especially those using the Goods Vehicle Operating Centre on the B663 between Chelveston and Raunds. He asked for a video clip he had taken to be forwarded to C.Cllr Smithers.

SO3(d) It was resolved that the public & press be excluded from items 17 and 18 on the grounds that the business to be transacted involves the likely disclosure of exempt information.

17 To consider the arrangements for the grass cutting for the 2019 season.

The Clerk reminded the meeting that in November 2017 they had entered into a one year trial contract with a new contractor, and purchased grass cutting equipment with a three yearly restricted replacement reserve (M1710.10). The feedback from the residents had been very positive.

The contractor was proposing a new pricing regime for 2019, namely a fixed price of £3,600 to cover all cuts in the calendar year, all routine supplies and servicing, and insurance. This excludes any costs of major breakdowns of equipment and excludes separately specified lengthsman tasks.

Fuel costs for 2018 to date have been £1.07 per hour and are assumed similar for 2019. However, if fuel costs increase by more than 10%, then a fuel surcharge will be added after discussion with the Council.

The price will include a weekly walk of all roads and verges in the Village and a litter pick even in the "closed" season of December and January. The Council would be invoiced in equal instalments of £400 from April-December (9 invoices). This is the same total cost as charged by the previous contractors in 2017, but with an extended the season and increased scope and frequency of cuts.

The Council now needed to decide if this fixed price proposal gives the Council assurance of both quality and value for money, and is a sound use of public funds.

Cllr Seaman felt the word "major" should be removed from the proposal and this was agreed.

The meeting resolved to accept the amended grass cutting proposal and instructed the Clerk to act accordingly.

Proposed: Cllr Daniells

Seconded: Cllr Kelly

Decision: Unanimous

18 To undertake the annual appraisal of the Clerk.

The meeting conducted the Annual Staff Appraisal, taking into account the Clerk's activities over the last year and, in particular, the rollout of GDPR.

Looking forward to the next 12 months, the Council asked the Clerk to focus on devolved functions as a result of the Local Governance Review and Traffic Calming opportunities.

The Clerk is budgeted at SCP 21. The Council had now operated for just under 10 years with the Clerk "remote working" during weekdays. The meeting had to decide if this approach still meets the Council's needs (i.e. to continue the arrangement or recruit a replacement).



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The meeting resolved to continue with the present arrangements and instructed the Clerk to act accordingly.

Proposed: Cllr Daniells

Seconded: Cllr Seaman

Decision: Unanimous

Date of Next Meeting:

Cllr Daniells advised that the next ordinary meeting would be held on Monday 12th November 2018 in the Chelveston Village Hall. As the meeting would set the budget priorities for the coming year, Cllrs were requested to let the Clerk know in advance of project proposals.

The meeting closed at 8:29 pm.

Issued on 13th October 2018.

Pages 2523 – 2534 signed under seal as true record

Chair of the Parish Council

Chelveston-cum-Caldecott Parish Council
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Clerk's Incoming Correspondence Log

Date of Receipt	Document Number	Correspondent	Description	Action Required
2018				
10/09/2018	I/2018/111/MHH	C&CD	Clerks and Councils Direct	File
10/09/2018	I/2018/112/MHH	NWB	Bank Statements	File
13/09/2018	I/2018/113/MHH	Northants Highways	Notification of road closure in Caldecott for carriageway repairs	File
14/09/2018	I/2018/114/MHH	NCC	Purchase Order for s136 verge grass cutting	File
14/09/2018	I/2018/115/MHH	Glasdon	Brochures - street furniture	File
21/09/2018	I/2018/116/MHH	ENC Finance	BACS Advice for Precept Payment [50%]	File
21/09/2018	I/2018/117/MHH	Creatifica Associates Ltd	Invoice for grass cutting	Actioned
21/09/2018	I/2018/118/MHH	F.Chamerlain	Events Committee - quiz night finances	File
21/09/2018	I/2018/119/MHH	HMRC	New on-line VAT system for VAT126 claims	Actioned
24/09/2018	I/2018/120/MHH	Chelveston Village Hall	Invoice for hall hire (Jul- Sep 18)	Actioned
26/09/2018	I/2018/121/MHH	NCC	BACS advice for s136 grant for grass cutting	File
26/09/2018	I/2018/122/MHH	Royal Mail	Poster on scam post	Actioned
03/10/2018	I/2018/123/MHH	Colemans of Higham Ferrers	Invoice for printing / stationery (Sep 18)	Actioned
03/10/2018	I/2018/124/MHH	RBL	Receipt for Poppy order	File
03/10/2018	I/2018/125/MHH	2Commune Ltd	Invoice for web services 2019	Awaiting
06/10/2018	I/2018/126/MHH	E-On	Invoice for St Light Power (Jul - Sep 18)	Actioned
06/10/2018	I/2018/127/MHH	Quality Headstones	Order for gold leaf works of the WW1 memorial	File
06/10/2018	I/2018/128/MHH	Sunshine gym	Brochure - Outdoor gym	File
06/10/2018	I/2018/129/MHH	Komplan	Brochure - Play area	File
06/10/2018	I/2018/130/MHH	Cllr Patricia Mommersteeg	Apologies for absence for meeting on 8th October 2018	File
08/10/2018	I/2018/131/MHH	PKF Littlejohn LLP	Notice of conclusion of external audit and invoice	Actioned

