

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Parish Council Meeting

9th January 2005

Meeting Number 0601

Minutes of an **Ordinary Meeting** of the Parish Council held at 7:30pm - Monday 9th January 2006 in the Chelveston Village Hall.

Present :- Councillors :

Cllr A.J.Palfreeman	(Chairman)
Cllr M.W.Wooding	(Vice-Chairman)
Cllr A.R.Dale	
Cllr M.L.Foulger	
Cllr M.J.Izzard	
Cllr R.A.Meeson	
Cllr S.E.Stopps	

Clerk: Mr. M.H.Hunter

Public: None

Open Forum

Cllr Palfreeman explained this was an opportunity for members of the public to speak on any agenda item for a max of 15 minutes before the meeting started.

1 Apologies

1.1 Cllr Palfreeman opened the meeting at 7:32 p.m. and asked for any apologies. None.

2 Declarations of Interest under Section 50 of the LGA 2000

2.1 None.

3 Minutes of Previous Meetings

The minutes of the Ordinary Meeting of the Parish Council **0511 – 12th December 2005** had been circulated.

The meeting resolved to:

3.1 Approve the minutes of meeting **0511** with no amendments.

Proposed by:	Cllr Wooding	Decision:	Unanimous
Seconded by:	Cllr Dale		

4 Notification of Executive actions under Standing Order 15.

4.1 Cllr Palfreeman advised that the Executive had authorised two actions since the last meeting. The first was to respond to ENC Planning for the memorial. The plans arrived after the December meeting and required a response before this meeting. The Executive considered that the Cllrs would not want an additional planning meeting in the run-up to Christmas for an application that they had submitted.

4.2 The second was in response to an urgent request from Cllr Dale, who had been contacted by residents of Duchy Close, requesting the Council's assistance in getting Central

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Networks to sort out a recurring power failure. This had happened on the last four Sunday evenings and the next Sunday would be Christmas Day. The Executive authorised the Clerk to contact Central Networks, who replaced the sub-station transformer on the Wednesday 21st December.

5 Planning and Licensing Matters

- 5.1 Cllr Palfreeman advised that both the Listed Building Consent for the barn conversion at Manor Farm, Caldecott and the 305th BG memorial were awaiting determination.

6 Financial Transactions

- 6.1 The 305th BGMA had advised the following invoice was due for payment from the appeal fund – David Smith Associates (revised memorial structural design). The meeting resolved to approve this payment & authorised the appropriate cheque to be signed.

Proposed by: Cllr Izzard
Seconded by: Cllr Wooding **Decision:** Unanimous

- 6.2 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payments & authorised the appropriate cheque to be signed.

Proposed by: Cllr Stopps
Seconded by: Cllr Foulger **Decision:** Unanimous

- 6.3 The bank statements for the month of December had been received and found to contain an anomaly. An additional £55 is present that is not accounted for. NWB are unable to immediately identify the source of the funds and are arranging a system transaction trace to discover where the money came from.

Opening Balance for the meeting £8,975.75

Receipts since last meeting

Number	Sender	Description	Method	Amount
2005.44	PayPal	Transfer of donations	BACS	£85.79
2005.45	NCC	Grass cutting grant 2005	BACS	£531.99
2005.46	Star & Garter	Donation to 305 th BG memorial	100015	£87.20
2005.47	NWB	Interest (Oct – Dec 2005)	Bank	£46.16
Total Receipts this meeting				<u>£751.14</u>

Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2005.48	David Smith Assoc.	Revised memorial structural design	000578	£235.00
2005.49	M.H.Hunter	Expenses to 0601	000579	£35.14
Total Expenditure this meeting				<u>£270.14</u>

Closing Balance for this meeting **£9,456.75**

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7 Updates on Projects List

7.1 Highways Issues

ENC have installed the new signs for Bidwell Lane at both ends as requested.

The Clerk advised that NCC were looking into the signage for the Village Hall and the Parish Church.

The Clerk confirmed he had notified NCC that the Council wished to stay with the contractor grass cutting service for 2006.

NCC had advised that North St, Raunds would be closed for most of February to allow works on the water mains. The proposed diversion included the B663 & B645.

The Clerk confirmed the Safety Camera Partnership had been contacted for the results of their visit to the parish.

7.2 305th BG Memorial

Cllr Dale advised that the memorial project had appeared in the ET (02/01/06) and on the Anglia early evening news (05/01/06) and donations had been received as a result.

The US 305th BGMA had decided they required the memorial to reflect the ground crews as well as the aircrew. Two of the granite plaques will require changes and a 5th granite post, with the insignia of the ground crew, will be added.

Cllr Dale advised costs of the works is likely to be £13,000 (ex-Vat) and would like to start the foundation work as soon as the planning permission and S144 are completed.

The meeting agreed with the revised design and commencement of groundwork.

The Clerk advised that funds to date totalled £5,854.

7.3 Street Lighting

The Clerk advised that lamps 9 (near 5 Duchy Close) & 34 (near Duchy Farm cottages) had been reported.

7.4 Ditches

Cllr Foulger asked what progress, but the Clerk advised he had not had time to pursue this.

7.5 E-Government

The Clerk advised that during the Christmas holidays, he had had opportunity to visit the County Records Office and had updated the history web pages. Additional pages had been added to the site and copies were provided of a sample of the web pages.

The Clerk advised for the 30 day period till 7th January, 23% of the hits came from the USA and 2% from other countries (Australia & Belgium).

8 Precept requirements for 2006/7.

Cllr Palfreeman advised the Council now had to set the Precept for the coming year. On the basis of the budget prepared by the Clerk, it would be necessary to increase the Precept to £5,500 (increase of £500). This would be the first increase in 4 years.

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The meeting agreed to set the Precept at £5,500 and instructed the Clerk inform ENC accordingly.

Proposed by: Cllr Dale
Seconded by: Cllr Foulger **Decision:** Unanimous

9 Rights of Way report.

The Clerk (as PPW) advised that the various bodies (NCC, BCC, Melchbourne & Yelden PC, Deene & Shelton PC, this Council, plus representatives from the ramblers and the British Horse Society) had met with Rolton Group (the agents) on the airfield to discuss the ROW.

On acquiring the land, Mr Wykes commissioned a survey which identified sufficient hazards to require NCC/BCC to issue a 6 month closure order whilst an independent survey is carried out.

If NCC/BCC decides that some or all of the ROW can be safely reopened they don't have to wait till the 6 months is up. If there is a risk then they can apply for a further 18 month closure, but have to provide an action plan of what they are doing before this can be granted.

In the meantime, Mr Wykes has asked for the 4 transverse (E-W) and 1 longitudinal (N-S) ROW to be relocated as one perimeter walk. The horse riding community may be agreeable to the longitudinal bridle path being moved over to the perimeter (on the Yelden side) as this provides better going for them than on the concrete track.

The Clerk now required the Council to advise which (if any) of the ROW they would agree to being moved.

The meeting agreed to support the move of the longitudinal bridle path, if requested by the horse riders, but wanted the other ROW to remain as is. The meeting instructed the Clerk inform NCC ROW accordingly.

Proposed by: Cllr Palfreeman
Seconded by: Cllr Wooding **Decision:** Unanimous

10 Visits, Training & Courses.

The Clerk advised of the following –

Tues 10th Jan – EN Area Committee mtg at ENC @ 15:00 (Cllr Foulger).

11 Approval of Chairman's & Clerk's Correspondence Logs

11.1 The meeting resolved to approve the Council Correspondence Logs and the various actions required dealing with each item.

Proposed by: Cllr Dale
Seconded by: Cllr Meeson **Decision:** Unanimous

12 Councillor's Reports

The Clerk advised that the ODPM had published the report into updating the Code of Conduct. The main findings are that the code is to be amended to make it clearer, that most

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cases will be handled by the local Standards Board rather than the SBE and that a Code of Conduct for Local Government Employees to be introduced.

The Clerk advised that revisions to the Standing Orders would be considered at the next meeting.

Cllr Meeson advised that he had received complaints about the state of Bidwell Lane near Duchy Farm. Cllr Palfreeman offered to speak to the farmer.

Date of Next Meeting:

Optional meeting of the Council on 13th February 2006 at 7:30 p.m. in the Chelveston Village Hall,
Ordinary meeting of the Council on 13th March 2006 at 7:30 p.m. in the Chelveston Village Hall.

The Meeting closed at 8:25 p.m.

Issued on 9th January 2006.

Pages 1057 – 1065 signed under seal as true record

Adrian Palfreeman
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

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Clerk's Incoming Correspondence Log				
Date of Receipt	Document Number	Correspondent	Description	Action Required
2005				
20/01/2005	I-2005-012-MHH	ENC	Minutes of P&L committee mtg. on 12th January	Circulated
20/01/2005	I-2005-013-MHH	ENC	Representation on outside body report - Rockingham Forest HA	Circulated
20/07/2005	I-2005-191-MHH	NCC (Roy Boulton)	NCC Structure Plan 1996-2016 Annual Monitoring Report	Circulated
23/07/2005	I-2005-197-MHH	NCC (Mark Chant)	Minerals & Waste Dev. Framework - statement of comm involvement	Circulated
11/08/2005	I-2005-224-MHH	NCC (Chris Wragg)	NCC Provisional Local Transport Plan 2006/7 - 2010/11	Circulated
12/08/2005	I-2005-226-MHH	NPA (Paul Reichelt)	Northants Police - Annual Report 2004/5	Circulated
24/08/2005	I-2005-239-MHH	Local Works	Summer 2005 newsletter	Circulated
01/09/2005	I-2005-243-MHH	NCC ROW	Draft ROW improvements plan	Circulated
06/09/2005	I-2005-245-MHH	EN Area Committee	Agenda for meeting on 13th September 2005	Circulated
07/09/2005	I-2005-248-MHH	ENC	Councillors Information Circular August 2005	Circulated
07/09/2005	I-2005-249-MHH	ENC (Keith Osborne)	Agenda for mtg. on 12th September 2005 (inc. Boundary Review)	Circulated
17/09/2005	I-2005-259-MHH	NALH	Hindsight magazine issue 9 (September 2005)	Circulated
17/09/2005	I-2005-260-MHH	ENC (Su Davies)	Community Funding Day on 14th October	Circulated
17/09/2005	I-2005-261-MHH	Rural Trans Partnership	Rural Rides issue 3 August 2005	Circulated
17/09/2005	I-2005-263-MHH	ENC (S.Otterwell)	Guidance on Developer Contributions	Circulated
26/09/2005	I-2005-265-MHH	ENC	Business Directory	Circulated
26/09/2005	I-2005-266-MHH	NN Joint Planning Unit	Feedback from issues & options consultation	Circulated
26/09/2005	I-2005-268-MHH	NALC	Update Issue 3 (Aug - Sept 2005), Village Viewpoint, AGM notice	Circulated
28/09/2005	I-2005-272-MHH	EMDA	EMDA News Issue 23 (Sept 05) and Annual Report	Circulated
04/10/2005	I-2005-279-MHH	ENC	Agenda for ENC mtg. on 10th October 2005	Circulated
08/10/2005	I-2005-284-MHH	OWEN	Invite to October mtg. of Older Wiser EN @ ENC on 20th Oct	Circulated
21/10/2005	I-2005-293-MHH	Atkins	Winter salting leaflets	Circulated
08/11/2005	I-2005-311-MHH	EN Area Committee	Agenda for meeting on 15th November in Higham Ferrers	Circulated
14/11/2015	I-2005-314-MHH	ENC (Rob Austin)	Precept request from for 2006/7	Actioned
03/12/2005	I-2005-327-MHH	NN Joint Planning Unit	Preferred options for North Northamptonshire consultation	File
09/12/2005	I-2005-337-MHH	NN Joint Planning Unit	Proposed merger of NN JPU & Catalyst Corby consultation	File
10/12/2005	I-2005-338-MHH	ENC (Planning)	Listed Buidling Consent application for Manor Farm barn, Caldecott	Actioned
10/12/2005	I-2005-339-MHH	NCC (S.Harrison)	Road safety drink-drive campaign	File
10/12/2005	I-2005-340-MHH	ABB	Statement	File
10/12/2005	I-2005-341-MHH	ENC (Planning)	Personal view of James Croucher (DCM) on uses of the airfield	File
13/12/2005	I-2005-342-MHH	ENC (Planning)	Notification receipt of planning application	File
13/12/2005	I-2005-343-MHH	ENC (Planning)	Planning application for 305th War Memorial, Chelveston	Actioned
16/12/2005	I-2005-344-MHH	NACRE	Good Practice review	File
16/12/2005	I-2005-345-MHH	Ralston	Attendees at site meeting at Federal Estates	ROW File
17/12/2005	I-2005-346-MHH	NAYC	Introduction from NAYC Development Worker	File
17/12/2005	I-2005-347-MHH	NCC	BACS advice slip for grass cutting grant payment	File
17/12/2005	I-2005-348-MHH	NCC VSSU	Information on grants for small & capital projects 2006/7	File
22/12/2005	I-2005-349-MHH	NWB	Deposit reciept - Star & Garter donations	File
22/12/2005	I-2005-350-MHH	NCC (E.Drake)	Notification of temporary road closure in Raunds in Feb 2006	File
22/12/2005	I-2005-351-MHH	NCC (Mark Chant)	Notification of Inspector's modifications to Minerals Plan	File
30/12/2005	I-2005-352-MHH	EN Area Committee	Agenda for meeting on 10th January 2006 @ ENC	Circulated
30/12/2005	I-2005-353-MHH	PPI Forum	Meeting dates for 2006 & posters	File
31/12/2005	I-2005-354-MHH	ODPM	Standards of Conduct in English Local Government: The Future	Circulated
31/12/2005	I-2005-355-MHH	NCC (Louise Brown)	Tree Warden update	TW File

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Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2005						
08/12/2005	O-2005-109-MHH	Parish Cllrs	Minutes 0511	Delivered		
14/12/2005	O-2005-110-MHH	ABB	Payment of invoice	Posted	0511.5.1	I-2005-334-MHH
15/12/2005	O-2005-111-MHH	Powergen	Payment of invoice	Posted	0511.5.1	I-2005-320-MHH
16/12/2005	O-2005-112-MHH	SLCC	Payment of annual fees for 2006	Posted	0511.5.1	I-2005-333-MHH
17/12/2005	O-2005-113-MHH	ENC (Planning)	Response to 305th memorial application	Posted	Executive	I-2005-343-MHH
17/12/2005	O-2005-114-MHH	Atkins (Lara Ingot)	s136 agreement for 2006	Posted	0511.6.1	I-2005-313-MHH
17/12/2005	O-2005-115-MHH	ENC (Planning)	Letter in support of ENC letter on Stanwick Field	Posted	0511.4.1	I-2005-328-MHH
18/12/2005	O-2005-116-MHH	Central Networks	Complaint about repeated phase failures in Duchy Close	Faxed	Executive	
19/12/2005	O-2005-117-MHH	ENC (Planning)	Response to Manor Farm Barn LBC	Posted	Executive	I-2005-338-MHH

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 4p	Post pence	DL Env @ 3p	A4 Env @ 10p	Copy @ 4p	Phone Calls	Mileage @ 52.7p/mile	Other
07/12/2005	Wanadoo - ISP broadband								£17.99
11/12/2005	Pre-minutes for Chair/Clerk	5				5			
12/12/2005	Budget control sheets	1				7			
13/12/2005	Minutes 0511 - 4 P.Cllrs & file	9			4	36			
14/12/2005	ABB - Payment of invoice		30	1					
15/12/2005	Powergen - Payment of invoice		30	1		1			
16/12/2005	SLCC - Payment of invoice		30	1		1			
17/12/2005	ENC Planning - response to application		30	1					
17/12/2005	Atkins - s136 agreement for 2006		30	1		1			
17/12/2005	ENC Planning - Letter ref Stanwick field	1	30	1			1		
18/12/2005	Central Networks - Duchy Close power	1							
19/12/2005	Submitting CiLCA portfolio	115	330		1				
19/12/2005	ENC Planning - response to application		30	1					
03/01/2006	Cabinet Office - annual notification	4	30	1					
05/01/2006	Agenda 0601 - 7 P.Cllrs & file	4		7		28			
05/01/2006	Agenda 0601 - 2 D.Cllrs	1	60	2		1			
TOTALS		£5.64	£6.30	£0.51	£0.50	£3.20	£1.00	£0.00	£17.99

TOTAL VALUE = £35.14

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Minutes of an Ordinary Parish Council Meeting

20th February 2006

Meeting Number 0602

Minutes of an **Ordinary Meeting** of the Parish Council held at **7:30pm - Monday 20th February 2006** in the Chelveston Village Hall.

Present :- Councillors : Cllr M.W.Wooding (Chairman of the meeting)
 Cllr A.R.Dale
 Cllr M.L.Foulger
 Cllr M.J.Izzard
 Cllr S.E.Stopps

 Clerk: Mr. M.H.Hunter

 Public: D.Cllr P.Whiting

Open Forum

Cllr Wooding explained this was an opportunity for members of the public to speak on any agenda item for a max of 15 minutes before the meeting started.

1 Apologies

- 1.1 Cllr Wooding opened the meeting at 7:30 p.m. and asked for any apologies. Cllr Palfreeman and Cllrs A & B Saunston (all prior engagements).

2 Declarations of Interest under Section 50 of the LGA 2000

- 2.1 Cllr Dale declared a prejudicial interest in item 5.2 (claimant and a director of a company invoicing the Council). Cllr Foulger declared prejudicial interest in item 5.1 (member of PCC receiving a grant).

3 Minutes of Previous Meetings

The minutes of the Ordinary Meeting of the Parish Council **0601 – 9th January 2006** had been circulated. One minor error was the incorrect year on page 1057.

The meeting resolved to:

- 3.1 Approve the minutes of meeting **0601** with minor amendment to the year on page 1057.

Proposed by: Cllr Dale
Seconded by: Cllr Foulger **Decision:** **Unanimous**

4 Planning and Licensing Matters

- 4.1 **EN/06/00251/FUL** – Installation of a 70m anemometer mast for temporary period of one year at Chelveston Renewable Energy Park, The Airfield, Chelveston. Cllr Wooding explained the plans. The Clerk had contacted 5 households in Caldecott (other than the Cllrs) with no objections. Cllr Wooding asked the meeting to consider routing the construction and maintenance traffic through the north of the site to the B645.

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The meeting resolved not to object to this application with the access request and instructed the Clerk to inform ENC accordingly.

Proposed by: Cllr Izzard
Seconded by: Cllr Dale **Decision:** Unanimous

- 4.2 **EN/06/00271/LDE** – Use as a residential home for up to 8 people at *Wildacre*, Raunds Rd, Chelveston. Cllr Wooding explained that the applicant had lawful permission for up to 6 residents, but had since 1995 had continuously had 8 residents and was therefore applying for lawful consent (on the basis of previous 10 years).

The Clerk advised that Cllrs Izzard & Foulger had highlighted that the applicant had died prior to the application and had accordingly referred this back to ENC to confirm the validity of the application. However it would be prudent for the Council to form an opinion on the basis of the evidence submitted.

The meeting resolved not to object to this application, subject to confirmation of the validity and instructed the Clerk to inform ENC accordingly.

Proposed by: Cllr Dale
Seconded by: Cllr Stopps **Decision:** Unanimous

- 4.3 Cllr Wooding advised that both the Listed Building Consent for the barn conversion at Manor Farm, Caldecott and the 305th BG memorial had been approved by Officer delegation. A minor amendment to the 305th BG memorial (for the ground crew changes) had also been approved.

5 Financial Transactions

- 5.1 The following invoices were due for payment – PCC (repairs to the *Cross of Sorrow*) and Powergen (St Lighting power Oct – Dec 2005). The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Proposed by: Cllr Izzard
Seconded by: Cllr Dale **Decision:** Unanimous

- 5.2 The 305th BGMA had advised the following invoices was due for payment from the appeal fund – Cllr Dale (Project Management expenses) and Creatifica Associates (bolts and resin). The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Proposed by: Cllr Foulger
Seconded by: Cllr Izzard **Decision:** Unanimous

- 5.3 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payments & authorised the appropriate cheque to be signed.

Proposed by: Cllr Dale
Seconded by: Cllr Foulger **Decision:** Unanimous

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- 5.4 The bank statements for the month of January had been received. NWB had located the source of the transaction error and requested return of the £55, which the Clerk had authorised.
- 5.5 The Clerk advised that the s137 figure would rise from £5.30 to £5.44 per elector from 1st April 2006.

Opening Balance for the meeting £9,456.75

Receipts since last meeting

Number	Sender	Description	Method	Amount
2005.50	Two benefactors	305 th WM donation	100016	£29.21
2005.51	Three benefactors	305 th WM donation	100017	£75.00
2005.52	Mr & Mrs Wooding	305 th WM donation	100018	£200.00
2005.53	Four benefactors	305 th WM donation	100019	£90.00
2005.54	Two benefactors	305 th WM donation	100020	£20.00
Total Receipts this meeting				<u>£414.21</u>

Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2005.55	PCC	Repairs to Cross of Sorrow	000580	£190.00
2005.56	Powergen	St Lt Power (Oct – Dec 05)	000581	£267.14
2005.57	A.R.Dale	WM expenses	000582	£205.44
2005.58	Creatifica Assoc	Bolts & resin for WM	000583	£60.43
2005.59	M.H.Hunter	Expenses to 0602	000584	£30.97
Total Expenditure this meeting				<u>£753.98</u>

Closing Balance for this meeting £9,116.98

6 Updates on Projects List

6.1 Highways Issues

The Clerk advised he had received the contract paperwork for the grass cutting contract (£1,833.52 for 8 cuts) running from 27th February to 29th October. Approx. £800 will be recoverable in grants and VAT. Last year was £1,474.66, the increase partly due to the additional cutting regime for the Millennium Garden agreed mid-year.

The meeting agreed to the new contract and authorised the Clerk to instruct the contractors accordingly.

Proposed by: Cllr Izzard

Seconded by: Cllr Dale

Decision: Unanimous

The Clerk advised that the Safety Camera Partnership had visited the parish 8 times since August 2005 and 11 offenders had been caught. Additionally, NCC had installed the new Motorbike Red Route signage along the B645 between the Chelveston Rd roundabout on the A6 and the County boundary.

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6.2 305th BG Memorial

Cllr Dale outlined the fund raising to-date, including the offer by Higham Ferrers TC to have a fund raising stall at the Farmer's Market on Sat 25th February. He presented a revised budget (£12,100) reflecting the offers from Peter Hill, Steve Abbot & Stable Hire.

In agreement with the 305th BGMA, he now wished the release of the funds to place the order for the granite (£3,300). The meeting so agreed.

The Clerk advised the s144 agreement paperwork had been received from NCC and confirmed the Council's insurers would cover the necessary Public Liability insurance provided the Council was solely responsible for the memorial after it's construction.

The Council agreed to proceed with the s144 agreement and instructed the Clerk to notify NCC accordingly.

Proposed by: Cllr Stopps

Seconded by: Cllr Dale

Decision: Unanimous

The insurers also confirmed public liability and personal accident cover would be provided for the Council's volunteers carrying out non-skilled activities subject to certain conditions.

The Clerk advised that funds to date totalled £6,774.

6.3 Street Lighting

The Clerk advised that lamps 9 (near 5 Duchy Close) & 34 (near Duchy Farm cottages) had been repaired.

6.4 Ditches

Cllr Foulger advised NCC had been out to see the ditch in January and had indicated it could be cleared by NCC contractors the next time they were in the area at no cost to this Council.

Cllr Izzard advised that the Environment Agency had conducted dye tests on the contamination of the ditch in Raunds Rd (near footpath MM8) and had traced the cause to a nearby property.

6.5 E-Government

The Clerk advised for the 30 day period till 7th January, 28% of the hits came from the USA and 8% from other countries (Australia & New Zealand).

7 Consultation on changes to NHS Primary Care Trusts and Ambulance Trusts.

Cllr Wooding advised the latest reorganisation of the NHS involved would see the creation of a new Strategic Health Authority (SHA) for the East Midlands Region.

Beneath this would be either three or four Primary Care Trusts (PCTs). The three PCT option was City of Leicester, Leicester & Rutland and Northamptonshire. The Four PCT option was City of Leicester, Leicester & Rutland, North Northamptonshire and West Northamptonshire. The Council was asked to comment on the PCT options.

Also under the SHA would be the Ambulance Trust. It was proposed to split the existing Two Shires Ambulance Trust into two, to align with the SHA for the East Midlands.

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Cllr Dale felt the PCTs were a non-issue, but the splitting of the Ambulance Trust was bad, as the present Trust worked well.

The meeting agreed and instructed the Clerk to inform the Two Shires Ambulance Trust accordingly.

Proposed by: Cllr Dale
Seconded by: Cllr Foulger **Decision:** Unanimous

8 CCP – Offer of Rural Community Programme in April 2006

Cllr Wooding advised that CCP would be running the playgroup scheme again for a two week period at Easter (Mon 3rd – Fri 14th April). Councils could request up to 4 two hour sessions (max two per week). Costs would be the provision of the Village Hall as before. However, it was noted the budget provision only allowed for the summer scheme.

Cllr Dale felt the event would not be well supported in Easter. Also the age range (8-13 yrs) would mean a lot of the village children would be too old.

The meeting agreed not to run the Easter scheme and instructed the Clerk to inform CCP accordingly.

Proposed by: Cllr Stopps
Seconded by: Cllr Dale **Decision:** Unanimous

9 Rights of Way report.

The Clerk (as PPW) advised that as part of NCC cutbacks, the ROW team were faced with budget cuts. If they maintained their present staffing levels, then the planned increase in vegetation cuts (from 40% to 100% of the network) and the new directional fingerposts would have to be shelved, along with other improvement schemes. The Head of the ROW team had written to user groups to ask for their support in lobbying NCC.

The meeting agreed to support the request to lobby NCC and instructed the Clerk inform NCC accordingly.

Proposed by: Cllr Foulger
Seconded by: Cllr Izzard **Decision:** Unanimous

The Clerk advised that Melchbourne & Yelden PC had been unable to reach a decision on the first diversion proposal over the old airfield, whilst Dean & Shelton PC were against any change.

The owner had now come up with a second proposal, which NCC ROW have asked the three Councils to consider. If in agreement, the intention would be to effect the diversion order by the Magistrates Court route. The Clerk outlined the plans and reminded the Council they have a power of veto against such orders.

After debate, the meeting agreed not to support the proposed diversions, until such time as the owner could provide reasons as to why he required the diversions. The meeting instructed the Clerk inform NCC ROW accordingly.

Proposed by: Cllr Wooding
Seconded by: Cllr Izzard **Decision:** Unanimous

Chelveston-cum-Caldecott Parish Council

Northamptonshire

10 Proposal to change the Council's Standing Orders.

The training course being undertaken by the Clerk has highlighted that a number of the Council's current Standing Orders needed amendment. The Clerk has ordered a copy of the NALC Standing Orders and would like the assistance of one or two Cllrs as a working party to tailor them to this Council's needs, before presenting them to the full Council for adoption.

The meeting agreed that Cllrs Foulger & Dale would form a working party with Clerk to work on the new Standing Orders and to report back to the Council in time for adoption before the May meeting.

11 Visits, Training & Courses.

The Clerk advised of the following –

Fri 3rd Mar – Housing Strategy Consultation at ENC @ 9:30.

Fri 17th Mar – Community Funding Day at ENC @ 9:30.

Mon 27th Mar – Community Safety Wider Partnership Event at ENC @ 13:30.

12 Approval of Chairman's & Clerk's Correspondence Logs

12.1 The meeting resolved to approve the Council Correspondence Logs and the various actions required dealing with each item.

Proposed by:	Cllr Izzard	Decision:	Unanimous
Seconded by:	Cllr Stopps		

13 Councillor's Reports

The Clerk advised that the ENC Environmental Health Officer had responded to the Council's letter. The duty officer had attended the fire and liaised with other authorities during the following weeks. The advice from the Health Protection Agency (HPA) in respect to the smoke was that residents should limit their exposure, shut doors and windows and contact their GP or NHS Direct if any ill effects were suffered. This information was given out to the local press and by the ENC, Police and the Fire & Rescue service call centres.

If the Council wishes further advice on the hazards (if any) present in this type of fire, it should contact the HPA direct. Cllr Dale felt this would not be worth pursuing.

The Clerk advised that Anglian Water intended to renew the water main between Raunds and Newton Bromswold, which would require the removal and replanting of 23 sections of hedgerow along the route.

The Clerk advised the ODPM had approved the merger of North Northants Together and Catalyst Corby. The Local Area Agreement for Northamptonshire is progressing and preferred option studies are gradually being sent out for consultation

The Clerk advised that ENC have stated that they will retain the free parking provision within the District and have the 6 Town Councils to contribute toward the costs of car parking enforcement.

Cllr Izzard reported fly-tipping in Bidwell Lane and up by the airfield.

Cllr Foulger reported a large puddle in High lane / Joe's lane due to blocked culvert.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Date of Next Meeting:

Ordinary meeting of the Council on 13th March 2006 at 7:30 p.m. in the Chelveston Village Hall.

The Annual Parish Assembly would be held on 10th April 2006 at 7:30 p.m. in the Chelveston Village Hall, followed by an optional Council meeting if required.

The Meeting closed at 8:45 p.m.

Issued on 21st February 2006.

Pages 1066 – 1076 signed under seal as true record

Adrian Palfreeman
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council
Northamptonshire

Clerk's Incoming Correspondence Log				
Date of Receipt	Document Number	Correspondent	Description	Action Required
2006				
10/01/2006	I-2006-015-MHH	EMRAF/GOEM/DEFRA	Notice of consultations EM Rural dev framework, action plan & programme	File
10/01/2006	I-2006-016-MHH	Older Wiser EN	Notice of mtg on 26th January at ENC	Circulated
10/01/2006	I-2006-017-MHH	ENC (Keith Osborne)	Notice of mtg on 16th January at ENC	Circulated
12/01/2006	I-2006-018-MHH	Community Safety	Notice of Designation Order restricting alcohol consumption in Raunds	Circulated
12/01/2006	I-2006-019-MHH	ENC (Catherine Hartley)	EN Housing Strategy consultation event	Circulated
13/01/2006	I-2006-020-MHH	ENC (Keith Osborne)	Additional papers for ENC mtg on 16th January	Circulated
13/01/2006	I-2006-021-MHH	CCP	Offer of Rural Community Programme during 3rd - 14th April	Actioned
16/01/2006	I-2006-022-MHH	Wilfred Leadbitter	Letter & donation to 305th memorial	WM File
18/01/2006	I-2006-023-MHH	Dogs Trust	Poster for display	Actioned
18/01/2006	I-2006-024-MHH	NCC/Atkins	Confirmation of s136 grant for grant cutting for 2006	File
18/01/2006	I-2005-025-MHH	ENC (Roger Bradshaw)	Contract for grass cutting for 2006	Actioned
19/01/2006	I-2006-026-MHH	NACRE	Village of the Year	Circulated
19/01/2006	I-2006-027-MHH	NACRE	Update issue 5 Jan 2006, The Playing Field	Circulated
19/01/2006	I-2006-028-MHH	Anon	Letter & donation to 305th memorial	WM File
19/01/2006	I-2006-029-MHH	NWB	Deposit receipt - Tear & Anon donations	File
19/01/2006	I-2006-030-MHH	NWB	Deposit receipt - Richardson, Leadbitter, Henry, Knight & Farmer	File
19/01/2006	I-2006-031-MHH	NWB	Deposit receipt - Wooding donation	File
19/01/2006	I-2006-032-MHH	Jane Teague	Poster for display	Actioned
19/01/2006	I-2006-033-MHH	EMDA	EMDA magazine Jan 2006	Circulated
20/01/2006	I-2006-034-MHH	NCC (Martin Bates)	Notice of intention to adopt local waste plan	File
20/01/2006	I-2006-035-MHH	ENC (Andrew Ryley)	Notification of approval of minor amendments to 305th WM	WM File
21/01/2006	I-2006-036-MHH	ENC Planning	Planning application approved for 305th WM	File
21/01/2006	I-2006-037-MHH	GOEM	Consultation on EM Rural Delivery Framework	File
21/01/2006	I-2006-038-MHH	Student Force	Survey of village services in Welland SSP	Actioned
23/01/2006	I-2006-039-MHH	Community Safety	Updated Designation Order restricting alcohol consumption in Raunds	Circulated
24/01/2006	I-2006-040-MHH	M.B.Gardens	Information on grounds maintainace service	File
26/01/2006	I-2006-041-MHH	CCWater	Introduction of Consumer Council for Water (CCWater)	Circulated
26/01/2006	I-2006-042-MHH	ENC (Sharon Prior)	Minutes of mtg held on 28th July 2005 on PTC/ENC communications	Circulated
27/01/2006	I-2006-043-MHH	SERVE	The rural challenge project/village champions	Circulated
28/01/2006	I-2006-044-MHH	Powergen	Invoice for Street Lighting power (Oct-Dec 05)	Actioned
28/01/2006	I-2006-045-MHH	ENC Planning	LBC granted for Manor Farm barn conversion	File
28/01/2006	I-2006-046-MHH	NCC ROW	NCC ROW budget cut-backs	Circulated
30/01/2006	I-2006-047-MHH	P&P Involvement Forum	NHS changes consultation - Two Shires Ambulance Trust	Circulated
30/01/2006	I-2006-048-MHH	Heartlands PCT	NHS changes consultation - PCTs	Circulated
30/01/2006	I-2006-049-MHH	BDO Stoy Hayward	Change of address from 6th Feb 2006	Audit File
31/01/2006	I-2006-050-MHH	NWB	Deposit receipt - Foulger donation	File
01/02/2006	I-2006-051-MHH	NCC (Martin Bates)	Notice of intention to adopt local waste plan	File
01/02/2006	I-2006-052-MHH	ENC (Su Davies)	Community Funding Day on 17th March @ ENC	File
02/02/2006	I-2006-053-MHH	ENC (S.Otterwell)	Draft SPD on Developer Contributions consultation	Awaiting
04/02/2006	I-2006-054-MHH	NCC/Atkins	Highway Reps report December 2005	Circulated
04/02/2006	I-2006-055-MHH	NWB	Bank statements	File
04/02/2006	I-2006-056-MHH	ENC (Mike Deacon)	Interim response to World Rubber Tyre smoke issue	File
04/02/2006	I-2006-057-MHH	NCC (Louise Brown)	2006 Tree Warden Forum on 18th March @ Fawsley Estate	TW File
04/02/2006	I-2006-058-MHH	ENC	Councillors Information Circular January 2006	Circulated
04/02/2006	I-2006-059-MHH	ENC (Mick Bowerman)	Agenda for meeting of the Standards Board on 8th February	Circulated
07/02/2006	I-2006-060-MHH	Beds CC	Consultation on draft Minerals Development documents	File
07/02/2006	I-2006-061-MHH	Heartlands PCT	Older Persons Health Fourm - Posters for meeting on 15th February	Actioned
09/02/2006	I-2006-062-MHH	Powergen	Notice of change of layout to bill	File
10/02/2006	I-2006-063-MHH	ENC Planning	Application for 70m anemometer mast (1 year) at the Airfield	Actioned
10/02/2006	I-2006-064-MHH	ENC Planning	Application for up to 8 residents at Wildacre, Raunds Rd, Chelveston	Actioned
10/02/2006	I-2006-065-MHH	NCC ROW	Proposal for diversion of ROW over the airfield	Actioned
10/02/2006	I-2006-066-MHH	NCC (David Grindley)	Agreement forms for s144 Highways Act 1980 for 305th WM	Actioned
11/02/2006	I-2006-067-MHH	ENC (Mike Deacon)	Response to World Rubber Tyre smoke issue	File
16/02/2006	I-2006-068-MHH	Beds CC	Correction to consultation on draft Minerals Development documents	File
16/02/2006	I-2006-069-MHH	Community Safety	Wider Partnership event on 27th March 2006	Awaiting
16/02/2006	I-2006-070-MHH	ENC (Tasmin Dennis)	Notification of AW removal of hedgerows for water main replacement	Actioned
16/02/2006	I-2006-071-MHH	NWB	Deposit receipt - Palmer/Anon/Clay/Collard donations	File
18/02/2006	I-2006-072-MHH	Allianz-Cornhill Insurance	Insurance cover details for WM project	Insure file
18/02/2006	I-2006-073-MHH	ENC	Reports of Committees 1 March 2006	Circulated
18/02/2006	I-2006-074-MHH	Creatifica Assoc	Invoice for bolts & resin for WM	Actioned

Chelveston-cum-Caldecott Parish Council
Northamptonshire

Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2006						
16/01/2006	O-2006-001-MHH	ENC (Mike Deacon)	EH issues with fires at World Rubber Tyre co	Posted	0510.9	
04/01/2006	O-2006-002-MHH	Parish Cllrs	Agenda for meeting 0601	Delivered		
07/01/2006	O-2006-003-MHH	Parish Cllrs	Minutes for meeting 0601	Delivered		
11/01/2006	O-2006-004-NHH	ENC (Rob Austin)	Precept request	Posted	0601.8	I-2005-314-MHH
14/01/2006	O-2006-005-MHH	David Smith Assoc	Payment of invoice	Posted	0601.6.1	I-2006-014-MHH
14/01/2006	O-2006-006-MHH	ENC Planning	Request for minor amendment to 305th WM	Posted	0601.7.2	
21/01/2006	O-2006-007-MHH	Parish	Memorial Newsletter	Delivered		
25/01/2006	O-2006-008-MHH	NCC (David Grindley)	Application for s144 HA 1980	Posted		
06/02/2006	O-2006-009-MHH	Allianz-Cornhill Insurance	Insurance cover request for WM build	Posted		
28/01/2006	O-2006-010-MHH	WM team	WM Safety Plan	Draft		
10/02/2006	O-2006-011-MHH	Parish Cllrs	Agenda for meeting 0602	Delivered		
10/02/2006	O-2006-012-MHH	David Wykes	WM appeal details	Posted		