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Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2018						
10/09/2018	O/2018/097/MHH	Parish Councillors	Minutes M1809	Delivered		
12/09/2018	O/2018/098/MHH	Aylesbury Mains Ltd	Payment of invoice	Posted	M1809.8.1	I/2018/104/MHH
12/09/2018	O/2018/099/MHH	Colemans of Higham Ferrers	Payment of invoice	Delivered	M1809.8.1	I/2018/108/MHH
15/09/2018	O/2018/100/MHH	PCC of St John the Baptist Church	Grant in lieu of audit fees	Delivered	M1809.8.4	
01/09/2018	O/2018/101/MHH	Parish	Newsletter (Oct - Nov 2018)	Delivered		
01/09/2018	O/2018/102/MHH	Parish Councillors	Agenda A1810	Delivered		

CHELVESTON-cum-CALDECOTT PARISH COUNCIL

Receipts and Payments Account 2018/2019

Transact. Number	Date	Document Number	Payee/Sender	VAT Number	Description	Chq. No.	Sheet No.	Amount	VAT	Total	Running Balance	Category	Authorising Minute	Signatories
2018.16	14/05/2018	O/2018/064/MHH	Chelveston WI		Grant for APA refreshments	001319		-£30.00	£0.00	-£30.00	£21,366.56	Grants	M1805.14.2	RGD, AKS, MHH
2018.17	14/05/2018	O/2018/057/MHH	M.H.Hunter		Clerk's expenses M1805	001320	308	-£26.40	£0.00	-£26.40	£21,340.16	Gen. Admin	M1805.14.3	RGD, AKS, MHH
2018.18	31/05/2018	I/2018/083/MHH	NWB		Interest (May 18)	Bank	R216	£0.95	£0.00	£0.95	£21,341.11	Interest		
2018.19	11/06/2018	I/2018/064/MHH	Alchemy Tree Surgery		Tree works	001321	309	-£220.00	£0.00	-£220.00	£21,121.11	Ground Works	M1806.8.1	PAM, MWW, MHH
2018.20	11/06/2018	I/2018/081/MHH	Creatifca Associates Ltd		Grass cutting (Cut 4)	001322	309	-£384.44	£0.00	-£384.44	£20,736.67	Grass Cutting	M1806.8.1	PAM, MWW, MHH
2018.21	11/06/2018	I/2018/080/MHH	Creatifca Associates Ltd		Grass cutting (Cut 5)	001323	309	-£231.66	£0.00	-£231.66	£20,505.01	Grass Cutting	M1806.8.1	PAM, MWW, MHH
2018.22	11/06/2018	I/2018/070/MHH	Creatifca Associates Ltd		Grass cutting (Cut 6 & sevice)	001324	309	-£320.91	£0.00	-£320.91	£20,184.10	Grass Cutting	M1806.8.1	PAM, MWW, MHH
2018.23	11/06/2018	I/2018/071/MHH	ENC		Green Waste bin	001325	309	-£55.00	£0.00	-£55.00	£20,129.10	Recreation	M1806.8.1	PAM, MWW, MHH
2018.24	11/06/2018	I/2018/072/MHH	Ray Dyer		Replacement lawn mower	001326	309	-£417.98	£0.00	-£417.98	£19,711.12	Allot works	M1806.8.1	PAM, MWW, MHH
2018.25	11/06/2018	I/2018/079/MHH	Creatifca Associates Ltd		Grass cutting (Cuts 7 & 8)	001327	309	-£359.93	£0.00	-£359.93	£19,351.19	Grass Cutting	M1806.8.1	PAM, MWW, MHH
2018.26	11/06/2018	I/2018/075/MHH	Colemans of Higham Ferrers	294 2920 39	Printing & Stationery (May 18)	001328	309	-£163.17	-£32.64	-£195.81	£19,155.38	Stationery	M1806.8.1	PAM, MWW, MHH