CHELVESTON-cum-CALDECOTT PARISH COUNCIL

Receipts and Payments Account 2005/2006

Transact. Number	Date	Document Number	Payee/Sender	Description	Chq.No.	S137	Amount	VAT	Total	Running Balance	Category	Authorising Minute	Signatories	Power
2005.30	13/09/2005	I/2005/253/MHH	ENC	Community Safety Fund	BACS	C	£1,300.00	£0.00	£1,300.00	£8,103.24	Misc. Receipts			LGA 1972 S139
2005.31	27/09/2005	I/2005/271/MHH	ENC	PRECEPT (50%)	BACS	C	£2,500.00	£0.00	£2,500.00	£8,603.24	Precept			LGFA 1992 S41
2005.32	30/09/2005	I/2005/288/MHH	NWB	Interest (Jul - Sep 05)	Bank	C	£45.61	£0.00	£45.61	£8,648.85	Interest			
2005.33	28/10/2005	I/2005/301/MHH	HMC&E	VAT refund	BACS	C	£1,142.54	£0.00	£1,142.54	£9,791.39	Vat			C&E notice 749
2005.34	10/11/2005		USAF	305 BG memorial donation	100014	C	£9.57	£0.00	£9.57	£9,800.96	305 Donations			LGA 1972 S139
2005.35	14/11/2005	I/2005/312/MHH	M.L.Foulger	Poppy wreath	000569	C	£16.50	£0.00	£16.50	£9,784.46	Misc. Expenses	0510.6.1	MWW, SES, MJI	LGA 1972 S111
2005.36	14/11/2005	I/2005/315/MHH	Star & Garter	Grant for village fireworks	000570	C	£150.00	£0.00	£150.00	£9,634.46	Misc. Expenses	0510.6.2	MWW, SES, MJI	LGA 1972 S145
2005.37	14/11/2005	O/2005/101/MHH	M.H.Hunter	Expenses 0510	000571	C	£46.17	£0.00	£46.17	£9,588.29	Gen. Admin	0510.6.3	MWW, SES, MJI	LGA 1972 S111
2005.38	12/12/2005	I/2005/330/MHH	Powergen	St Lt Power (Jul - Sept 05)	000572	C	£227.35	£39.79	£267.14	£9,321.15	St Lighting	0511.5.1	MWW, SES, MJI	PCA 1957 S3
2005.39	12/12/2005	I/2005/331/MHH	Village Hall	Hire for Council mtgs 2005	000573	C	£120.00	£0.00	£120.00	£9,201.15	Hall	0511.5.1	MWW, SES, MJI	LGA 1972 S111
2005.40	12/12/2005	I/2005/332/MHH	A.R.Dale	Expenses for newsletter	000574	C	£12.72	£0.00	£12.72	£9,188.43	Misc. Expenses	0511.5.1	MWW, SES, MJI	LGA 1972 S142
2005.41	12/12/2005	I/2005/333/MHH	SLCC	Annual fees for 2006	000575	C	£30.00	£0.00	£30.00	£9,158.43	Misc. Expenses	0511.5.1	MWW, SES, MJI	LGA 1972 S143
2005.42	12/12/2005	I/2005/334/MHH	ABB	St Lt Maint (Oct - Dec 05)	000576	C	£109.04	£19.08	£128.12	£9,030.31	St Lighting	0511.5.1	MWW, SES, MJI	PCA 1957 S3
2005.43	12/12/2005	O/2005/109/MHH	M.H.Hunter	Expenses 0511	000577	C	£54.56	£0.00	£54.56	£8,975.75	Gen. Admin	0511.5.2	MWW, SES, MJI	LGA 1972 S111
2005.44	30/11/2005		PayPal transfers	305 BG memorial donation	BACS	C	£85.79	£0.00	£85.79	£9,061.54	305 Donations			LGA 1972 S139
2005.45	19/12/2005	I/2005/347/MHH	NCC	Grass cutting grant	BACS	C	£531.99	£0.00	£531.99	£9,593.53	Misc. Receipts			HA 1980 S96
2005.46	22/12/2005	I/2005/349/MHH	Star & Garter	305 BG memorial donation	100015	C	£87.20	£0.00	£87.20	£9,680.73	305 Donations			LGA 1972 S139
2005.47	30/12/2005	I/2006/004/MHH	NWB	Interest (Oct - Dec 05)	Bank	C	£46.16	£0.00	£46.16	£9,726.89	Interest			
2005.48	09/01/2006	I/2006/014/MHH	David Smith Assoc	Structural Eng fee for memorial	000578	C	£235.00	£0.00	£235.00	£9,491.89	305 Costs	0601.6.1	MLF, ARD, RAM	LGA 1972 S144
2005.49	09/01/2006	O/2006/003/MHH	M.H.Hunter	Expenses 0601	000579	C	£35.14	£0.00	£35.14	£9,456.75	Gen. Admin	0601.6.2	MLF, ARD, RAM	LGA 1972 S111
2005.50	03/01/2006	I/2006/001/MHH	Two benefactors	305 BG memorial donation	100016	C	£29.21	£0.00	£29.21	£9,485.96	305 Donations			LGA 1972 S139
2005.51	06/01/2006	I/2006/010/MHH	Three benefactors	305 BG memorial donation	100017	C	£75.00	£0.00	£75.00	£9,560.96	305 Donations			LGA 1972 S139
2005.52	19/01/2006	I/2006/031/MHH	Mr & Mrs Wooding	305 BG memorial donation	100018	C	£200.00	£0.00	£200.00	£9,760.96	305 Donations			LGA 1972 S139
2005.53	19/01/2006	I/2006/030/MHH	Four benefactors	305 BG memorial donation	100019	C	£90.00	£0.00	£90.00	£9,850.96	305 Donations			LGA 1972 S139
2005.54	19/01/2006	I/2006/029/MHH	Two benefactors	305 BG memorial donation	100020	C	£20.00	£0.00	£20.00	£9,870.96	305 Donations			LGA 1972 S139
2005.55	20/02/2006	I/2006/013/MHH	PCC	Repairs to Cross of Sorrow	000580	C	£190.00	£0.00	£190.00	£9,680.96	Misc. Expenses	0602.6.1	MWW, SES, MJI	WM(LAP) 1923 S1
2005.56	20/02/2006	I/2006/044/MHH	Powergen	St Lt Power (Oct - Dec 05)	000581	C	£227.35	£39.79	£267.14	£9,413.82	St Lighting	0602.6.1	MWW, SES, MJI	PCA 1957 S3
2005.57	20/02/2006		A.R.Dale	WM expenses	000582	C	£205.44	£0.00	£205.44	£9,208.38	305 Costs	0602.6.2	MWW, SES, MJI	LGA 1972 S144
2005.58	20/02/2006	I/2006/074/MHH	Creatifica Assoc Ltd	Bolts & resin	000583	C	£60.43	£0.00	£60.43	£9,147.95	305 Costs	0602.6.2	MWW, SES, MJI	LGA 1972 S144
2005.59	20/02/2006	O/2006/013/MHH	M.H.Hunter	Expenses 0602	000584	C	£30.97	£0.00	£30.97	£9,116.98	Gen. Admin	0602.6.3	MWW, SES, MJI	LGA 1972 S111
Balance C/F							£0.00	£3,995.00	£819.64	£9,116.98				

[Database categories are hidden in Column R]

- Statute / SI / Notice
- ACA Audit Commission Act
- C&E Customs & Excise
- HA Highways Act
- LA Litter Act
- LGA Local Govt Act
- LGFA Local Govt Finance Act
- PCA Parish Councils Act
- WM(LAP) War Memorials (Local Authorities' Powers) Act

Cheque 000554 not used

Category	S137	Amount	VAT	Total
Brought Forward		£5,941.62	£0.00	£5,941.62
Precept		£5,000.00	£0.00	£5,000.00
Bank Interest		£130.96	£0.00	£130.96
Misc. Receipts		£1,831.99	£0.00	£1,831.99
305th BG memorial donations		£3,151.69	£0.00	£3,151.69
VAT refund		£1,142.54	£0.00	£1,142.54
Income		£17,198.80	£0.00	£17,198.80
Clerk's Salary		£0.00	£0.00	£0.00
Gen. Admin		£982.39	£21.00	£1,003.39
St Lighting		£1,345.56	£235.48	£1,581.04
St Lighting repairs		£0.00	£0.00	£0.00
St Lighting (new)		£1,950.00	£341.25	£2,291.25
Grass Cutting		£1,255.03	£219.63	£1,474.66
Traffic Calming		£0.00	£0.00	£0.00
Grounds Maintenance		£135.00	£0.00	£135.00
Village Hall		£240.00	£0.00	£240.00
305th BG memorial costs		£803.37	£0.00	£803.37
Misc. Expenses		£550.83	£2.28	£553.11
S137	£0.00		£0.00	£0.00
Expenditure	£0.00	£7,262.18	£819.64	£8,081.82
Income + Expenditure	£0.00	£9,936.62	£819.64	£9,116.98

Audit tables	
Brought Forward	£5,941.62
Precept	£5,000.00
Other income	£6,257.18
Wages	£0.00
Loan interest	£0.00
Other Expenditure	£8,081.82
Balance	£9,116.98
Bank books	#
Assets	£0.00
Borrowing	£0.00

= check bank statements to reconcile with balance

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 4p	Post pence	DL Env @ 3p	A4 Env @ 10p	Copy @ 4p	Phone Calls	Mileage @ 52.7p/mile	Other
07/01/2006	Wanadoo - ISP broadband								£17.99
07/01/2006	Pre-minutes for Chair/Clerk	5				5			
07/01/2006	Budget 2006/7	1				7			
11/01/2006	Precept request		30	1		1			
13/01/2006	Minutes 0601 - 4 P.Cllrs & file	9			4	36			
14/01/2006	ENC Planning - amendment	3			1	3			
14/01/2006	David Smith Assoc - payment of invoice		30	1		1			
16/01/2006	ENC EHO - World Rubber fire EH query	2	30	1		2			
25/01/2006	NCC - s144 application	1	60		1	15			
28/01/2006	Ring binders (2)								£3.98
28/01/2006	Poster copies for noticeboards					3			
06/02/2006	Allianz-Cornhill - WM insurance letter	1	30	1		1			
10/02/2006	David Wykes - info on WM appeal	1	30	1		1			
11/02/2006	Agenda 0602 - 7 P.Cllrs & file	4		7		28			
11/02/2006	Agenda 0602 - 2 D.Cllrs	1	60	2		1			
TOTALS		£1.12	£2.70	£0.42	£0.60	£4.16	£0.00	£0.00	£21.97

TOTAL VALUE = £30.97

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Parish Council Meeting

13th March 2006

Meeting Number 0603

Minutes of an **Ordinary Meeting** of the Parish Council held at 7:30pm - **Monday 13th March 2006** in the Chelveston Village Hall.

Present :- Councillors : Cllr M.W.Wooding (Chairman of the meeting)
 Cllr A.R.Dale
 Cllr M.L.Foulger
 Cllr M.J.Izzard
 Cllr S.E.Stopps

 Clerk: Mr. M.H.Hunter

 Public: None

Open Forum

Cllr Wooding explained this was an opportunity for members of the public to speak on any agenda item for a max of 15 minutes before the meeting started.

1 Apologies

- 1.1 Cllr Wooding opened the meeting at 7:30 p.m. and asked for any apologies. Cllr Palfreeman (prior engagement). The meeting agreed to accept the apology.

2 Declarations of Interest under Section 50 of the LGA 2000

- 2.1 None.

3 Minutes of Previous Meetings

The minutes of the Ordinary Meeting of the Parish Council **0602 – 20th February 2006** had been circulated.

The meeting resolved to:

- 3.1 Approve the minutes of meeting **0602** with no amendments.

Proposed by: Cllr Dale Seconded by: Cllr Stopps Decision: Unanimous

4 Planning and Licensing Matters

- 4.1 Cllr Wooding advised that a resident of Hargarve had objected to the anemometer mast application on the old airfield and a resident of Raunds Rd had requested a restriction on the Lawful Consent at *Wildacre*.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

5 Financial Transactions

- 5.1 The following invoices were due for payment – NALH (annual subscription). The meeting resolved to approve this payment & authorised the appropriate cheque to be signed.

Proposed by: Cllr Dale Seconded by: Cllr Foulger Decision: Unanimous

- 5.2 The following grant request had been received. CAB (last awarded £25 in February 2005). The meeting resolved to award £25 & authorised the appropriate cheque to be signed.

Proposed by: Cllr Foulger Seconded by: Cllr Dale Decision: Unanimous

- 5.3 The 305th BGMA had advised the following invoice was due for payment from the appeal fund – W.T Drage (Granite – 30% deposit). The meeting resolved to approve this payment & authorised the appropriate cheque to be signed.

Proposed by: Cllr Foulger Seconded by: Cllr Izzard Decision: Unanimous

- 5.4 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payments & authorised the appropriate cheque to be signed.

Proposed by: Cllr Stopps Seconded by: Cllr Izzard Decision: Unanimous

- 5.5 The bank statements for the month of February have been received. The Council Tax demands had been issued with the Parish Precept band D now £34.16 (£30.86 last year).

- 5.6 In keeping with tradition, the Chairman of the meeting (on behalf of the Chairman) donated the Clerk's salary

Opening Balance for the meeting £9,116.98

Receipts since last meeting

Number	Sender	Description	Method	Amount
2005.60	Mr & Mrs Foulger	305 th WM donation	100021	£250.00
2005.61	Two benefactors	305 th WM donation	100022	£70.00
2005.62	Four benefactors	305 th WM donation	100023	£200.00
2005.63	305 th BGMA	305 th WM donation	BACS	£2,245.25
2005.64	Two benefactors	305 th WM donation	100024	£150.00
2005.69	Cllr Palfreeman	Donation of Clerk's Salary	Cash	£1.00
Total Receipts this meeting				<u>£2,916.25</u>

Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2005.65	NALH	Annual subscription	000585	£5.00
2005.66	CAB	Grant	000586	£25.00
2005.67	W.T.Drage	305 th WM granite (30%)	000587	£1,201.18
2005.68	M.H.Hunter	Expenses to 0603	000588	£41.07
2005.70	M.H.Hunter	Clerk's Salary	Cash	£1.00
Total Expenditure this meeting				<u>£1,273.25</u>

Closing Balance for this meeting £10,759.98

Chelveston-cum-Caldecott Parish Council

Northamptonshire

6 Updates on Projects List

6.1 Highways Issues

The Clerk advised that NCC, as part of the new Motorbike Red Route works, had installed new chevrons along the B645 between the Chelveston Rd roundabout on the A6 and the County boundary.

6.2 305th BG Memorial

Cllr Dale advised of a last minute change of design by the 305th, concerning the triangle and the "G", but the order for the granite had finally been placed in time for the ENC grant. Peter Hill and his brother-in-law had agreed to do the digging for the foundations, subject to confirmation of public liability insurance to the Clerk.

The Clerk confirmed the ENC Heritage grant claim had been submitted and detailed recent donations, bringing the total to over £10,000 in 9 months.

6.3 Street Lighting

No report.

6.4 Ditches

No report.

6.5 E-Government

The Clerk advised for the 30 day period till 11th March, 35% of the hits came from the USA and 10% from other countries (New Zealand, Mexico, Germany & France). CPRE Northants had requested a link to their site and had installed a link to the Councils.

7 ENC Electoral wards – final consultation by Boundary Committee.

Cllr Wooding advised the Boundary Committee had announced its draft proposals for the new wards for East Northants. Most of ENC's proposals had been followed, except Higham Ferrers & Rushden, where there appeared to be some confusion with the District wards extending across the town ward boundaries. Chelveston still appears to be in the Higham Ferrers Chichele Ward.

8 Sawyer's Charity Representatives – consideration of candidates.

Cllr Wooding advised the two trustees elected by the Council to the *James & Thomas Sawyer* Charity (240194) would shortly complete their three year term of office (elected 12th May 2003 at the AGM). The Council should consider candidates in time for this year's AGM. Both the existing trustees (Cllr Foulger & Mrs D.Murray) had indicated they would be prepared to serve again.

The charitable purpose is for "the general benefit of the poor persons resident in the parish of Chelveston-cum-Caldecott and also for the benefit of the poor persons resident in the ancient parish of Raunds". Income in the order of £770/year is generated via land owned within the parish.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Cllr Dale proposed Cllr Foulger & Mrs Murray be re-elected at the AGM.

The meeting agreed to take these nominations forward to the AGM.

9 Annual Parish Assembly 2006 – planning the meeting

Cllr Wooding reminded the meeting the APA was scheduled for Mon 10th April 2006. In recent years, the Council had chosen a theme – the Local Development Framework, Safety Camera Partnership, etc as draw to bring in the public. What did the Council want to do this year?

Cllr Dale proposed the APA be delayed until Mon 8th May, following an expected village planning consultation on Weds 3rd May. The AGM would follow.

The Clerk was instructed to contact the applicant regarding advertising the event.

10 Rights of Way report.

The Clerk (as PPW) advised that following the Council's response to the airfield diversion proposals at the last meeting, the landowner had met with the Clerk & Cllr Wooding to discuss the proposals.

The owner had now come up with a third proposal, which again NCC ROW have asked the three Councils to consider. If in agreement, the intention would be to effect the diversion order by the Magistrates Court route. The Clerk outlined the plans and reminded the Council they have a power of veto against such orders.

Cllr Wooding explained why he now felt the proposals to be acceptable. After debate, the meeting agreed to the proposals, subject to confirmation of the open access areas. The meeting instructed the Clerk inform NCC ROW accordingly.

Proposed by: Cllr Wooding Seconded by: Cllr Dale Decision: Unanimous

11 Visits, Training & Courses.

The Clerk advised of the following –

Fri 17th Mar – Community Funding Day at ENC @ 9:30.

Mon 27th Mar – Community Safety Wider Partnership Event at ENC @ 13:30.

Tues 25th April – CPRE planning day at Cranford Hall @ 18:30 (£26).

12 Approval of Chairman's & Clerk's Correspondence Logs

12.1 The meeting resolved to approve the Council Correspondence Logs and the various actions required dealing with each item.

Proposed by: Cllr Stopps Seconded by: Cllr Izzard Decision: Unanimous

Chelveston-cum-Caldecott Parish Council

Northamptonshire

13 Councillor's Reports

The Clerk advised that NCC had now disbanded the Area Committees, effective immediately.

Cllr Foulger asked if the Council could have some temporary "Flood" signs for the ford in Water Lane. Cllr Izzard advised they would only end up in the stream. Cllr Foulger suggested permanent signs "Road Liable to Flood", but the meeting felt the existing "Ford" signs were sufficient.

Cllr Foulger asked about the length of time some of the caravans had been in the field behind the *Star & Garter*. The Clerk was instructed to check on their status.

Cllr Dale praised the grass cutting that was undertaken today. Cllr Izzard advised the contractors had tidied up afterwards. The Clerk was instructed to notify ENC accordingly.

Cllr Izzard advised there were still some bags of rubbish in Bidwell Lane and wood near the ford. The Clerk was instructed to notify ENC accordingly.

Date of Next Meeting:

An optional meeting will be held on 10th April 2006 at 7:30 p.m. in the Chelveston Village Hall, if required.

The Annual Parish Assembly, to be followed by the Annual Meeting of the Council, would be held on 8th May 2006 at 7:30 p.m. in the Chelveston Village Hall.

The Meeting closed at 8:38 p.m.

Issued on 13th March 2006.

Pages 1077 – 1085 signed under seal as true record

Adrian Palfreeman
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council
Northamptonshire

Clerk's Incoming Correspondence Log				
Date of Receipt	Document Number	Correspondent	Description	Action Required
2006				
06/01/2005	I-2006-005-MHH	C&CD	Clerk's & Councils Direct Issue 43 January 2006	Circulated
06/01/2005	I-2006-006-MHH	ENC	Councillors Information Circular December 2005	Circulated
06/01/2005	I-2006-007-MHH	ENC	Reports of Committees 16 January 2006	Circulated
10/01/2006	I-2006-016-MHH	Older Wiser EN	Notice of mtg on 26th January at ENC	Circulated
10/01/2006	I-2006-017-MHH	ENC (Keith Osborne)	Notice of mtg on 16th January at ENC	Circulated
12/01/2006	I-2006-018-MHH	Community Safety	Notice of Designation Order restricting alcohol consumption in Raunds	Circulated
12/01/2006	I-2006-019-MHH	ENC (Catherine Hartley)	EN Housing Strategy consultation event	Circulated
13/01/2006	I-2006-020-MHH	ENC (Keith Osborne)	Additional papers for ENC mtg on 16th January	Circulated
19/01/2006	I-2006-026-MHH	NACRE	Village of the Year	Circulated
19/01/2006	I-2006-027-MHH	NACRE	Update issue 5 Jan 2006, The Playing Field	Circulated
19/01/2006	I-2006-033-MHH	EMDA	EMDA magazine Jan 2006	Circulated
23/01/2006	I-2006-039-MHH	Community Safety	Updated Designation Order restricting alcohol consumption in Raunds	Circulated
26/01/2006	I-2006-041-MHH	CCWater	Introduction of Consumer Council for Water (CCWater)	Circulated
26/01/2006	I-2006-042-MHH	ENC (Sharon Prior)	Minutes of mtg held on 28th July 2005 on PTC/ENC communications	Circulated
27/01/2006	I-2006-043-MHH	SERVE	The rural challenge project/village champions	Circulated
28/01/2006	I-2006-046-MHH	NCC ROW	NCC ROW budget cut-backs	Circulated
30/01/2006	I-2006-047-MHH	P&P Involvement Forum	NHS changes consultation - Two Shires Ambulance Trust	Circulated
30/01/2006	I-2006-048-MHH	Heartlands PCT	NHS changes consultation - PCTs	Circulated
04/02/2006	I-2006-054-MHH	NCC/Atkins	Highway Reps report December 2005	Circulated
18/02/2006	I-2006-073-MHH	ENC	Reports of Committees 1 March 2006	Circulated
23/02/2006	I-2006-075-MHH	Boundary Committee	Draft recommendations of review of East Northamptonshire	File
23/02/2006	I-2006-076-MHH	NCC (Louise Brown)	Tree warden newsletter - issue 6 Spring 2006	TW File
23/02/2006	I-2006-077-MHH	CAB (Pat Endicott)	Grant request	Actioned
24/02/2006	I-2006-078-MHH	NWB	Details of US 305th BGMA donation	File
25/02/2006	I-2006-079-MHH	Connexions	Newsletter Issue 7 Februray 2006	Circulated
25/02/2006	I-2006-080-MHH	ENC (Keith Osborne)	Agenda for meeting of ENC on 1st March	Circulated
27/02/2006	I-2006-081-MHH	ENC (Vicki Atkinson)	Review of electoral arrangements in EN poster	Actioned
28/02/2006	I-2006-082-MHH	P&P Involvement Forum	Introduction of new support worker - Claudette Hitie	File
28/02/2006	I-2006-083-MHH	ENC (Keith Osborne)	Additional papers for ENC mtg on 1st March	File
02/03/2006	I-2006-084-MHH	P&P Involvement Forum	Meeting agendas and poster	File
02/03/2006	I-2006-085-MHH	CPRE	CPRE planning roadshow on 25th April @ Cranford Hall	File
02/03/2006	I-2006-086-MHH	NALH	Subscription due & Hindsight issue 10 (March 2006)	Actioned
03/03/2006	I-2006-087-MHH	ENC	Councillors Information Circular February 2006	File
04/03/2006	I-2006-088-MHH	John Ellred	Donation to 305th WM	WM File
06/03/2006	I-2006-089-MHH	NWB	Bank statements	File
07/03/2006	I-2006-090-MHH	John Brotherton	Information on Wind Farms and objections to Chelveston renewables	Circulated
09/03/2006	I-2006-091-MHH	WT Drage	Invoice for granite (30%)	Actioned
09/03/2006	I-2006-092-MHH	NCC (Sharon Fryer)	Area Committees now abolished	File
09/03/2006	I-2006-093-MHH	NCC (Mark Chant)	Local Waste Plan now adopted	File
11/03/2006	I-2006-094-MHH	C&CD	Clerk's & Councils Direct Issue 44 March 2006	Circulated
13/03/2006	I-2006-095-MHH	Federal Estates Ltd	Revised ROW diversions over the airfield	WM File

Chelveston-cum-Caldecott Parish Council
Northamptonshire

Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2006						
23/02/2006	O-2006-013-MHH	Parish Cllrs	Minutes for meeting 0602	Delivered		
21/02/2006	O-2006-014-MHH	ENC (Roger Bradshaw)	Acceptance of grass-cutting contract	Posted	0602.6.1	I-2006-025-MHH
26/02/2006	O-2006-015-MHH	Adrian Dale	Remittance advice for 305th WM expenses	Delivered	0602.5.2	
26/02/2006	O-2006-016-MHH	ENC Planning	Application response - 70m anemoneter	Posted	0602.4.1	I-2006-063-MHH
26/02/2006	O-2006-017-MHH	ENC Planning	Application response - <i>Wildacre</i>	Posted	0602.4.2	I-2006-064-MHH
05/03/2006	O-2006-018-MHH	W.T.Drage	Order for 305th WM granite	Posted	0602.6.2	
06/03/2006	O-2006-019-MHH	NCC (David Grindley)	Signed copy of s144 HA 1980 agreement	Posted	0602.6.2	I-2006-066-MHH
06/03/2006	O-2006-020-MHH	Parish Cllrs	Agenda for meeting 0603	Delivered		
11/03/2006	O-2006-021-MHH	ENC (Lisa Meads)	Grant request for ENC Heritage award	Posted	0602.6.2	I-2005-292-MHH

CHELVESTON-cum-CALDECOTT PARISH COUNCIL

Receipts and Payments Account 2005/2006

Transact. Number	Date	Document Number	Payee/Sender	Description	Chq.No.	S137	Amount	VAT	Total	Running Balance	Category	Authorising Minute	Signatories	Power
2005.38	12/12/2005	I/2005/330/MHH	Powergen	St Lt Power (Jul - Sept 05)	000572	C	-£227.35	-£39.79	-£267.14	£9,321.15	St Lighting	0511.5.1	MWW, SES, MJI	PCA 1957 S3
2005.39	12/12/2005	I/2005/331/MHH	Village Hall	Hire for Council mtgs 2005	000573	C	-£120.00	£0.00	-£120.00	£9,201.15	Hall	0511.5.1	MWW, SES, MJI	LGA 1972 S111
2005.40	12/12/2005	I/2005/332/MHH	A.R.Dale	Expenses for newsletter	000574	C	-£12.72	£0.00	-£12.72	£9,188.43	Misc. Expenses	0511.5.1	MWW, SES, MJI	LGA 1972 S142
2005.41	12/12/2005	I/2005/333/MHH	SLCC	Annual fees for 2006	000575	C	-£30.00	£0.00	-£30.00	£9,158.43	Misc. Expenses	0511.5.1	MWW, SES, MJI	LGA 1972 S143
2005.42	12/12/2005	I/2005/334/MHH	ABB	St Lt Maint (Oct - Dec 05)	000576	C	-£109.04	-£19.08	-£128.12	£9,030.31	St Lighting	0511.5.1	MWW, SES, MJI	PCA 1957 S3
2005.43	12/12/2005	O/2005/109/MHH	M.H.Hunter	Expenses 0511	000577	C	-£54.56	£0.00	-£54.56	£8,975.75	Gen. Admin	0511.5.2	MWW, SES, MJI	LGA 1972 S111
2005.44	05/12/2005	I/2006/004/MHH	PayPal transfers	305 BG memorial donation	BACS	C	£85.79	£0.00	£85.79	£9,061.54	305 Donations			LGA 1972 S139
2005.45	19/12/2005	I/2005/347/MHH	NCC	Grass cutting grant	BACS	C	£531.99	£0.00	£531.99	£9,593.53	Misc. Receipts			HA 1980 S96
2005.46	22/12/2005	I/2005/349/MHH	Star & Garter	305 BG memorial donation	100015	C	£87.20	£0.00	£87.20	£9,680.73	305 Donations			LGA 1972 S139
2005.47	30/12/2005	I/2006/004/MHH	NWB	Interest (Oct - Dec 05)	Bank	C	£46.16	£0.00	£46.16	£9,726.89	Interest			
2005.48	09/01/2006	I/2006/014/MHH	David Smith Assoc	Structural Eng fee for memorial	000578	C	-£235.00	£0.00	-£235.00	£9,491.89	305 Costs	0601.6.1	MLF, ARD, RAM	LGA 1972 S144
2005.49	09/01/2006	O/2006/003/MHH	M.H.Hunter	Expenses 0601	000579	C	-£35.14	£0.00	-£35.14	£9,456.75	Gen. Admin	0601.6.2	MLF, ARD, RAM	LGA 1972 S111
2005.50	03/01/2006	I/2006/001/MHH	Two benefactors	305 BG memorial donation	100016	C	£29.21	£0.00	£29.21	£9,485.96	305 Donations			LGA 1972 S139
2005.51	06/01/2006	I/2006/010/MHH	Three benefactors	305 BG memorial donation	100017	C	£75.00	£0.00	£75.00	£9,560.96	305 Donations			LGA 1972 S139
2005.52	19/01/2006	I/2006/031/MHH	Mr & Mrs Wooding	305 BG memorial donation	100018	C	£200.00	£0.00	£200.00	£9,760.96	305 Donations			LGA 1972 S139
2005.53	19/01/2006	I/2006/030/MHH	Four benefactors	305 BG memorial donation	100019	C	£90.00	£0.00	£90.00	£9,850.96	305 Donations			LGA 1972 S139
2005.54	19/01/2006	I/2006/029/MHH	Two benefactors	305 BG memorial donation	100020	C	£20.00	£0.00	£20.00	£9,870.96	305 Donations			LGA 1972 S139
2005.55	20/02/2006	I/2006/013/MHH	PCC	Repairs to Cross of Sorrow	000580	C	-£190.00	£0.00	-£190.00	£9,680.96	Misc. Expenses	0602.6.1	MWW, SES, MJI	WM(LAP) 1923 S1
2005.56	20/02/2006	I/2006/044/MHH	Powergen	St Lt Power (Oct - Dec 05)	000581	C	-£227.35	-£39.79	-£267.14	£9,413.82	St Lighting	0602.6.1	MWW, SES, MJI	PCA 1957 S3
2005.57	20/02/2006	O/2006/015/MHH	A.R.Dale	WM expenses	000582	C	-£205.44	£0.00	-£205.44	£9,208.38	305 Costs	0602.6.2	MWW, SES, MJI	LGA 1972 S144
2005.58	20/02/2006	I/2006/074/MHH	Creaticifica Assoc Ltd	Bolts & resin	000583	C	-£60.43	£0.00	-£60.43	£9,147.95	305 Costs	0602.6.2	MWW, SES, MJI	LGA 1972 S144
2005.59	20/02/2006	O/2006/013/MHH	M.H.Hunter	Expenses 0602	000584	C	-£30.97	£0.00	-£30.97	£9,116.98	Gen. Admin	0602.6.3	MWW, SES, MJI	LGA 1972 S111
2005.60	31/01/2006	I/2006/056/MHH	Mr & Mrs Foulger	305 BG memorial donation	100021	C	£250.00	£0.00	£250.00	£9,366.98	305 Donations			LGA 1972 S139
2005.61	02/02/2006	I/2006/089/MHH	Two benefactors	305 BG memorial donation	100022	C	£70.00	£0.00	£70.00	£9,436.98	305 Donations			LGA 1972 S139
2005.62	14/02/2006	I/2006/071/MHH	Four benefactors	305 BG memorial donation	100023	C	£200.00	£0.00	£200.00	£9,636.98	305 Donations			LGA 1972 S139
2005.63	23/02/2006	I/2006/078/MHH	305th BGMA	305 BG memorial donation	BACS	C	£2,245.25	£0.00	£2,245.25	£11,882.23	305 Donations			LGA 1972 S139
2005.64	24/02/2006	I/2006/089/MHH	Two benefactors	305 BG memorial donation	100024	C	£150.00	£0.00	£150.00	£12,032.23	305 Donations			LGA 1972 S139
2005.65	13/03/2006	I/2006/086/MHH	NALH	Annual subscription	000585	C	-£5.00	£0.00	-£5.00	£12,027.23	Misc. Expenses	0603.5.1	MLF, SES, MJI	LGA 1972 S145
2005.66	13/03/2006	I/2006/077/MHH	CAB	Grant	000586	C	-£25.00	£0.00	-£25.00	£12,002.23	Misc. Expenses	0603.5.2	MLF, SES, MJI	LGA 1972 S142
2005.67	13/03/2006	I/2006/091/MHH	W.T.Drage	Granite (30%)	000587	C	-£1,201.18	£0.00	-£1,201.18	£10,801.05	305 Costs	0603.5.3	MLF, SES, MJI	LGA 1972 S144
2005.68	13/03/2006	O/2006/022/MHH	M.H.Hunter	Expenses 0603	000588	C	-£41.07	£0.00	-£41.07	£10,759.98	Gen. Admin	0603.5.4	MLF, SES, MJI	LGA 1972 S111
2005.69	13/03/2006		Cllr Wooding	Donation of Clerk's salary	Cash	C	£1.00	£0.00	£1.00	£10,760.98	Misc. Receipts			LGA 1972 S139
2005.70	13/03/2006		M.H.Hunter	Clerks salary	Cash	C	-£1.00	£0.00	-£1.00	£10,759.98	Clerk's Salary			LGA 1972 S112
Balance C/F						£0.00	£7,298.00	-£819.64	£12,419.98	£12,419.98				

[Database categories are hidden in Column R]

- Statute / SI / Notice
- ACA Audit Commission Act
- C&E Customs & Excise
- HA Highways Act
- LA Litter Act
- LGA Local Govt Act
- LGFA Local Govt Finance Act
- PCA Parish Councils Act
- WM(LAP) War Memorials (Local Authorities' Powers) Act

Cheque 000554 not used

Category	S137	Amount	VAT	Total
Brought Forward		£5,941.62	£0.00	£5,941.62
Precept		£5,000.00	£0.00	£5,000.00
Bank Interest		£130.96	£0.00	£130.96
Misc. Receipts		£1,832.99	£0.00	£1,832.99
305th BG memorial donations		£7,726.94	£0.00	£7,726.94
VAT refund		£1,142.54	£0.00	£1,142.54
Income		£21,775.05	£0.00	£21,775.05
Clerk's Salary		-£1.00	£0.00	-£1.00
Gen. Admin		-£1,023.46	-£21.00	-£1,044.46
St Lighting		-£1,345.56	-£235.48	-£1,581.04
St Lighting repairs		£0.00	£0.00	£0.00
St Lighting (new)		-£1,950.00	-£341.25	-£2,291.25
Grass Cutting		-£1,255.03	-£219.63	-£1,474.66
Traffic Calming		£0.00	£0.00	£0.00
Grounds Maintenance		-£135.00	£0.00	-£135.00
Village Hall		-£240.00	£0.00	-£240.00
305th BG memorial costs		-£2,004.55	£0.00	-£2,004.55
Misc. Expenses		-£580.83	-£2.28	-£583.11
S137	£0.00		£0.00	£0.00
Expenditure	£0.00	-£8,535.43	-£819.64	-£9,355.07
Income + Expenditure	£0.00	£13,239.62	-£819.64	£12,419.98

Audit tables	
Brought Forward	£5,941.62
Precept	£5,000.00
Other income	£10,833.43
Wages	£1.00
Loan interest	£0.00
Other Expenditure	£9,354.07
Balance	£12,419.98
Bank books	#
Assets	£0.00
Borrowing	£0.00

= check bank statements to reconcile with balance

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 4p	Post pence	DL Env @ 3p	A4 Env @ 10p	Copy @ 4p	Phone Calls	Mileage @ 52.7p/mile	Other
07/02/2006	Wanadoo - ISP broadband								£17.99
17/02/2006	Copy of NALC model SO		30	1					£14.98
18/02/2006	Pre-minutes for Chair/Clerk	6				6			
21/02/2006	ENC (Roger Bradshaw) - grass cutting	1	30	1		1			
23/02/2006	Minutes 0602 - 4 P.Cllrs & file	11			4	44			
26/02/2006	A.R.Dale - remittance advice note	1							
26/02/2006	ENC Planning - application response	1	30	1		1			
26/02/2006	ENC Planning - application response	1	30	1		1			
05/03/2006	W.T.Drage - order for granite for WM	2	60		1	2			
06/03/2006	NCC - Signed s144 HA 1980 agreement		30	1					
08/03/2006	Agenda 0603 - 7 P.Cllrs & file	4		7		28			
08/03/2006	Agenda 0603 - 2 D.Cllrs	1	60	2		1			
TOTALS		£1.12	£2.70	£0.42	£0.50	£3.36	£0.00	£0.00	£32.97

TOTAL VALUE = £41.07

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Parish Council Meeting

10th April 2006

Meeting Number 0604

Minutes of an **Ordinary Meeting** of the Parish Council held at 7:30pm - Monday 10th April 2006 in the Chelveston Village Hall.

Present :- Councillors : Cllr M.W.Wooding (Chairman of the meeting)
Cllr A.R.Dale
Cllr M.L.Foulger
Cllr M.J.Izzard
Cllr R.A.Meeson
Cllr S.E.Stopps

Clerk: Mr. M.H.Hunter

Public: None

Open Forum

Cllr Wooding explained this was an opportunity for members of the public to speak on any agenda item for a max of 15 minutes before the meeting started.

1 Apologies

- 1.1 Cllr Wooding opened the meeting at 7:30 p.m. and asked for any apologies. Cllr Palfreeman (holiday). Cllrs A & B Sauntson (prior engagement). The meeting agreed to accept the apologies.

2 Declarations of Interest under Section 50 of the LGA 2000

- 2.1 Cllr Dale declared a prejudicial interest under 6.3 (recipient of expenses).

3 Notification of Executive Action under Standing Order 15

- 3.1 Cllr Wooding advised the meeting that at the request of Cllr Dale & the 305th BGMA, the Executive had authorised the purchase of the concrete for the memorial foundations.

4 Minutes of Previous Meetings

The minutes of the Ordinary Meeting of the Parish Council **0603 – 13th March 2006** had been circulated. The Clerk advised there would be some minor amendments in relation to the finances (no change to totals) which would involve a page change.

The meeting resolved to:

- 4.1 Approve the minutes of meeting **0603** with page change amendments.

Proposed by: Cllr Foulger Seconded by: Cllr Stopps Decision: Unanimous

Chelveston-cum-Caldecott Parish Council

Northamptonshire

5 Planning and Licensing Matters

- 5.1 Cllr Wooding advised that the ENC planning committee had approved the application for the temporary anemometer mast and the Clerk had received a letter from the company to confirm the majority of vehicle movements would be routed through the north of the site onto the B645. The chairman of Hargrave conservation society had written to ENC planning to complain about the decision and a copy of his letter was shown to the meeting.
- 5.2 Cllr Wooding advised that the application for Lawful Consent at *Wildacre* had been refused by officer delegation.

6 Financial Transactions

- 6.1 The following invoices were due for payment – NALC (annual subscription), ABB (St Lighting maintenance), Powergen (St Lighting power) and ENC (Grass cutting). The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Proposed by: Cllr Dale Seconded by: Cllr Stopps Decision: Unanimous

- 6.2 The following grant request had been received. Vitalise, formerly known as the Winged Fellowship (no previous awards). The meeting resolved not to make an award.

- 6.3 Cllr Dale had incurred the expenses with the preparation of the foundations for the memorial and the 305th BGMA had agreed reimbursement from the appeal fund. The meeting resolved to approve this payment & authorised the appropriate cheque to be signed.

Proposed by: Cllr Izzard Seconded by: Cllr Meeson Decision: Unanimous

- 6.4 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payments & authorised the appropriate cheque to be signed.

Proposed by: Cllr Izzard Seconded by: Cllr Foulger Decision: Unanimous

- 6.5 The bank statements for the month of March have been received and reconciled.

- 6.6 Cllr Foulger (as IFV) brought an item in the NALC *Update* (issue 5 January 2006) to the attention of the Council. The LGA 1972 Part VIII s150(5) requires that two Cllrs shall sign every cheque. By implication, the Clerk, where he/she is the RFO, should also be a signatory. The Council used to follow this approach until the problems that occurred with a previous Clerk. The current SO 7.6 states "three signatories of the Council" without further definition. FR 5.3 states "three members of the Council" which would need amending if the Council chooses to revert back to following the national guidance.

Cllr Dale explained the background relating to the earlier change.

The meeting resolved to propose & second the change to the Financial Regulations and for the motion to stand adjourned till the next meeting (as per SO 1.4).

Proposed by: Cllr Dale Seconded by: Cllr Foulger Decision: Adjourned

Chelveston-cum-Caldecott Parish Council

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Opening Balance for the meeting £10,759.98

Receipts since last meeting

Number	Sender	Description	Method	Amount
2005.71	8 benefactors	305 th WM donation	100025	£1,185.00
2005.72	Three benefactors	305 th WM donation	100026	£475.00
Total Receipts this meeting				<u>£1,660.00</u>

Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2006.01	NALC	Annual subscription	000589	£102.00
2006.02	ABB	St Lt maint (Jan – Mar 06)	000590	£134.73
2006.03	ENC	Grass cutting (Aug/Oct & Mar 06)	000591	£1,611.61
2006.04	Powergen	St Lt power (Jan – Mar 06)	000592	£299.41
2006.05	A.R.Dale	305 th WM expenses	000593	£114.50
2006.06	M.H.Hunter	Expenses to 0604	000594	£29.27
Total Expenditure this meeting				<u>£2,291.52</u>

Closing Balance for this meeting £10,128.46

7 Updates on Projects List

7.1 Highways Issues

The Clerk advised that he had reported a pot hole on the C59 approx. 200 yards east of the Caldecott 30 mph signs to the Street Doctor service (233875) and this had been patched within two days.

7.2 305th BG Memorial

Cllr Dale advised that the foundations had been dug and the steel supports were in place. Cllr Palfreeman had made use of stone excavated from the site and had pledged £100 in return.

The concrete is due to be delivered on Saturday 15th @ 10:30. Steve Abbot Fabrications had collected the mast for refurbishment. The 305th BGMA historian had been in touch about changing one of the colours on the group emblem, which has now been agreed.

ENC has confirmed no Building Regulations are applicable and had approved the external appearance of the memorial. The ET had run another article on reaching £10,000.

Cllr Dale now requested the Council order the stonework (approx. £6,700 + vat). The meeting so agreed and instructed the Clerk to act accordingly.

Proposed by: Cllr Izzard Seconded by: Cllr Foulger Decision: Unanimous

The Clerk requested permission to make contact with the 423rd ABS Cultural Relations Advisor (Penny Ash) as a preliminary to a formal request for a USAF presence at the dedication ceremony. The meeting so agreed.

7.3 Street Lighting

No report.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

7.4 Ditches

No report.

7.5 E-Government

The Clerk advised for the 30 day period till 8th April, 3% of the hits came from Canada & 2% from the USA.

7.6 Standing Orders

The Clerk advised that a draft of the new orders had been passed to the working party.

8 Clean Neighbourhoods and Environment Act 2005 update.

The Clerk advised that most of the provisions of the CNAE Act 2005 came into force on 6th April 2006. The Act provides for a number of powers down to Parish Council level, with regard to litter, dog fouling, graffiti, fly posting, etc. The act allows suitably trained and authorised staff (e.g. PCSO) to issue Fixed Penalty Notices (FPN) and for the Councils to retain the receipts.