2018.27	11/06/2018	I/2018/074/MHH	Cilr Ray Daniells		PC&C meeting expenses	001329	309	-£34.56	£0.00	-£34.56	£19,120.82	Gen. Admin	M1806.8.2	PAM, MWW, MHH
2018.28	11/06/2018	O/2018/069/MHH	M.H.Hunter		Clerk's expenses M1806	001330	309	-£10.00	£0.00	-£10.00	£19,110.82	Gen. Admin	M1806.8.3	PAM, MWW, MHH
2018.29	11/06/2018	I/2018/039/MHH	Cair Farmers (Northants) Ltd		Overpayment of cheque 001309	001309	308	-£0.50	£0.00	-£0.50	£19,110.32	Allot costs	M1806.8.4	PAM, MWW, MHH
2018.30	25/06/2018	I/2018/084/MHH	RAID		Grant	001344		-£453.33	£0.00	-£453.33	£18,656.99	Grants	M1807.7	JH, PAM, MHH
2018.31	30/06/2018	I/2018/094/MHH	NWB		Interest (Jun 18)	Bank	R217	£0.81	£0.00	£0.81	£18,657.80	Interest		
2018.32	23/07/2018	I/2018/087/MHH	ELUKHOST Ltd	277 4082 81	ISP renewal (2018-19)	Card	310	-£66.60	-£13.32	-£79.92	£18,577.88	E-Gov	M1808.9.1	
2018.33	23/07/2018	I/2018/088/MHH	Chelveston Village Hall		Hall hire (Apr - Jun 18)	Card	310	-£82.00	£0.00	-£82.00	£18,495.88	Hall	M1808.9.1	
2018.34	23/07/2018	I/2018/089/MHH	Creatifca Associates Ltd		Grass cutting (Cuts 9 & 10)	001332	311	-£241.85	£0.00	-£241.85	£18,254.03	Grass Cutting	M1808.9.1	JH, PAM, MHH
2018.35	23/07/2018	I/2018/090/MHH	E-On	559 0978 89	St Lt Power (Apr - Jun 18)	001333	310	-£530.52	-£106.10	-£636.62	£17,617.41	St Lighting	M1808.9.1	JH, PAM, MHH
2018.36	23/07/2018	I/2018/091/MHH	Colemans of Higham Ferrers	294 2920 39	Printing & Stationery (Jun 18)	001334	311	-£16.67	-£3.33	-£20.00	£17,597.41	Stationery	M1808.9.1	JH, PAM, MHH
2018.37	23/07/2018	I/2018/093/MHH	Chelveston Village Hall		Dog show hall hire	Card	310	-£55.78	£0.00	-£55.78	£17,541.63	Recreation	M1808.9.1	
2018.38	23/07/2018	O/2018/084/MHH	M.H.Hunter		Clerk's expenses M1808	001335	310	-£6.75	£0.00	-£6.75	£17,534.88	Gen. Admin	M1808.9.2	JH, PAM, MHH
2018.39	23/07/2018	I/2018/103/MHH	F.Chamerlain		Dog show income	BACS	310	£124.24	£0.00	£124.24	£17,659.12	Misc. Receipts		
2018.40	31/07/2018	I/2018/101/MHH	NWB		Interest (Jul 18)	Bank	R218	£0.83	£0.00	£0.83	£17,659.95	Interest		
2018.41	13/09/2018	I/2018/095/MHH	Creatifca Associates Ltd		Grass cutting (Cut 11 & Gds maint)	001336	311	-£278.31	£0.00	-£278.31	£17,381.64	Grass Cutting	SO83	PAM, MWW, MHH
2018.42	13/09/2018	I/2018/100/MHH	Colemans of Higham Ferrers	294 2920 39	Printing & Stationery (Jul 18)	001337		-£3.74	-£0.74	-£4.48	£17,377.16	Stationery	SO83	PAM, MWW, MHH
2018.43	31/08/2018	I/2018/112/MHH	NWB		Interest (Aug 18)	Bank	R219	£0.76	£0.00	£0.76	£17,377.92	Interest		
2018.44	10/09/2018	I/2018/104/MHH	Aylesbury Mains Ltd	332 7491 57	St Lt Repair (x3)	001338		-£101.50	-£20.30	-£121.80	£17,256.12	St Light Repairs	M1809.8.1	JH, PAM, MHH