Since the parish is relatively incident free compared to (say) Raunds or Higham Ferrers, the Clerk suggested the Council wait to see how the District and larger towns implement the Act before deciding which of the powers to implement (if any).

9 Rights of Way report.

The Clerk (as PPW) advised that the long awaited diversion for MM11 to go around the tennis court of *Church House* was likely to come into force in the next month.

10 Visits, Training & Courses.

The Clerk advised of the following –

Tues 25th April – CPRE planning day at Cranford Hall @ 18:30 (£26).

11 Approval of Chairman's & Clerk's Correspondence Logs

11.1 The meeting resolved to approve the Council Correspondence Logs and the various actions required dealing with each item.

Proposed by: Cllr Meeson Seconded by: Cllr Stopps Decision: Unanimous

12 Councillor's Reports

The Clerk advised that the incoming High Sheriff of Northamptonshire (Sir David O'Dowd) was looking for suitable projects involving young people and local communities for funding from the High Sheriff's Initiative fund. Grants up to £500 were available.

The Clerk intended to issue the Spring Newsletter ahead of the May meeting and asked for any articles the Cllrs wished including.

The Clerk reminded the Cllrs this was the last meeting of the third year and any Cllr wishing to stand or re-stand for the positions of Chairman, Vice-Chairman, Independent Financial

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Verifier or Council Representative to the Village Hall committee were asked to let him know before the Annual Meeting of the Council.

The Clerk advised that Cllr Palfreeman had again opted to forgo his Chairman's allowance (without precedent).

Cllr Foulger raised the issue of flooding on Joe's/High Lane again.

Cllr Meeson reported the bridge and path around the ford were overgrown.

Cllr Stopps asked about the number of caravans behind the pub. Cllr Meeson replied that two were his own and up to 10 mobile caravans were permitted by virtue of being a registered site with the Caravan Club and the Camping & Caravaning Club. He advised the Brewery were applying for permission for the storage of static caravans, as a site at Thrapston had recently closed.

Date of Next Meeting:

The Annual Parish Assembly, to be followed by the Annual Meeting of the Council, would be held on 8th May 2006 at 7:30 p.m. in the Chelveston Village Hall.

The Annual Meeting of the Council would follow.

The Meeting closed at 8:25 p.m.

Issued on 10th April 2006.

Pages 1086 – 1094 signed under seal as true record

Adrian Palfreeman
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Clerk's Incoming Correspondence Log

Date of Receipt	Document Number	Correspondent	Description	Action Required
2006				
13/03/2006	I-2006-095-MHH	Federal Estates Ltd	Revised ROW diversions over the airfield	WM File
14/03/2006	I-2006-096-MHH	NALC	Subscription fee and Update issue 6 (March 2006)	Actioned
14/03/2006	I-2006-097-MHH	Northants CTP	Training Programme for 2006	Circulated
14/03/2006	I-2006-098-MHH	Vitalise	Grant request	File
14/03/2006	I-2006-099-MHH	Clearquest	Litter picking service	File
14/03/2006	I-2006-100-MHH	NCC (Eric Wright)	Reduction in mobile library service	File
17/03/2006	I-2006-101-MHH	Ian White	Donation to 305th WM	WM File
17/03/2006	I-2006-102-MHH	CCP (Roger Lovesay)	Poster for display	Actioned
17/03/2006	I-2006-103-MHH	ABB	Invoice for St Lighting maintenance (Jan - Mar 06)	Actioned
21/03/2006	I-2006-104-MHH	ENC Planning	Anemometer application to go to planning committee on 29th March	File
21/03/2006	I-2006-105-MHH	NWB	Receipt for three donations to 305th WM	File
22/03/2006	I-2006-106-MHH	ENC (Tasmin Dennis)	Notification that ENC will not object to hedgerow removal	File
22/03/2006	I-2006-107-MHH	NCC (Paul Rushton)	NCC - Draft Medium Term Plan 2006-2010	Circulated
23/03/2006	I-2006-108-MHH	Older Wiser EN	Agenda for meeting on 6th April 2006 @ ENC	Circulated
24/03/2006	I-2006-109-MHH	N'ths Comm Foundation	High Sherrif's Initiative fund (grants to £500 for communities/youth)	File
25/03/2006	I-2006-110-MHH	ENC Planning	Confirmation of receipt of letter O-2007-027-MHH	File
25/03/2006	I-2006-111-MHH	Two Shires Ambulance PPI	Results of consultation & PPI response to Dept of Health	File
27/03/2006	I-2006-112-MHH	CAB (Pat Endicott)	Thank you letter for grant	File
27/03/2006	I-2006-113-MHH	ENC (J.Stanhope)	Invoice for grass cutting (Aug-Oct 05 & Mar 06)	Actioned
29/03/2006	I-2006-114-MHH	NACRE	End of Rural Transport Partnership	Circulated
31/03/2006	I-2006-115-MHH	NACRE	Village viewpoint Spring 2006 & funding leaflets	Circulated
01/04/2006	I-2006-116-MHH	ENC (Rob Austin)	Payment advice for 305th WM Heritage grant	File
01/04/2006	I-2006-117-MHH	BDO Stoy Hayward	Annual Return paperwork for year ending 31st March 2006	Awaiting
01/04/2006	I-2006-118-MHH	John Brotherton	Copy of letter to ENC Planning ref Airfield anemometer mast	File
03/04/2006	I-2006-119-MHH	CCP (Lauren Swift)	Poster for display	Awaiting
03/04/2006	I-2006-120-MHH	DEFRA	Clean Neighbourhoods & Environment Act 2005	File
03/04/2006	I-2006-121-MHH	ENC	Councillors Information Circular March 2006	Circulated
03/04/2006	I-2006-122-MHH	NWB	Receipt for two donations to 305th WM	File
04/04/2006	I-2006-123-MHH	NWB	Bank statements	File
05/04/2006	I-2006-124-MHH	Powergen	Invoice for Street Lighting power (Jan - Mar 06)	Actioned
05/04/2006	I-2006-125-MHH	ENC Planning	Approval of 305th WM external appearance	WM File
05/04/2006	I-2006-126-MHH	Glyn Mound	Info on woodcarving products	File
06/04/2006	I-2006-127-MHH	ENC (Mick Bowerman)	Agenda for meeting of ENC Standards Board on 12th April	Circulated
06/04/2006	I-2006-128-MHH	Allianz-Cornhill Insurance	Renewal documents for 2006	Awaiting
07/04/2006	I-2006-129-MHH	BCC	Consultation on Statement of Community Involvement - draft	File
07/04/2006	I-2006-130-MHH	Rotary Club (Rushden)	Enquiry as to grant to WM	WM File
08/04/2006	I-2006-131-MHH	ENC Planning	Planning application approved for anemometer	File
08/04/2006	I-2006-132-MHH	ENC Planning	Lawful Development Consent refused at Wildarce, Raunds Rd	File
08/04/2006	I-2006-133-MHH	ABB	Change of address from 1st May 2006	File
08/04/2006	I-2006-134-MHH	Cheiv' Renewable Energy	Using northern site access to B645 for construction traffic	File

Chelveston-cum-Caldecott Parish Council
Northamptonshire

Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2006						
13/03/2006	O-2006-022-MHH	Parish Cllrs	Minutes for meeting 0603	Delivered		
14/03/2006	O-2006-023-MHH	W.T.Drage	Payment of invoice	Posted	0603.5.3	I-2006-091-MHH
14/03/2006	O-2006-024-MHH	NALH	Payment of invoice	Posted	0603.5.1	I-2006-086-MHH
14/03/2006	O-2006-025-MHH	CAB (Pat Endicott)	Grant award	Posted	0603.5.2	I-2006-077-MHH
15/03/2006	O-2006-026-MHH	ENC (Lisa Meads)	Invoice for Heritage grant award	Posted	0602.6.2	
18/03/2006	O-2006-027-MHH	ENC (Terry Watson)	Planning status of caravan site at the Star & Garter	Posted	0603.13	
18/03/2006	O-2006-028-MHH	Two Shires Ambulance PPI	Response to consultation	Posted	0602.7	I-2006-047-MHH
21/03/2006	O-2006-029-MHH	David Wykes	Details of APA dates	Posted	0603.9	
25/03/2006	O-2006-030-MHH	ENC (Su Davies)	Request to check lottery grant forms	Posted		
27/03/2006	O-2006-031-MHH	Mr & Mrs P.Brown	Return of invalid 305th WM donation cheque	Posted		
03/04/2006	O-2006-032-MHH	Parish Cllrs	Agenda for meeting 0604	Delivered		
03/04/2006	O-2006-033-MHH	Parish	Spring Newsletter	Draft		

CHELVESTON-cum-CALDECOTT PARISH COUNCIL

Receipts and Payments Account 2006/2007

Transact. Number	Date	Document Number	Payee/Sender	Description	Chq.No.	S137	Amount	VAT	Total	Running Balance	Category	Authorising Minute	Signatories	Power
2006.00	01/04/2003		Opening Balance	Brought Forward	Bt Fwd				£12,419.98	£12,419.98				
2006.01	10/04/2006	I/2006/096/MHH	NALC	Annual subscription	000589		-£102.00	£0.00	-£102.00	£12,317.98	Gen. Admin	0604.6.1	SES, MJI, MWW	LGA 1972 S143
2006.02	10/04/2006	I/2006/103/MHH	ABB	St Lt Maintenance (Jan - Mar 06)	000590		-£114.66	-£20.07	-£134.73	£12,183.25	St Lighting	0604.6.1	SES, MJI, MWW	PCA 1957 S3
2006.03	10/04/2006	I/2006/113/MHH	ENC	Grass cutting (Aug-Oct 05 & Mar 06)	000591		-£1,371.58	-£240.03	-£1,611.61	£10,571.64	Grass Cutting	0604.6.1	SES, MJI, MWW	HA 1980 S96
2006.04	10/04/2006	I/2006/124/MHH	Powergen	St Lt Power (Jan - Mar 06)	000592		-£254.81	-£44.60	-£299.41	£10,272.23	St Lighting	0604.6.1	SES, MJI, MWW	PCA 1957 S3
2006.05	10/04/2006	O/2006/034/MHH	Cllr A.R.Dale	Shuttering & bars	000593		-£114.50	£0.00	-£114.50	£10,157.73	305 Costs	0604.6.3	SES, MJI, MWW	LGA 1972 S144
2006.06	10/04/2006	O/2006/035/MHH	M.H.Hunter	Expenses 0604	000594		-£29.27	£0.00	-£29.27	£10,128.46	Gen. Admin	0604.6.4	SES, MJI, MWW	LGA 1972 S111
Balance C/F						£0.00	-£1,986.82	-£304.70	£10,128.46	£10,128.46				

[Database categories are hidden in Column R]

- Statute / SI / Notice
- ACA Audit Commission Act
- C&E Customs & Excise
- HA Highways Act
- LA Litter Act
- LGA Local Govt Act
- LGFA Local Govt Finance Act
- PCA Parish Councils Act
- WM(LAP) War Memorials (Local Authorities' Powers) Act

Cheque 000554 not used

Category	S137	Amount	VAT	Total
Brought Forward		£12,419.98	£0.00	£12,419.98
Precept		£0.00	£0.00	£0.00
Bank Interest		£0.00	£0.00	£0.00
Misc. Receipts		£0.00	£0.00	£0.00
305th BG memorial donations		£0.00	£0.00	£0.00
VAT refund		£0.00	£0.00	£0.00
Income		£12,419.98	£0.00	£12,419.98
Clerk's Salary		£0.00	£0.00	£0.00
Gen. Admin		-£131.27	£0.00	-£131.27
St Lighting		-£369.47	-£64.67	-£434.14
St Lighting repairs		£0.00	£0.00	£0.00
St Lighting (new)		£0.00	£0.00	£0.00
Grass Cutting		-£1,371.58	-£240.03	-£1,611.61
Traffic Calming		£0.00	£0.00	£0.00
Grounds Maintenance		£0.00	£0.00	£0.00
Village Hall		£0.00	£0.00	£0.00
305th BG memorial costs		-£114.50	£0.00	-£114.50
Misc. Expenses		£0.00	£0.00	£0.00
S137	£0.00		£0.00	£0.00
Expenditure		-£1,986.82	-£304.70	-£2,291.52
Income + Expenditure	£0.00	£10,433.16	-£304.70	£10,128.46

Audit tables	
Brought Forward	£12,419.98
Precept	£0.00
Other income	£0.00
Wages	£0.00
Loan interest	£0.00
Other Expenditure	£2,291.52
Balance	£10,128.46
Bank books	#
Assets	£0.00
Borrowing	£0.00

= check bank statements to reconcile with balance

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 4p	Post pence	DL Env @ 3p	C5 Env @ 6p	A4 Env @ 10p	Copy @ 4p	Phone Calls	Mileage @ 52.7p/mile	Other
06/03/2006	Wanadoo - ISP broadband									£17.99
11/03/2006	Pre-minutes for Chair/Clerk	5						5		
11/03/2006	ENC (Lisa Meads) - grant claim	1	30	1				5		
14/03/2006	Minutes 0603 - 4 P.Cllrs & file	11				4		44		
14/03/2006	W.T.Drage - payment of invoice		30	1				1		
14/03/2006	NALH - payment of invoice		30	1						
14/03/2006	CAB - Grant award	1	30	1				1		
15/03/2006	ENC (Lisa Meads) - invoice	1	30	1				1		
18/03/2006	WM Site notices	4								
18/03/2006	ENC (T.Watson) - Caravan query	1	30	1				1		
18/03/2006	Ambulance PPI - response to split	1	30	1				1		
21/03/2006	D.Wykes - APM & Consultation day	1	30	1				1		
25/03/2006	ENC (Su Davies) - AFA form for checking	1	30	1				1		
27/03/2006	P.Brown - returning invalid cheque	1	60	2				1		
28/03/2006	Awards for All - grant application	15	60			1				
03/04/2006	CNAE Act 2005 info download	2								
05/04/2006	Agenda 0604 - 7 P.Cllrs & file	4		7				28		
05/04/2006	Agenda 0604 - 2 D.Cllrs	1	64	2				1		
TOTALS		£2.00	£4.54	£0.60	£0.00	£0.50	£3.64	£0.00	£0.00	£17.99

TOTAL VALUE = £29.27

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of the Annual Parish Assembly

8th May 2006

Meeting Number APA06

Minutes of the **Annual Parish Assembly** held at 7:30 p.m. - Monday 8th May 2006 in the Chelveston Village Hall.

Present :- Councillors :

Cllr. A.J.Palfreeman	(Chairman)
Cllr M.W.Wooding	(Vice-chairman)
Cllr A.R.Dale	
Cllr. M.L.Foulger	
Cllr M.J.Izzard	
Cllr R.A.Meeson	
Cllr S.E.Stopps	

Clerk: Mr. M.H.Hunter

Public: Approx. 60 members of the public (approx. 50% visitors)

1 Introduction

Cllr Palfreeman welcomed everyone to the meeting and explained that this was an annual meeting of the parish (rather than the Council). He then introduced the members of the Council present. Cllr Palfreeman advised he was changing the order of the meeting, as the majority of those present wanted to debate the proposals.

2 Debate on the CREL Wind Farm & Bio-mass plant proposals

A lively and, at times, heated debate on the Chelveston Renewable Energy Ltd (CREL) proposals took place. Items included – exhibition photomontages not to scale; CREL had provided methodology used; survey of the microwave tower needed to verify height; why did Chelveston approve the anemometer application?; would ENC and Beds BC decide together or at separate meetings?; 3MW turbines are used in off-shore applications, not used on-shore elsewhere in England; only likely to be 15% efficient, so total CO₂ saving = 1 transatlantic flight; tax payer subsidy 50%; request for EIA response to include request for PCTs to undertake Health Impact Assessment; 80 vehicle movements now, more later; animal carcasses being imported from Eire to Wymington; emissions from 30m chimney; fields of Oilseed Rape; fertiliser being piped to farmers; why not use Stewartby brickworks site when decommissioned?; CREL proposal amounts to a large industrial plant; action group needs to co-ordinate across the affected parishes; funding needed; needs to be a meeting of Councils within 4.5 mile radius (24 Councils) and offer by Yelden Cllrs of use of their village hall.

3 Summary of the meeting's views

Cllr Palfreeman summarised that the meeting's view was that the Council should oppose the CREL proposals, work with the action group that was being set-up and liaise with the other parishes affected by the proposals.

Cllr Palfreeman highlighted the low turnout of parish electorate.

Only 15 members of the public remained after this item

Chelveston-cum-Caldecott Parish Council

Northamptonshire

4 Minutes of the 2005 APA held on 18th April 2005.

The Clerk outlined the minutes of the previous meeting. Cllr Palfreeman proposed the adoption of the minutes. Seconded by Cllr Dale and carried. Cllr Palfreeman & the Clerk then signed the minutes.

5 2005/6 report from the Parish Council

The Council has met 10 times since the last APA. It has considered 9 planning applications, of which one of had been decided differently by the District. Some 400+ items of correspondence have been received (excluding e-mails). At the end of the Council's third year, the focus has been on the 305th BG war memorial project in conjunction with the 305th BGMA, both in the US and UK.

Last year's meeting focused on speeding on the B645. At the request of the Council, the Safety Camera Partnership carried out traffic enforcement 8 times between August – January and caught 11 offenders.

The Rights of Way network has been extended with the old routes across the airfield restored to the Definitive Map and repair works carried out to the existing routes.

The grass cutting contractors continue to provide an excellent service and we have extended the areas that are now cut to include Bidwell Lane and the Millennium garden.

Following a successful grant application, the Council has installed a new street lamp to protect the crossing on the Higham Rd hill.

6 Draft Accounts for the year ending 31st March 2006

The draft accounts (still waiting for final interest payments) showed income of £15,833 and expenditure of £9,335. Nearly half the income (£7,727) was donations to the 305th BG Memorial Appeal that was opened in conjunction with the 305th BGMA in July 2005. The opening balance was £5,942 and the closing balance was £12,420.

The Council had operated with a £5,000 precept (average £31 per household) and had obtained a further £3,106 in interest, grants and VAT refunds.

7 Update on the 305th War Memorial Project

Cllr Dale reported on the fantastic response to the memorial appeal and outlined the works completed to date. The brick and stonework will be started in the next couple of weeks.

8 Questions from the floor

None.

The meeting closed at 8:55 p.m.

Issued on 12th May 2006

Pages 1095-1096 signed under seal as a true record

Adrian Palfreeman
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of the Annual Meeting of the Parish Council

8th May 2006

Meeting Number 0605

Minutes of the **Annual Meeting** of the Parish Council held at **9:00pm - Monday 8th May 2006** in the Chelveston Village Hall.

Present :- Councillors :

Cllr A.J. Palfreeman	(Outgoing chairman)
Cllr A.R. Dale	(Incoming chairman)
Cllr M.W. Wooding	(Vice-chairman)
Cllr M.L. Foulger	
Cllr M.J. Izzard	
Cllr R.A. Meeson	
Cllr S.E. Stopps	

Clerk: Mr. M.H. Hunter

Public: 15 members of the public

Open Forum

Cllr Palfreeman explained this was an opportunity for members of the public to speak on any agenda item for a max of 15 minutes before the meeting started.

1 Apologies

- 1.1 Cllr Palfreeman opened the meeting at 9:10 p.m. and asked for any apologies. Cllrs A & B Sauntson and Cllr P. Whiting (prior engagement). The meeting agreed to accept the apologies.

2 Election of Chairman for 2006/7

- 2.1 Cllr Palfreeman proposed Cllr Dale. Seconded Cllr Wooding. No other nominations and carried unanimous. Cllr Dale signed his Declaration of Office and thanked Cllr Palfreeman for his 4 years in office as chairman. Cllr Palfreeman thanked the Cllrs for their support during his period of office.

3 Declarations of Interest under Section 50 of the LGA 2000

- 3.1 Cllr Dale declared a prejudicial interest under 10.1 & 10.2 (recipient of the expenses).

4 Election of Vice-Chairman for 2006/7

- 4.1 Cllr Dale proposed Cllr Wooding. Seconded Cllr Foulger. No other nominations and carried unanimous.

5 Election of Independent Financial Verifier

- 5.1 Cllr Dale proposed Cllr Foulger. Seconded Cllr Wooding. No other nominations and carried unanimous.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

6 Appointment of the Council's representative to the Village Hall Committee

- 6.1 Cllr Dale proposed Cllr Stopps. Seconded Cllr Izzard. No other nominations and carried unanimous.