2018.45	10/09/2018	I/2018/107/MHH	Creatifca Associates Ltd		Grass cutting (cuts 12-14 & Gds maint)	001339		-£447.42	£0.00	-£447.42	£16,808.70	Grass Cutting	M1809.8.1	JH, PAM, MHH
2018.46	10/09/2018	I/2018/109/MHH	Team Knowhow		Cloud backup renewal	Card		-£40.00	£0.00	-£40.00	£16,768.70	E-Gov	M1809.8.1	
2018.47	10/09/2018	I/2018/108/MHH	Colemans of Higham Ferrers	294 2920 39	Printing & Stationery (Aug 18)	001340		-£46.67	-£9.33	-£56.00	£16,712.70	Grants	M1809.8.1	JH, PAM, MHH
2018.48	10/09/2018	I/2018/106/MHH	Cilr Melvyn Wooding		Supply of Dexion for shed shelving	001341		-£30.00	£0.00	-£30.00	£16,682.70	Recreation	M1809.8.2	JH, PAM, MHH
2018.49	10/09/2018	O/2018/097/MHH	M.H.Hunter		Clerk's expenses M1809	001342		-£24.95	£0.00	-£24.95	£16,657.75	Gen. Admin	M1809.8.3	JH, PAM, MHH
2018.50	10/09/2018	O/2018/100/MHH	POC of St John the Baptist Church		Grant in lieu of internal audit fees	001343		-£54.00	£0.00	-£54.00	£16,603.75	Audit	M1809.8.4	JH, PAM, MHH
2018.51	12/09/2018	I/2018/110/MHH	Chelveston Village Hall		Quiz night hire	Card		-£72.00	£0.00	-£72.00	£16,531.75	Recreation	SO26e	
2018.52	30/09/2018	I/2018/118/MHH	NWB		Interest (Sep 18)	Bank		£0.00	£0.00	£0.00	£16,531.75	Interest		
2018.53	30/09/2018	I/2018/118/MHH	F.Chamerlain		Quiz night income	BACS		£124.76	£0.00	£124.76	£16,656.51	Misc. Receipts		
2018.54	30/09/2018	I/2018/116/MHH	ENC		Precept (50%)	BACS		£5,200.00	£0.00	£5,200.00	£21,856.51	Precept		
2018.55	08/10/2018	I/2018/121/MHH	NCC		S136 grant	BACS		£546.88	£0.00	£546.88	£22,403.39	Misc. Receipts		
2018.56	08/10/2018	I/2018/126/MHH	E-On	559 0978 89	St Lt Power (Jul - Sep 18)	001345		-£586.31	-£107.27	-£693.58	£21,709.81	St Lighting	M1810.8.1	RGD, EAK, MHH
2018.57	08/10/2018	I/2018/123/MHH	Colemans of Higham Ferrers	294 2920 39	Printing & Stationery (Sep 18)	001346		-£9.33	-£1.67	-£11.00	£21,749.75	Stationery	M1810.8.1	RGD, EAK, MHH
2018.58	08/10/2018	I/2018/117/MHH	Creatifca Associates Ltd		Grass cutting (cuts 15-17)	001347		-£220.10	£0.00	-£220.10	£21,529.65	Grass Cutting	M1810.8.1	RGD, EAK, MHH
2018.59	08/10/2018	I/2018/120/MHH	Chelveston Village Hall		Hall hire (Jul - Sep 18)	Card		-£27.00	£0.00	-£27.00	£21,502.65	Hall	M1810.8.1	
2018.60	08/10/2018	I/2018/131/MHH	PKF Littlejohn LLP	440 4982 50	External Audit fee	001348		-£200.00	-£40.00	-£240.00	£21,262.65	Audit	M1810.8.1	RGD, EAK, MHH
2018.61	08/10/2018	O/2018/103/MHH	M.H.Hunter		Clerk's expenses M1810	001349		-£34.10	£0.00	-£34.10	£21,228.55	Gen. Admin	M1810.8.2	RGD, EAK, MHH
Balance C/F								£21,684.50	-£455.95	£21,228.55	£21,228.55			

[Database categories are hidden in Column Q]

Cheque 001331 not used

Category	Amount	VAT	Total
Brought Forward	£18,845.99	£0.00	£18,845.99
Allotment receipts	£37.42	£0.00	£37.42
Bank interest	£4.20	£0.00	£4.20
Misc. receipts	£795.88	£0.00	£795.88
Play Area receipts	£0.00	£0.00	£0.00
Precept	£10,400.00	£0.00	£10,400.00
VAT refund	£0.00	£0.00	£0.00
305th BG memorial donations	£0.00	£0.00	£0.00
Income	£11,237.50	£0.00	£11,237.50
Allotment costs	-£117.92	£0.00	-£117.92
Allotment works	-£417.98	£0.00	-£417.98
Audit	-£254.00	-£40.00	-£294.00
Clerk's salary	£0.00	£0.00	£0.00
E-Government	-£106.60	-£13.32	-£119.92
Elections	£0.00	£0.00	£0.00
Emergency Planning	£0.00	£0.00	£0.00
Gen. Admin	-£146.76	£0.00	-£146.76
Grants	-£530.00	-£8.33	-£538.33
Grass cutting	-£3,176.90	£0.00	-£3,176.90
Ground works	-£346.10	£0.00	-£346.10
Insurance	-£569.39	£0.00	-£569.39
Local Plans / NDP	£0.00	£0.00	£0.00
Misc. expenses	£0.00	£0.00	£0.00
Play Area costs	£0.00	£0.00	£0.00
Recreation	-£300.54	£0.00	-£300.54
Stationery / Printing	-£273.58	-£41.71	-£315.29
St Furniture (new)	£0.00	£0.00	£0.00
St Lighting	-£1,590.98	-£318.19	-£1,909.17
St Lighting (new)	£0.00	£0.00	£0.00
St Lighting (repairs)	-£167.00	-£33.40	-£200.40
Subscriptions	-£293.24	£0.00	-£293.24
Traffic calming	£0.00	£0.00	£0.00
Training & Conferences	£0.00	£0.00	£0.00
Village Hall	-£109.00	£0.00	-£109.00
War memorials costs	£0.00	£0.00	£0.00
Expenditure	-£8,398.99	-£455.95	-£8,854.94
B/F + Income + Expenditure	£21,684.50	-£455.95	£21,228.55

Audit tables	
Brought Forward	£18,845.99
Precept	£10,400.00
Other income	£837.50
Wages	£0.00
Loan interest	£0.00
Other Expenditure	-£8,854.94
Balance	£21,228.55
Bank books	£17,861.25
Assets	£120.00
Borrowing	£0.00

Reconciliation (Bank books)	
Current	£200.00
Reserve	£17,661.25
Total	£17,861.25

Restricted Reserves	
Elections (2019)	£1,200.00
Gnds Maint Tools	£500.00
Traffic Calming	£14,000.00
Total	£15,700.00

Unallocated Funds	
Current Balance	£21,228.55
Forecast Income	£3,512.50
Allocated Funds	£11,236.54
Restricted Reserve	£15,700.00
Unallocated	-£2,195.49

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

Date	Item	Post	Phone Calls	Mileage @ 45p/mile	VAS charge £2.28	Other
24/09/2018 06/10/2018	Order for poppy wreath Northants CALC AGM at Moulton Community Centre			38		£17.00
Sub-totals		£0.00	£0.00	£17.10	£0.00	£17.00
Total		£34.10				