7 Appointment of the representatives to the Sawyer's Charity

- 7.1 Cllr Dale proposed Cllr Foulger and Mrs D.Murray. Seconded Cllr Meeson. No other nominations and carried unanimous.

8 Minutes of Previous Meetings

The minutes of the Ordinary Meeting of the Parish Council **0604 – 10th April 2006** had been circulated.

The meeting resolved to:

- 8.1 Approve the minutes of meeting **0604** with no amendments.

Proposed by: Cllr Dale

Seconded by: Cllr Wooding

Decision: Unanimous

9 Planning and Licensing Matters

- 9.1 Cllr Dale advised the Council had received a request from ENC to provide items that should be considered in an Environmental Impact Assessment (EIA) for the proposals for a wind Farm and Bio-mass plant on the old airfield. The Council had been given very little time to respond, given the developer's exhibition only took place on Weds 3rd May. The various parishes on both sides of the county border had expressed concern with the rushed process as well as opposition to the proposals.
- 9.2 The Clerk had prepared a draft response, which had been circulated to the Council. The final version would be delivered to ENC in the morning. The Cllrs debated further amendments and additions to the response and instructed the Clerk to notify ENC accordingly.
- 9.3 In view of the feedback from the APA, the Council considered they had a mandate to oppose the proposed development and it was agreed, in view of the low turnout from Chelveston, that an EPA should be held on Monday 22nd May 2006. Prior to this a leaflet would be sent to all households in the parish to highlight the issues raised at the APA and to encourage greater local attendance.
- 9.4 With regard to working with an action group that was being formed, it was agreed that Cllrs Palfreeman & Wooding would be the liaison. Mr Chris Pentland of Caldecott had agreed to be the local chairman. The Council reserved the right to act independently of the action group, if views of the parish electorate differed from those of the action group.
- 9.5 The Clerk was instructed to make contact with surrounding Councils with a view to taking up an offer made by the Yelden Parish Councillors to use their village hall to host a meeting of the affected councils.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

10 Financial Transactions

- 10.1 The following invoice was due for payment – Allianz-Cornhill (annual insurance premium) and Cllr Dale (Newsletter printing). The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Proposed by: Cllr Wooding

Seconded by: Cllr Meeson

Decision: Unanimous

- 10.2 Cllr Dale had incurred the expenses with the preparation of the foundations for the memorial and Michael Farrow Ltd had submitted an invoice for the stonework order (25%). The 305th BGMA had agreed reimbursement from the appeal fund. The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Proposed by: Cllr Foulger

Seconded by: Cllr Stopps

Decision: Unanimous

- 10.3 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payments & authorised the appropriate cheque to be signed.

Proposed by: Cllr Wooding

Seconded by: Cllr Meeson

Decision: Unanimous

- 10.4 The bank statements for the month of April have not yet been received and reconciled.

Opening Balance for the meeting £10,128.46

Receipts since last meeting

Number	Sender	Description	Method	Amount
None				

Total Receipts this meeting £Nil

Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2006.07	Allianz-Cornhill	Annual insurance premium	000595	£314.34
2006.08	A.R.Dale	Newsletter printing	000596	£20.00
2006.09	Michael Farrow Ltd	305 th WM stonework (25%)	000597	£1,969.89
2006.10	A.R.Dale	305 th WM expenses	000598	£645.91
2006.11	M.H.Hunter	Expenses to 0605	000599	£24.13

Total Expenditure this meeting £2,974.27

Closing Balance for this meeting £7,154.19

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Date of Next Meeting:

An Extraordinary Parish Assembly would be held on 22nd May 2006 at 7:30 p.m. in the Chelveston Village Hall.

An optional meeting of the Parish Council would be held on 12th June 2006 at 7:30 p.m. in the Chelveston Village Hall.

An ordinary meeting of the Parish Council would be held on 10th July 2006 at 7:30 p.m. in the Chelveston Village Hall

The Meeting closed at 10:10 p.m.

Issued on 11th May 2006.

Pages 1097 – 1102 signed under seal as true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

CHELVESTON-cum-CALDECOTT PARISH COUNCIL

Receipts and Payments Account 2006/2007

Transact. Number	Date	Document Number	Payee/Sender	Description	Chq.No.	S137	Amount	VAT	Total	Running Balance	Category	Authorising Minute	Signatories	Power
2006.00	01/04/2003		Opening Balance	Brought Forward	Bt Fwd				£12,419.98	£12,419.98				
2006.01	10/04/2006	I/2006/096/MHH	NALC	Annual subscription	000589		-£102.00	£0.00	-£102.00	£12,317.98	Gen. Admin	0604.6.1	SES, MJI, MWW	LGA 1972 S143
2006.02	10/04/2006	I/2006/103/MHH	ABB	St Lt Maintenance (Jan - Mar 06)	000590		-£114.66	-£20.07	-£134.73	£12,183.25	St Lighting	0604.6.1	SES, MJI, MWW	PCA 1957 S3
2006.03	10/04/2006	I/2006/113/MHH	ENC	Grass cutting (Aug-Oct 05 & Mar 06)	000591		-£1,371.58	-£240.03	-£1,611.61	£10,571.64	Grass Cutting	0604.6.1	SES, MJI, MWW	HA 1980 S96
2006.04	10/04/2006	I/2006/124/MHH	Powergen	St Lt Power (Jan - Mar 06)	000592		-£254.81	-£44.60	-£299.41	£10,272.23	St Lighting	0604.6.1	SES, MJI, MWW	PCA 1957 S3
2006.05	10/04/2006	O/2006/034/MHH	Cllr A.R.Dale	Shuttering & bars	000593		-£114.50	£0.00	-£114.50	£10,157.73	305 Costs	0604.6.3	SES, MJI, MWW	LGA 1972 S144
2006.06	10/04/2006	O/2006/035/MHH	M.H.Hunter	Expenses 0604	000594		-£29.27	£0.00	-£29.27	£10,128.46	Gen. Admin	0604.6.4	SES, MJI, MWW	LGA 1972 S111
2006.07	08/05/2006	I/2006/128/MHH	Allianz-Cornhill	Annual insurance premium	000595		-£314.34	£0.00	-£314.34	£9,814.12	Gen. Admin	0605.10.1	MLF, SES, MJI	LGA 1972 S111
2006.08	08/05/2006	O/2006/047/MHH	Cllr A.R.Dale	Newsletter printing	000596		-£20.00	£0.00	-£20.00	£9,794.12	Misc. Expenses	0605.10.1	MLF, SES, MJI	LGA 1972 S142
2006.09	08/05/2006	I/2006/148/MHH	Michael Farrow Ltd	305th BG WM stonework (25%)	000597		-£1,969.89	£0.00	-£1,969.89	£7,824.23	305 Costs	0605.10.2	MLF, SES, MJI	LGA 1972 S144
2006.10	08/05/2006	O/2006/048/MHH	Cllr A.R.Dale	Cement & concrete	000598		-£645.91	£0.00	-£645.91	£7,178.32	305 Costs	0605.10.2	MLF, SES, MJI	LGA 1972 S144
2006.11	08/05/2006	O/2006/046/MHH	M.H.Hunter	Expenses 0605	000599		-£24.13	£0.00	-£24.13	£7,154.19	Gen. Admin	0605.10.3	MLF, SES, MJI	LGA 1972 S111
Balance C/F						£0.00	-£4,961.09	-£304.70	£7,154.19	£7,154.19				

[Database categories are hidden in Column R]

- Statute / SI / Notice
- ACA Audit Commission Act
- C&E Customs & Excise
- HA Highways Act
- LA Litter Act
- LGA Local Govt Act
- LGFA Local Govt Finance Act
- PCA Parish Councils Act
- WM(LAP) War Memorials (Local Authorities' Powers) Act

Cheque 000554 not used

Category	S137	Amount	VAT	Total
Brought Forward		£12,419.98	£0.00	£12,419.98
Precept		£0.00	£0.00	£0.00
Bank Interest		£0.00	£0.00	£0.00
Misc. Receipts		£0.00	£0.00	£0.00
305th BG memorial donations		£0.00	£0.00	£0.00
VAT refund		£0.00	£0.00	£0.00
Income		£12,419.98	£0.00	£12,419.98
Clerk's Salary		£0.00	£0.00	£0.00
Gen. Admin		-£469.74	£0.00	-£469.74
St Lighting		-£369.47	-£64.67	-£434.14
St Lighting repairs		£0.00	£0.00	£0.00
St Lighting (new)		£0.00	£0.00	£0.00
Grass Cutting		-£1,371.58	-£240.03	-£1,611.61
Traffic Calming		£0.00	£0.00	£0.00
Grounds Maintenance		£0.00	£0.00	£0.00
Village Hall		£0.00	£0.00	£0.00
305th BG memorial costs		-£2,730.30	£0.00	-£2,730.30
Misc. Expenses		-£20.00	£0.00	-£20.00
S137	£0.00			£0.00
Expenditure	£0.00	-£4,961.09	-£304.70	-£5,265.79
Income + Expenditure	£0.00	£7,458.89	-£304.70	£7,154.19

Audit tables	
Brought Forward	£12,419.98
Precept	£0.00
Other income	£0.00
Wages	£0.00
Loan interest	£0.00
Other Expenditure	£5,265.79
Balance	£7,154.19
Bank books	#
Assets	£0.00
Borrowing	£0.00

= check bank statements to reconcile with balance

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 4p	Post pence	DL Env @ 3p	C5 Env @ 6p	A4 Env @ 10p	Copy @ 4p	Phone Calls	Mileage @ 52.7p/mile	Other
06/04/2006	Wanadoo - ISP broadband									£17.99
09/04/2006	Pre-minutes for Chair/Clerk	5					5			
11/04/2006	Minutes 0604 - 4 P.Cllrs & file	9			4		36			
11/04/2006	ENC - Payment of invoice		32	1						
11/04/2006	Rotary club - donation details	1	32	1			1			
12/04/2006	ABB - Payment of invoice		32	1						
12/04/2006	Michael Farrow Ltd - Order for WM stone	1	32	1			1			
13/04/2006	NALC - Payment of fees		32	1			1			
20/04/2006	Allianz-Cornhill Ins - Cllr upper age limit	1	32	1			1			
21/04/2006	ENC Planning - reponse to queries	1	32	1			2			
01/05/2006	Agenda APA & 0605 - 7 P.Cllrs & File	2		7			14			
TOTALS		£0.80	£2.24	£0.42	£0.24	£0.00	£2.44	£0.00	£0.00	£17.99

TOTAL VALUE = £24.13

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Extra-Ordinary Parish Assembly

5th June 2006

Meeting Number EPA06

Minutes of an **Extra-Ordinary Parish Assembly** held at 7:30 p.m. - **Monday 5th June 2006** in the Chelveston Village Hall.

Present :- Councillors : Cllr A.R.Dale (Chairman)
 Cllr M.W.Wooding (Vice-chairman)
 Cllrs. M.L.Foulger, M.J.Izzard, A.J.Palfreeman & S.E.Stopps
 District Cllrs A.Saunston, B.Saunston & P.Whiting
 County Cllr D.Lawson

Clerk: Mr. M.H.Hunter

Public: Approx. 150 members of the public (approx. 10 visitors)

1 Introduction

Cllr Dale welcomed everyone to the meeting and explained that this was a meeting of the parish (rather than the Council). By law, he would be chairing the meeting.

2 Minutes of the 2006 APA held on 8th May 2006.

The Clerk outlined the minutes of the previous meeting. Cllr Dale proposed the adoption of the minutes and this was agreed by the meeting. Cllr Dale & the Clerk then signed the minutes.

3 Presentation by speaker for the developer.

Cllr Dale explained that the developer had consulted with his planning advisors and opted not to speak at the meeting, nor to make a statement.

4 Presentation by speakers for PRESERVE and CLOWD.

Chris Pentland spoke for PRESERVE, mainly on the bio-mass development issues and Steve Chambers spoke for CLOWD (Campaign to Limit On shore Wind farm Development), mainly on the Podington wind farm proposal and wind farm issues in general.

5 Questions from the floor.

24 members of the public raised questions or made statements. These included -

Health issues from bio-mass; health issues from pylons; the traffic to site (inc number of vehicles required to deliver concrete for the bases); the traffic routes (HGVs and cars); the impact on wildlife; the loss of grazing & visual amenity of pasture fields; the landscape will become industrialised; the lack of developer's response to questions; PPS 22 (Renewable Energy Policy) and its effect on local planning guidance; the potential for HGV accidents on the Chelveston bends (3 HGV accidents cited); what options for further weight restrictions on the B645?; the potential for vehicles to be located on the site; does any other development in the UK have both bio-mass and wind farms?; what are the alternatives if the application is rejected, given the developer's investment in the land?; are the local councils working together?; the noise levels and legislation; the light pollution caused by 24/7 operation; why are there options on the survey forms instead of YES/NO?; why do wind farms developers go for taller/bigger turbines?; will blade

Chelveston-cum-Caldecott Parish Council

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flicker/glint trigger epilepsy attacks?; how far will PRESERVE go if it gets £50k - £100k?; are responses being sought from CAA, MOD and other bodies?; what happens to the bio-mass residue that is left over?; the dangers of fans and bio-mass combined; the need to refer the application responses to each other.

6 Summing up statement by PRESERVE.

Mr Pieter Mommersteeg (Chairman of PRESERVE) told the meeting that they had to weigh the disadvantages of the sites against the possible UK global warming savings. They should consider what is the logic, motive and economic benefits of locating the turbines in an area of below average wind speed. The electorate should draw its own conclusions by the developer's non-attendance at the meeting.

Regarding the bio-mass plant, if it is as safe as the developers claim, why is it not located on a Brownfield site with appropriate transport access? Why is it being proposed for a Greenfield site with very poor access?

Planning permissions, once granted, can be extended more easily and are rarely revoked. Allowing one application will eventually allow the other. Mr Mommersteeg urged the meeting to respond NO to both survey questions.

7 Response from the floor.

Mr Pentland advised that CRE was about 5 months ahead and that PRESERVE needs to get up to speed quickly. Anyone who had specialist skills was especially welcomed, but the bigger the membership of PRESERVE the more seriously it will be taken. The web-site will be up and running shortly (www.preservegroup.co.uk).

8 Summary of the meeting and explanation of the Council' opinion survey for the views of the electorate.

Cllr Dale summarised what the meeting had heard and what the planning process would be. Since the Council had a (separate) voice at the ENC planning meeting, and he was likely to be the speaker, he wanted a strong mandate from the electorate as to what the Council's view should be. As always, when the applications arrived, he urged people to write to ENC & NCC (as appropriate) with their objections, as the more the better.

The survey forms had been delivered and the Clerk or he would be available at the village hall for the next three evenings to receive the completed forms. Alternately they can be delivered/posted to the Clerk. The result would be announced at the Parish Council meeting on Monday 12th June.

The options on the survey were questioned. Cllr Dale explained he had chosen the options in response to requests from villagers.

The meeting closed at 9:20 p.m.

Issued on 7th June 2006

Pages 1103-1104 signed under seal as a true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Meeting of the Parish Council

12th June 2006

Meeting Number 0606

Minutes of an **Ordinary Meeting** of the Parish Council held at 7:30 p.m. - **Monday 12th June 2006** in the Chelveston Village Hall.

Present :- Councillors :	Cllr A.R.Dale	(Chairman)
	Cllr M.W.Wooding	(Vice-chairman)
	Cllr M.L.Foulger	
	Cllr M.J.Izzard	
	Cllr R.A.Meeson	
	Cllr A.J.Palfreeman	
	Cllr S.E.Stopps	
Clerk:	Mr. M.H.Hunter	
Public:	9 members of the public	
	D.Cllr P.Whiting	

Open Forum

Cllr Dale explained that he was relaxing the normal rules on public participation in order to allow a fuller discussion on item 5.1.

1 Apologies

1.1 Cllr Dale opened the meeting at 7:30 p.m. and asked for any apologies. None.

2 Declarations of Interest under Section 50 of the LGA 2000

2.1 Cllr Dale declared a prejudicial interest under 6.1 & 6.2 (recipient of the expenses).

2.2 Cllr Meeson declared a prejudicial interest under 5.2 (tenant of the landowner).

2.3 Cllr Palfreeman declared a prejudicial interest under 5.3 (landowner).

3 Notification of Executive action under Standing Order 15

3.1 Cllr Dale advised that following a request from PRESERVE, the executive had agreed to delay the EPA, from 22nd May (as per 0605.9.3) to 5th June, in order to give them more time to prepare their case.

4 Minutes of Previous Meetings

The minutes of the Annual Meeting of the Parish Council **0605 – 8th May 2006** had been circulated.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

The meeting resolved to:

- 4.1 Approve the minutes of meeting **0605** with no amendments.

Proposed by: Cllr Meeson

Seconded by: Cllr Izzard

Decision: Unanimous

5 Planning and Licensing Matters

5.1 Update on Chelveston Renewable Energy (CRE)

- 5.1.1 Cllr Dale thanked PRESERVE for their presentation, campaign, etc at the EPA. Approx 46% of the electorate attended, which was the biggest in the known history of the parish. Cllr Dale proposed that, before the results of the opinion survey are announced, the Council approve the payment of receipted expenses in relation to survey.

Proposed by: Cllr Dale

Seconded by: Cllr Wooding

Decision: Unanimous

- 5.1.2 Cllr Dale announced the results (attached), which showed a clear majority of the electorate was against both the wind farm and bio-mass developments. Cllr Dale proposed that "Chelveston-cum-Caldecott Parish Council will oppose the development of a wind farm on the old airfield site"

Proposed by: Cllr Dale

Seconded by: Cllr Palfreeman

Decision: Unanimous

- 5.1.3 Cllr Dale proposed that "Chelveston-cum-Caldecott Parish Council will oppose the development of a Bio-mass or other energy plant on the old airfield site"

Proposed by: Cllr Dale

Seconded by: Cllr Foulger

Decision: Unanimous

- 5.1.4 Cllr Dale proposed that "Chelveston-cum-Caldecott Parish Council will support the PRESERVE action group in opposing the development of the old airfield site, though will act independently of it"

Proposed by: Cllr Dale

Seconded by: Cllr Wooding

Decision: Unanimous

- 5.1.5 Cllr Dale advised the meeting of an issue raised by John Brotherton (Hargrave Conservation Society) regarding access to data from the anemometer mast.

- 5.1.6 Cllr Dale advised the Council had submitted an initial response to the Environmental Impact Assessment (EIA) scoping request for the CRE proposals to ENC. Following receipt of the draft ENC response, the Council had submitted additional items.

- 5.1.7 The Clerk had been in touch with the NCC planning officers, who had advised that CRE would be having a meeting with them shortly, when it was expected the NCC EIA scoping request would be raised.

- 5.1.8 In accordance with Council's instruction at the last meeting, the Clerk had been in contact with a number of surrounding Councils. Different Councils had different views, but most had agreed to exchange of information.

Item 11 was brought forward

All but two public left after this item

Chelveston-cum-Caldecott Parish Council

Northamptonshire

5.2 Update on *Star & Garter* caravan site

- 5.2.1 Cllr Meeson advised that rumours that there was a traveller's site behind the pub had seriously impacted on his business.
- 5.2.2 Cllr Dale advised that following the request of Cllr Foulger (0603.13), the Clerk had been in touch with ENC Planning. Initially there were some problems in identifying the site, but ENC have now advised that the site's Caravan Club license apparently expired 5 years ago. It is expected to be renewed shortly.
- 5.2.3 The landowner's agent has indicated that as it has been used as a caravan site for over 20 years, it is likely that a Certificate of Lawful Development will be applied for. This will go through the normal planning process.

5.3 EN/06/01182/FUL Front Porch at *The Cottage*, Caldecott

- 5.3.1 Cllr Dale explained the plans. The Clerk advised he had been to Poplars Farm, *Meadowview* and Top Gate Farm with no objection in principle and *Yew Tree cottage* (no response). There was however an issue with the plans as drawn.
- 5.3.2 The meeting agreed not to object to the application, subject to the plans being corrected and instructed the Clerk to inform ENC accordingly.

Proposed by: Cllr Dale

Seconded by: Cllr Meeson

Decision: Unanimous

6 Financial Transactions

- 6.1 The following invoice is due for payment – Cllr Dale had incurred expenses for the opinion survey. The meeting resolved to approve this payment & authorised the appropriate cheque to be signed.

Proposed by: Cllr Palfreeman

Seconded by: Cllr Stopps

Decision: Unanimous

- 6.2 Cllr Dale had incurred the expenses with the preparation of the foundations for the unit posts. The 305th BGMA had agreed reimbursement from the appeal fund. The meeting resolved to approve this payment & authorised the appropriate cheque to be signed.

Proposed by: Cllr Wooding

Seconded by: Cllr Izzard

Decision: Unanimous

- 6.3 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payments & authorised the appropriate cheque to be signed.

Proposed by: Cllr Palfreeman

Seconded by: Cllr Foulger

Decision: Unanimous

- 6.4 The bank statements for the months of April & May have been received and reconciled.

- 6.5 Cllr Palfreeman requested that at the next meeting the Council consider what virements can be made to the budget.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Opening Balance for the meeting				<u>£7,154.19</u>
Receipts since last meeting				
Number	Sender	Description	Method	Amount
None				
2005.73	NWB	Interest to 31 st March 2006	Bank	£53.78
2006.12	Two benefactors	305 th WM donation	100027	£60.00
2006.13	ENC	305 th WM Heritage grant	BACS	£1,000.00
2006.14	Four benefactors	305 th WM donation	100029	£450.00
2006.15	ENC	Precept (50%)	BACS	£2,750.00
2006.16	Two benefactors	305 th WM donation	100030	£2,100.00
2006.17	Mrs Betty Teague	305 th WM donation	100031	£50.00
Total Receipts this meeting				<u>£6,463.78</u>
Payments to be made this meeting				
Number	Payee	Description	Cheque	Amount
2006.18	A.R.Dale	305 th WM expenses	000600	£124.79
2006.19	A.R.Dale	Opinion survey expenses	000601	£26.78
2006.20	M.H.Hunter	Expenses to 0606	000602	£34.16
Total Expenditure this meeting				<u>£185.73</u>
Closing Balance for this meeting				<u>£13,432.24</u>

7 Updates on Projects List

7.1 Highways Issues

The Clerk advised that he had reported a blocked drain outside *Yew Tree Cottage* (243086). The road signs at the junction of the B645 and C59 were destroyed in a vehicle fire and the addition of "Village Hall and Parish Church" has been requested on the replacements.

The grass-cutting was late due both the heavy rains in May and the breakdown of the mower. Chelveston was due to be done this week. Cllr Dale suggested that when the contract is renewed, we move to two cuts in May.

Due to reports of broken up footways (e.g. 19 Water Lane), it was suggested that Cllr Foulger (as the local parish highways rep) should produce a list of areas for attention in priority order.

7.2 305th BG Memorial

Cllr Dale advised that the mast is now up, the granite is in transit and the stonework should start in about a week's time. The B-17 model on the top of the mast was discussed and it was agreed to stick to the original plan of a 2D cut-out.

Cllr Dale advised that further funding was expected from the US toward the landscaping.

The Clerk advised that he had been successful in securing lottery funding (the Awards for All scheme) to fund the publication of a booklet to accompany the memorial.

7.3 Street Lighting

No report.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

7.4 Ditches

Cllr Izzard advised that foul waste was escaping into the ditch on the B663 (Raunds Rd) again and requested the Clerk contact the Environment Agency.

7.5 E-Government

The Clerk advised for the 30 day period till 11th June, 6% of the hits came from Germany, 3% from the USA and 1% from Guam. In 2004 (first full year), the web-site had 2,120 hits, rising to 5,491 by 2005. In under the first 6 months of 2006, we are up to 6,926.

The Clerk requested approval to update the Acrobat 6.0 writer software (approx. £100).

The meeting agreed to the updating of the software and instructed the Clerk to act accordingly.

Proposed by: Cllr Wooding

Seconded by: Cllr Stopps

Decision: Unanimous

7.6 Standing Orders

No report due to other events since meeting 0604.

8 Approval of accounts for year ending 31st March 2006.

Cllr Dale advised the Clerk had sent out the accounts with the agenda. He asked Cllr Foulger (as IFV) to comment on the accounts. Cllr Foulger confirmed he was happy with the accounts.

The meeting agreed to approve the accounts and they were signed by the Chairman and Clerk.

Proposed by: Cllr Dale

Seconded by: Cllr Foulger

Decision: Unanimous

9 Appointment of Internal Auditor

Cllr Dale advised the annual audit was due and the Council needed to appoint an independent internal auditor. The Clerk had posted the statutory notices for inspection of the accounts. The meeting agreed that the Clerk should contact Mr Jim Hill of Finedon and agree his remuneration accordingly.

Proposed by: Cllr Wooding

Seconded by: Cllr Meeson

Decision: Unanimous

10 Rural Community Programme for Summer 2006

Cllr Dale advised that CCP were running the summer 4 week programme for 8-13 year olds again from 31st July – 25th August. The Council would incur the Village Hall costs, the children would pay £2 each per session. Cllrs Stopps and Dale queried the value for money (£120) given the few children which were in the age range.

The meeting agreed not to take part and instructed the Clerk to inform CCP accordingly.

Proposed by: Cllr Stopps

Seconded by: Cllr Dale

Decision: Unanimous

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Brought forward to after item 5.1.8

11 Rights of Way report.

The Clerk (as PPW) advised that Mr Wykes had again applied for the airfield diversion, but had been told he must re-instate the original routes first. He was doing this by means of fencing the routes, which would remain closed until the works have been completed.

Those present considered it important that people walk/ride the routes once opened.

12 Visits, Training & Courses.

The Clerk advised of the following –

Weds 14th June – ENC – PTC mtg at Chelveston @ 19:30 (Chair, Vice-chair & Clerk).

Sun 16th July – ENC Chair civic service at Easton-on-the-Hill @ 15:00 (declined)

13 Approval of Chairman's & Clerk's Correspondence Logs

13.1 The meeting resolved to approve the Council Correspondence Logs and the various actions required dealing with each item.

Proposed by: Cllr Wooding

Seconded by: Cllr Foulger

Decision: Unanimous

14 Councillor's Reports

The Clerk advised that the police authority was asking councils to write in with their views on the East Midlands Police merger. Cllr Dale suggested the Council should write to oppose the merger, given the diverse nature of the five forces concerned. The meeting agreed.

The Clerk advised the annual ENC residential land survey was less than useful given the absence of a map. ENC could only supply OS maps to those Councils they had entered into agreement with, so the Clerk requested authorisation to open negotiations with ENC.

The meeting agreed to negotiate with ENC and instructed the Clerk to act accordingly.

Proposed by: Cllr Foulger

Seconded by: Cllr Dale

Decision: Unanimous

Date of Next Meeting:

Ordinary meeting of the Council would be held on 10th July 2006 at 7:30 p.m. in the Chelveston Village Hall.

The Meeting closed at 8:41 p.m.

Issued on 13th June 2006.

Pages 1105 – 1115 signed under seal as true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council
Northamptonshire

Clerk's Incoming Correspondence Log

Date of Receipt	Document Number	Correspondent	Description	Action Required
2006				
14/03/2006	I-2006-097-MHH	Northants CTP	Training Programme for 2006	Circulated
22/03/2006	I-2006-107-MHH	NCC (Paul Rushton)	NCC - Draft Medium Term Plan 2006-2010	Circulated
23/03/2006	I-2006-108-MHH	Older Wiser EN	Agenda for meeting on 6th April 2006 @ ENC	Circulated
29/03/2006	I-2006-114-MHH	NACRE	End of Rural Transport Partnership	Circulated
31/03/2006	I-2006-115-MHH	NACRE	Village viewpoint Spring 2006 & funding leaflets	Circulated
01/04/2006	I-2006-117-MHH	BDO Stoy Hayward	Annual Return paperwork for year ending 31st March 2006	Awaiting
03/04/2006	I-2006-121-MHH	ENC	Councillors Information Circular March 2006	Circulated
06/04/2006	I-2006-127-MHH	ENC (Mick Bowerman)	Agenda for meeting of ENC Standards Board on 12th April	Circulated
10/04/2006	I-2006-135-MHH	ENC Planning	Interim response to <i>Star & Garter</i> caravan site	File
13/04/2006	I-2006-136-MHH	Cheliv' Renewable Energy	Notice of intended application & exhibition	File
13/04/2006	I-2006-137-MHH	NWB	Receipt for four donations to 305th WM	File
15/04/2006	I-2006-138-MHH	AFA (Laura Harlow)	Request for DOB details of signatories for anti-fraud measures	Actioned
15/04/2006	I-2006-139-MHH	ENC	Reports of Committees 24th April 2006	Circulated
15/04/2006	I-2006-140-MHH	ENC (Keith Osborne)	Agenda for ENC mtg on 24th April 2006	Circulated
20/04/2006	I-2006-141-MHH	ENC	Further items for above mtg	Circulated
20/04/2006	I-2006-142-MHH	ENC (Rob Austin)	Payment advice for Precept (50%)	File
21/04/2006	I-2006-143-MHH	PPI Forum	Minutes of mtg held on 21st March 2006	Circulated
24/04/2006	I-2006-144-MHH	ENC Planning	Scoping Opinion for CRE EIA for Wind Farm & Bio-mass energy unit	Actioned
24/04/2006	I-2006-145-MHH	ENC (David Oliver)	Invite to the 34th Annual Mtg of ENC	File
24/04/2006	I-2006-146-MHH	Beds BC (Gill Cowie)	Bedford Development Framework - Statement of Community Involvement	File
24/04/2006	I-2006-147-MHH	Beds BC (N.Westgate)	Bedford Town Centre Action plan & rural issues plan	File
25/04/2006	I-2006-148-MHH	Michael Farrow Ltd	Invoice for 305th WM stonework (25%)	Actioned
25/04/2006	I-2006-149-MHH	ENC	Minutes of Planning mtg on 19th April 2006	Circulated
26/04/2006	I-2006-150-MHH	NCC (Scott Dalgarno)	Northamptonshire Local Transport Plan	Circulated
27/04/2006	I-2006-151-MHH	Anglian Water	Water main works to start in May - will last 8 months	File
27/04/2006	I-2006-152-MHH	NCC (Mark Chant)	Intention to adopt minerals plan	File
28/04/2006	I-2006-153-MHH	Allianz-Cornhill Insurance	Cllrs 75-80 Personal Accident cover information	Awaiting
28/04/2006	I-2006-154-MHH	NWB	Receipt for two donations to 305th WM	File
29/04/2006	I-2006-155-MHH	ENC	Councillors Information Circular April 2006	Circulated
29/04/2006	I-2006-156-MHH	PPI Forum	AGM Agenda	Circulated
29/04/2006	I-2006-157-MHH	Wind Energy Research Gp	Flyer against CRE proposals	File
02/05/2006	I-2006-158-MHH	Police	Invite to meet new Northants North Area Commander on 15th May	Circulated
08/05/2006	I-2006-159-MHH	ENC (Su Davies)	Funding sources	WM File
08/05/2006	I-2006-160-MHH	ENC (Sharon Prior)	ENC - PTC third round mtg dates for 2006	Actioned
09/05/2006	I-2006-161-MHH	NWB	Bank statements	File
09/05/2006	I-2006-162-MHH	ODPM	Discussion Paper on Local Authority Byelaws	Awaiting
09/05/2006	I-2006-163-MHH	DEFRA	A Parish Guide to Environmental Enforcement	Awaiting
09/05/2006	I-2006-164-MHH	BDO Stoy Hayward	Local Council Audit Briefing - Spring 2006	Circulated
10/05/2006	I-2006-165-MHH	ENC (Keith Osborne)	Agenda for ENC Annual mtg on 10th May 2006	Circulated
10/05/2006	I-2006-166-MHH	AFA (James Mann)	Acknowledgement of receipt of application	WM File
11/05/2006	I-2006-167-MHH	C&CD	Clerk's & Councils Direct Issue 45 May 2006	Circulated
11/05/2006	I-2006-168-MHH	Cheliv' Renewable Energy	Exhibition leaflet (from 3rd May)	File
12/05/2006	I-2006-169-MHH	Powergen	Invoice for St Lighting maintenance (Jan - Mar 06) - already paid	File
13/05/2006	I-2006-170-MHH	NWB	Receipt for donation to 305th WM	File
13/05/2006	I-2006-171-MHH	NCC (Andrew Coleman)	April 2006 edition of the EN & Wellingborough Public Transport guide	File
13/05/2006	I-2006-172-MHH	Cheliv' Renewable Energy	Copy of Method Statement for Verified Visual Models	File
13/05/2006	I-2006-173-MHH	Oakes Surveys	Copy of e-mail on method of measuring MOD microwave tower	File
16/05/2006	I-2006-174-MHH	ENC Planning	Response to <i>Star & Garter</i> caravan site	File
20/05/2006	I-2006-175-MHH	AFA (Jessica Molineaux)	Grant award	WM File
20/05/2006	I-2006-176-MHH	ENC Planning	EIA scoping response deadline extended to 9th June 2006	File
20/05/2006	I-2006-177-MHH	Northants Learning	Free skills courses for training in supporting adult learners	Awaiting
22/05/2006	I-2006-178-MHH	PCC	305th WM donation	WM File
22/05/2006	I-2006-179-MHH	NCC (Andrew Coleman)	April 2006 edition of the EN & Wellingborough area timetable	File
23/05/2006	I-2006-180-MHH	ENC (Sharon Prior)	Invite to ENC - PTC mtg on 14th June @ Chelveston VH	Actioned
24/05/2006	I-2006-181-MHH	ENC Planning	Draft ENC response to EIA scoping request	Circulated
26/05/2006	I-2006-182-MHH	Charter 88	Newsletters on Charter 88 campaign	Circulated
26/05/2006	I-2006-183-MHH	CPRE	Leaflet on design awards 2006	Circulated
27/05/2006	I-2006-184-MHH	Northants P.A.	Consultation on East Midlands Police merger	Actioned
27/05/2006	I-2006-185-MHH	CCP (Roger Lovesay)	Details of Rural Community Programme for Summer 2006	Actioned
27/05/2006	I-2006-186-MHH	ENC (Louise Cahill)	Community Safety Fund uptake query	Awaiting
30/05/2006	I-2006-187-MHH	NALC	Update Issue 1 May/June 2006, legal update notices	Circulated
02/06/2006	I-2006-188-MHH	ENC	Invite for Chairman's civic service on 16th July @ Easton-on-the-Hill	Actioned
03/06/2006	I-2006-189-MHH	NN JPU	Update on NN JPU preferred options	File
05/06/2006	I-2006-190-MHH	PRESERVE	Leaflet against CRE development	File
07/06/2006	I-2006-191-MHH	PRESERVE	Leaflet urging residents to say no	File
08/06/2006	I-2006-192-MHH	Beds BC (Gill Cowie)	Bedford dev't framework - adoption of Statement of Comm Involvement	File
09/06/2006	I-2006-193-MHH	ENC (Sharon Prior)	Agenda for ENC - PTC mtg on 14th June	Actioned
09/06/2006	I-2006-194-MHH	BCC (Richard Watts)	Adoption of SPD "Managing Waste in new Facilities"	File
09/06/2006	I-2006-195-MHH	Mr & Mrs Bagley	Copy of letter to ENC, Beds BC & NCC against CRE development	File
09/06/2006	I-2006-196-MHH	NCC (Mark Chant)	Adoption of Minerals Local Plan	File
09/06/2006	I-2006-197-MHH	BCC	Details of adoption of SPD "Managing Waste in new Facilities"	File
09/06/2006	I-2006-198-MHH	NWB	Bank statements	File
09/06/2006	I-2006-199-MHH	Welfare Rights AS	Details of services provided by Welfare Rights Advice Service	Circulated
10/06/2006	I-2006-200-MHH	ENC (Josh Ystenes)	Residential Land Availability 2006	Actioned
10/06/2006	I-2006-201-MHH	ENC Planning	Planning application for porch at the Cottage, Caldecott	Actioned
10/06/2006	I-2006-202-MHH	AFA (James Mann)	Confirmation of variation as per O-2006-059-MHH	WM File

**Chelveston-cum-Caldecott Parish Council
Northamptonshire**

Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
03/04/2006	O-2006-033-MHH	Parish	Spring Newsletter	Delivered		
06/04/2006	O-2006-034-MHH	Cllr A.R.Dale	Remittance advice for 305th WM expenses	Delivered	0604.6.3	
07/04/2006	O-2006-035-MHH	Parish Cllrs	Minutes for meeting 0604	Delivered		
11/04/2006	O-2006-036-MHH	Rotary Club (Rushden)	Details of benefactors display	Posted	0604.7.2	I-2006-130-MHH
12/04/2006	O-2006-037-MHH	ABB	Payment of invoice	Posted	0604.6.1	I-2006-103-MHH
12/04/2006	O-2006-038-MHH	Michael Farrow Ltd	Order for 305th WM stonework	Posted	0604.7.2	
15/04/2006	O-2006-039-MHH	AFA (Laura Harlow)	DOB details of main & senior contacts & referee	Posted		I-2006-138-MHH
20/04/2006	O-2006-040-MHH	Allianz-Cornhill Insurance	Advise of Cllr reaching 75 years	Posted		I-2006-128-MHH
21/04/2006	O-2006-041-MHH	ENC Planning	Response to ENC queries	Posted		I-2006-135-MHH
30/04/2006	O-2006-042-MHH	Parish Cllrs	APA & meeting 0605 agenda	Delivered		
06/04/2006	O-2006-043-MHH	ENC Planning	EIA scoping response	Delivered	0605.9.2	I-2006-144-MHH
13/05/2006	O-2006-044-MHH	Parish	APA minutes	Delivered		
13/05/2006	O-2006-045-MHH	Allianz-Cornhill Insurance	Payment of invoice	Posted	0605.10.1	I-2006-128-MHH
13/05/2006	O-2006-046-MHH	Parish Cllrs	Minutes for meeting 0605	Delivered		
13/05/2006	O-2006-047-MHH	Cllr A.R.Dale	Remittance advice for Newsletter printing	Delivered	0605.10.1	
13/05/2006	O-2006-048-MHH	Cllr A.R.Dale	Remittance advice for 305th WM expenses	Delivered	0605.10.2	
13/05/2006	O-2006-049-MHH	Michael Farrow Ltd	Payment of invoice	Posted	0605.10.3	I-2006-148-MHH
15/05/2006	O-2006-050-MHH	Parish	Agenda for EPA on 5th June 2006	Delivered	0605.9.3	
16/05/2006	O-2006-051-MHH	BCC (Martyn Brawn)	Objection to extension of ROW closure over airfield	e-mailed		
29/05/2006	O-2006-052-MHH	Mrs Maureen Kay	Thank you letter for donation	Posted		
03/06/2006	O-2006-053-MHH	Parish Cllrs	Minutes of EPA	Draft		
09/06/2006	O-2006-054-MHH	ENC Planning	EIA scoping response addition	Delivered	0605.9.2	I-2006-181-MHH
25/05/2006	O-2006-055-MHH	Parish	Letter to parishioners to attend EPA & survey forms	Delivered		
07/06/2006	O-2006-056-MHH	Parish Cllrs	Agenda for meeting 0606	Delivered		
09/06/2006	O-2006-057-MHH	Parish Cllrs	Minutes for meeting 0606	Delivered		
09/06/2006	O-2006-058-MHH	ENC (Su Davies)	Thank you letter for AFA assistance	Delivered		I-2006-202-MHH
25/05/2006	O-2006-059-MHH	AFA	Variation on application	e-mailed		I-2006-175-MHH
11/06/2006	O-2006-060-MHH	Cllr A.R.Dale	Remittance advice for 305th WM expenses	Delivered		

CHELVESTON-cum-CALDECOTT PARISH COUNCIL

Receipts and Payments Account 2006/2007

Transact. Number	Date	Document Number	Payee/Sender	Description	Chq.No.	S137	Amount	VAT	Total	Running Balance	Category	Authorising Minute	Signatories	Power	
2006.00	01/04/2003		Opening Balance	Brought Forward	Bt Fwd				£12,473.76	£12,473.76					
2006.01	10/04/2006	I/2006/096/MHH	NALC	Annual subscription	000589	C	-£102.00	£0.00	-£102.00	£12,371.76	Gen. Admin	0604.6.1	SES, MJI, MWW	LGA 1972 S143	
2006.02	10/04/2006	I/2006/103/MHH	ABB	St Lt Maintenance (Jan - Mar 06)	000590	C	-£114.66	-£20.07	-£134.73	£12,237.03	St Lighting	0604.6.1	SES, MJI, MWW	PCA 1957 S3	
2006.03	10/04/2006	I/2006/113/MHH	ENC	Grass cutting (Aug-Oct 05 & Mar 06)	000591	C	-£1,371.58	-£240.03	-£1,611.61	£10,625.42	Grass Cutting	0604.6.1	SES, MJI, MWW	HA 1980 S96	
2006.04	10/04/2006	I/2006/124/MHH	Powergen	St Lt Power (Jan - Mar 06)	000592	C	-£254.81	-£44.60	-£299.41	£10,326.01	St Lighting	0604.6.1	SES, MJI, MWW	PCA 1957 S3	
2006.05	10/04/2006	O/2006/034/MHH	Clr A.R.Dale	Shuttering & bars	000593	C	-£114.50	£0.00	-£114.50	£10,211.51	305 Costs	0604.6.3	SES, MJI, MWW	LGA 1972 S139	
2006.06	10/04/2006	O/2006/035/MHH	M.H.Hunter	Expenses 0604	000594	C	-£29.27	£0.00	-£29.27	£10,182.24	Gen. Admin	0604.6.4	SES, MJI, MWW	LGA 1972 S111	
2006.07	08/05/2006	I/2006/128/MHH	Allianz-Cornhill	Annual insurance premium	000595	C	-£314.34	£0.00	-£314.34	£9,867.90	Gen. Admin	0605.10.1	MLF, SES, MJI	LGA 1972 S111	
2006.08	08/05/2006	O/2006/047/MHH	Clr A.R.Dale	Newsletter printing	000596	C	-£20.00	£0.00	-£20.00	£9,847.90	Misc. Expenses	0605.10.1	MLF, SES, MJI	LGA 1972 S142	
2006.09	08/05/2006	I/2006/148/MHH	Michael Farrow Ltd	305th BG WM stonework (25%)	000597	C	-£1,969.89	£0.00	-£1,969.89	£7,878.01	305 Costs	0605.10.2	MLF, SES, MJI	LGA 1972 S139	
2006.10	08/05/2006	O/2006/048/MHH	Clr A.R.Dale	Cement & concrete	000598	C	-£645.91	£0.00	-£645.91	£7,232.10	305 Costs	0605.10.2	MLF, SES, MJI	LGA 1972 S139	
2006.11	08/05/2006	O/2006/046/MHH	M.H.Hunter	Expenses 0605	000599	C	-£24.13	£0.00	-£24.13	£7,207.97	Gen. Admin	0605.10.3	MLF, SES, MJI	LGA 1972 S111	
2006.12	03/04/2006	I/2006/122/MHH	Two benefactors	305 WM Donation	100027	C	£60.00	£0.00	£60.00	£7,267.97	305 Donations			LGA 1972 S139	
2006.13	04/04/2006	I/2006/116/MHH	ENC	Heritage Grant	BACS	C	£1,000.00	£0.00	£1,000.00	£8,267.97	305 Donations			LGA 1972 S139	
2006.14	13/04/2006	I/2006/137/MH	Four benefactors	305 WM Donation	100029	C	£450.00	£0.00	£450.00	£8,717.97	305 Donations			LGA 1972 S139	
2006.15	25/04/2006	I/2006/142/MHH	ENC	Precept (50%)	BACS	C	£2,750.00	£0.00	£2,750.00	£11,467.97	Precept			LGFA 1992 S41	
2006.16	28/04/2006	I/2006/154/MHH	Two benefactors	305 WM Donation	100030	C	£2,100.00	£0.00	£2,100.00	£13,567.97	305 Donations			LGA 1972 S139	
2006.17	13/05/2006	I/2006/170/MHH	Mrs Betty Teague	305 WM Donation	100031	C	£50.00	£0.00	£50.00	£13,617.97	305 Donations			LGA 1972 S139	
2006.18	12/06/2006	O-2006-060-MHH	Clr A.R.Dale	Cement & Ballast	000600		-£106.20	-£18.59	-£124.79	£13,493.18	305 Costs	0606.6.2	MLF, RAM, MJI	LGA 1972 S139	
2006.19	12/06/2006	O-2006-061-MHH	Clr A.R.Dale	Opinion survey	000601		-£23.54	-£3.24	-£26.78	£13,466.40	Gen. Admin	0606.6.1	MLF, RAM, MJI	LGA 1972 S111	
2006.20	12/06/2006	O-2006-057-MHH	M.H.Hunter	Expenses 0606	000601		-£34.16	£0.00	-£34.16	£13,432.24	Gen. Admin	0606.6.3	MLF, RAM, MJI	LGA 1972 S111	
Balance C/F							£0.00	£1,285.01	-£326.53	£13,432.24	£13,432.24				

[Database categories are hidden in Column R]

- Statute / SI / Notice
- ACA Audit Commission Act
- C&E Customs & Excise
- HA Highways Act
- LA Litter Act
- LGA Local Govt Act
- LGFA Local Govt Finance Act
- PCA Parish Councils Act
- WM(LAP) War Memorials (Local Authorities' Powers) Act

Category	S137	Amount	VAT	Total
Brought Forward		£12,473.76	£0.00	£12,473.76
Precept		£2,750.00	£0.00	£2,750.00
Bank Interest		£0.00	£0.00	£0.00
Misc. Receipts		£0.00	£0.00	£0.00
305th BG memorial donations		£3,660.00	£0.00	£3,660.00
VAT refund		£0.00	£0.00	£0.00
Income		£18,883.76	£0.00	£18,883.76
Clerk's Salary		£0.00	£0.00	£0.00
Gen. Admin		-£527.44	-£3.24	-£530.68
St Lighting		-£369.47	-£64.67	-£434.14
St Lighting repairs		£0.00	£0.00	£0.00
St Lighting (new)		£0.00	£0.00	£0.00
Grass Cutting		-£1,371.58	-£240.03	-£1,611.61
Traffic Calming		£0.00	£0.00	£0.00
Grounds Maintenance		£0.00	£0.00	£0.00
Village Hall		£0.00	£0.00	£0.00
305th BG memorial costs		-£2,836.50	-£18.59	-£2,855.09
Misc. Expenses		-£20.00	£0.00	-£20.00
S137	£0.00			£0.00
Expenditure	£0.00	-£5,124.99	-£326.53	-£5,451.52
Income + Expenditure	£0.00	£13,758.77	-£326.53	£13,432.24

Audit tables	
Brought Forward	£12,473.76
Precept	£2,750.00
Other income	£3,660.00
Wages	£0.00
Loan interest	£0.00
Other Expenditure	£5,451.52
Balance	£13,432.24
Bank books	#
Assets	£0.00
Borrowing	£0.00

= check bank statements to reconcile with balance

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 4p	Post pence	DL Env @ 3p	C5 Env @ 6p	A4 Env @ 10p	Copy @ 4p	Phone Calls	Mileage @ 52.7p/mile	Other
06/05/2006	Wanadoo - ISP broadband									£17.99
07/05/2006	Pre-minutes APA & 0605 for Chair/Clerk	5					5			
07/05/2006	Chairman's declaration of office	1								
07/05/2006	EIA draft response for mtg 0605	3								
15/05/2006	Minutes APA - 4 P.Cllrs & file	2			4		8			
15/05/2006	Minutes 0605 - 4 P.Cllrs & file	6					24			
08/05/2006	ENC - EIA response (hand deliver)	4		1			4	15		
13/05/2006	Allianz-Cornhill - payment of invoice		32	1						
13/05/2006	Michael Farrow Ltd - payment of invoice	1	32	1			1			
13/05/2006	A.R.Dale - remittance Advice	1								
13/05/2006	A.R.Dale - remittance Advice	1								
25/05/2006	EPA agenda - 7 P.Cllrs & file	1		6	1		7			
25/05/2006	ENC EIA draft for Cllr Izzard	11								
29/05/2006	Maureen Kay - 305WM thank you	1		1			1			
04/06/2006	Pre-minutes EPA06 for Chair & Clerk	2					2			
07/06/2006	Minutes of EPA06 - 4 P.Cllrs & file	2					8			
07/06/2006	Agenda 0606 - 7 P.Cllrs & file	4			7		28			
07/06/2006	Accounts for year ending 31/03/06	4					28			
TOTALS		£1.96	£0.64	£0.30	£0.72	£0.00	£4.64	£0.00	£7.91	£17.99

TOTAL VALUE = £34.16

**Chelveston-cum-Caldecott Parish Council
Airfield Development Survey**

Q1	Wind Turbines	No.	% Issued	% comp
	Support 17 125m turbines	15	4.55%	6.10%
	Support smaller & less trubines	27	8.18%	10.98%
	Neutral & don't care	2	0.61%	0.81%
	Not enough info	0	0.00%	0.00%
	Against any Wind Farm development	202	61.21%	82.11%
		246		

Q2	Biomass	No.	% Issued	% comp
	Support Biomass plant	6	1.82%	2.44%
	Neutral & don't care	1	0.30%	0.41%
	Not enough info	11	3.33%	4.47%
	Against any Biomass development	228	69.09%	92.68%
		246		

	No.	% Issued
Forms issued	330	
Valid forms completed	246	74.55%
Spoilt forms	3	

Signed:

Date:

Mark Hunter
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Meeting of the Parish Council

10th July 2006

Meeting Number 0607

Minutes of an **Ordinary Meeting** of the Parish Council held at 7:30 p.m. - **Monday 10th July 2006** in the Chelveston Village Hall.

Present :- Councillors :

Cllr A.R.Dale	(Chairman)
Cllr M.W.Wooding	(Vice-chairman)
Cllr M.L.Foulger	
Cllr M.J.Izzard	
Cllr R.A.Meeson	
Cllr S.E.Stopps	

Clerk: Mr. M.H.Hunter

Public: 19 members of the public

Open Forum

Cllr Dale explained that he was relaxing the normal rules on public participation in order to allow a fuller discussion on item 4.

1 Apologies

- 1.1 Cllr Dale opened the meeting at 7:32 p.m. and asked for any apologies. Cllr Palfreeman (domestic reasons) & Cllr Whiting (previous engagement). The meeting agreed to accept the apologies.

2 Declarations of Interest under Section 50 of the LGA 2000

- 2.1 Cllr Meeson declared a prejudicial interest under 4.1 (tenant of the landowner).
 2.2 Cllr Dale declared a prejudicial interest under 5.2 (Recipient of expenses).

3 Minutes of Previous Meetings

The minutes of an ordinary meeting of the Parish Council **0606 – 12th June 2006** had been circulated.

The meeting resolved to:

- 3.1 Approve the minutes of meeting **0606** with no amendments.

Proposed by: Cllr Izzard

Seconded by: Cllr Foulger

Decision: Unanimous

Chelveston-cum-Caldecott Parish Council

Northamptonshire

4 Planning and Licensing Matters

4.1 EN/06/01095/LDE – application for certificate of lawfulness for existing use of a caravan site at land at the rear of the *Star & Garter*, Chelveston.

4.1.1 Cllr Dale explained the application. Three letters of objection had been received by ENC (Chapel Cottage, 4 Disbrowe Court & 3 Britten Close). Several members of the public present spoke to object to the change from touring caravans (which they agreed had been visiting the site for many years) to what appeared to be static or semi-permanent caravans in the last 12 months. Issues raised included access, noise, light pollution and health (disposal of foul waste and provision of potable water). A few spoke in favour.

4.1.2 Cllr Dale explained the caravans come under two areas of legislation, planning & environmental health. If ENC were minded to grant the planning permission, it would still be necessary to apply for a site license for which conditions may be attached.

4.1.3 The meeting agreed not to object to the application for use of the site for touring caravans, but to object to any other use and instructed the Clerk to notify ENC accordingly.

Proposed by: Cllr Izzard

Seconded by: Cllr Foulger

Decision: Unanimous

4.2 EN/06/01350/FUL – erection of a conservatory at the rear of 3 Britten Close, Chelveston.

4.2.1 Cllr Dale explained the plans. There had been no objections from Nos. 2 & 4 Britten Close (the only ones that would overlook the conservatory).

4.2.2 The meeting agreed not to object to the application and instructed the Clerk to notify ENC accordingly.

Proposed by: Cllr Izzard

Seconded by: Cllr Stopps

Decision: Unanimous

4.3 Update on CRE development proposals.

4.3.1 Cllr Dale updated the meeting on the recent meeting held on 3rd July in Yelden by PRESERVE, which 14 local councils attended. ENC had asked the Council's views on possible photomontage sites. In agreement with PRESERVE, the Council would respond that 3D terrain modelling software should be used (becoming more common in similar applications) to locate the optimal points, rather than attempting to find suitable locations from 2D maps.

4.4 Update on EN/06/01182/FUL Front Porch at *The Cottage*, Caldecott.

4.4.1 The Clerk advised that as the revised plans had not been submitted to ENC, the Council had registered an objection to the plans as drawn.

5 Financial Transactions

5.1 The following invoices are due for payment – ABB & Powergen (St Lighting maintenance & power for Apr – Jun 06 respectively). The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Proposed by: Cllr Wooding

Seconded by: Cllr Izzard

Decision: Unanimous

- 5.2 Cllr Dale had incurred the expenses with the preparation of the foundations of the path around the memorial and the 305th BGMA had agreed reimbursement from the appeal fund. The meeting resolved to approve this payment & authorised the appropriate cheque to be signed.

Proposed by: Cllr Stopps

Seconded by: Cllr Wooding

Decision: Unanimous

- 5.3 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payments & authorised the appropriate cheque to be signed.

Proposed by: Cllr Wooding

Seconded by: Cllr Stopps

Decision: Unanimous

- 5.4 The bank statements for the month of June has been received and reconciled.

- 5.5 The Clerk requested the review of the quarterly Budget Control sheet and the possible virements (as requested by Cllr Palfreeman at the last meeting) be deferred until after item 6, since the actions authorised would affect the available funds.

This item was deferred until after item 6

- 5.6 The meeting agreed the following virements.

Bank Interest	+£60
Audit fee	+£30
Gnds Maintenance	+£250

Of the uncommitted remaining balance, £900 should be set aside for planning activities in connection with the CREL proposals.

The revised quarterly Budget Control sheet is attached to the minutes.

Proposed by: Cllr Dale

Seconded by: Cllr Foulger

Decision: Unanimous

Opening Balance for the meeting

£13,4332.24

Receipts since last meeting

Number	Sender	Description	Method	Amount
None				
2006.21	Awards for All	305 th WM grant	BACS	£2,000.00
2006.22	Chelveston PCC	305 th WM donation	100032	£200.00
2006.23	K & L Peterson	305 th WM donation	BACS	£3,262.02
2006.24	Fred Dudley	305 th WM donation	100033	£50.00
2006.25	E & D Evans	305 th WM donation	BACS	£1,005.13
2006.26	NWB	Interest to 30 th June 2006	Bank	£76.49
Total Receipts this meeting				<u>£6,593.64</u>

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2006.27	ABB	St Lt Maint (Apr – Jun 06)	000603	£134.73
2006.28	Powergen	St Lt Power (Apr – Jun 06)	000604	£267.14
2006.29	Cllr A.R.Dale	MOT hardcore	000605	£159.80
2006.30	M.H.Hunter	Expenses to 0607	000606	£114.57
Total Expenditure this meeting				£676.24

Closing Balance for this meeting

£19,349.64

6 Updates on Projects List

6.1 Highways Issues

The Clerk advised that the cost of a road sign from NCC on the junction of the B645 and the C59 with the words "Village Hall and Parish Church" would be £250.

The meeting agreed to fund the sign and instructed the Clerk to notify NCC accordingly.

Proposed by: Cllr Dale

Seconded by: Cllr Wooding

Decision: Unanimous

Cllr Foulger (as the local parish highway rep) had produced a short list of areas for attention, as he had received little response to his request for locations. The Cllrs agreed to provide further responses in order that he could compile a list by the next meeting.

At the recent Highways open day at the Brixworth depot, Cllr Foulger had raised the issue of siding out of footways. This was a known problem throughout the county.

6.2 305th BG Memorial

Cllr Dale advised the granite had finally arrived and was being etched. The edging for the paved area was now in place and the hardcore was due this weekend. He was now looking for ideas for the landscaping.

The Clerk advised that the closure date of the appeal was 31st July 2006. The present total was £19,904. A minor amendment for the dedication plaque had been applied for.

6.3 Street Lighting

No report.

6.4 Ditches

Cllr Foulger had spoken to the Atkins manager at the open day, who thought it had been done.

6.5 E-Government

The Clerk advised for the 30 day period till 7th July, 5% from the USA and 1% each from Canada & Australia.

The Clerk requested approval to renew the ISP contract (due August) for £48 (+ vat).

The meeting agreed to the ISP renewal and instructed the Clerk to act accordingly.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Proposed by: Cllr Wooding

Seconded by: Cllr Stopps

Decision: Unanimous

6.6 Standing Orders

No report due to other events since meeting 0604.

7 Approval of the Statement of Accounts and the Statement of Assurance for year ending 31st March 2006.

7.1 Cllr Dale went through the Statement of Accounts with the meeting.

The meeting agreed to approve the Statement of Accounts and they were signed by the Chairman and Clerk/RFO.

Proposed by: Cllr Wooding

Seconded by: Cllr Foulger

Decision: Unanimous

7.2 Cllr Dale went through the Statement of Assurance with the meeting.

The meeting agreed to approve the Statement of Assurance and they were signed by the Chairman and Clerk/RFO.

Proposed by: Cllr Foulger

Seconded by: Cllr Wooding

Decision: Unanimous

8 Clerk's Training

The Clerk updated the Council on his training since the Council agreed to a training package in 2004. He had now completed his CiLCA (Certificate in Local Council Administration) portfolio and passed the 26 sections (10 with distinction). He was now a "competent Clerk" for the purposes of the Quality Parish Council scheme.

The Clerk requested approval to purchase the 7th Edition of Charles Arnold Baker (20% discount price of £48 plus P&P through the SLCC) and attend the *Insurance and Risk Assessment* course at NALC (£25).

The meeting agreed and instructed the Clerk to act accordingly.

Proposed by: Cllr Wooding

Seconded by: Cllr Stopps

Decision: Unanimous

9 CCTV in East Northamptonshire

The Clerk updated the meeting on the latest proposals from ENC. Cllr Dale felt the crime rate in the parish was sufficiently low that it was not worth committing resources to this project.

The meeting agreed and instructed the Clerk to inform ENC accordingly.

Proposed by: Cllr Dale

Seconded by: Izzard

Decision: Unanimous

Chelveston-cum-Caldecott Parish Council

Northamptonshire

10 Rights of Way report.

The Clerk (as PPW) advised that NCC ROW expected the fencing works to be completed in approx. 5 weeks time. Once inspected, the closure orders would be lifted. Cllr Izzard suggested this should be announced in the summer edition of the parish newsletter.

11 Visits, Training & Courses.

The Clerk advised of the following –

Sun 16th July – ENC Chair civic service at Easton-on-the-Hill @ 15:00 (declined).

Tues 26th Sept – Insurance & Risk Assessment at NALC @ 19:00 (Clerk - £25).

12 Approval of Chairman's & Clerk's Correspondence Logs

12.1 The meeting resolved to approve the Council Correspondence Logs and the various actions required dealing with each item.

Proposed by: Cllr Wooding

Seconded by: Cllr Foulger

Decision: Unanimous

13 Councillor's Reports

The Clerk advised that the ENC licensing unit would be co-ordinating the gambling license requests under the Gambling License Act 2005. A consultation document is to be issued in due course.

The Clerk advised that ENC had sent him a copy of an agreement for access to the OS maps, but the Clerk had returned it to ENC as the agreement sent was for a commercial bidding contract and not appropriate to the PC – ENC relationship.

The Clerk advised that ENC were making £400 available to each PC to commemorate the Queen's 80th Birthday. The funds were for lasting capital items (e.g. signs, trees, noticeboards) rather than one-off items (e.g. street parties). All claims by 31st October. Cllr Dale requested Cllrs bring suggestions to the next meeting.

Cllr Izzard confirmed the Environment Agency had visited the offending ditch on the B663.

Date of Next Meeting:

Optional meeting of the Council would be held on 14th August 2006 at 7:30 p.m. in the Chelveston Village Hall.

Ordinary meeting of the Council would be held on 11th September 2006 at 7:30 p.m. in the Chelveston Village Hall

The Meeting closed at 8:49 p.m.

Issued on 15th July 2006.

Pages 1116 – 1126 signed under seal as true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council
Northamptonshire

Clerk's Incoming Correspondence Log				
Date of Receipt	Document Number	Correspondent	Description	Action Required
2006				
14/03/2006	I-2006-097-MHH	Northants CTP	Training Programme for 2006	Circulated
22/03/2006	I-2006-107-MHH	NCC (Paul Rushton)	NCC - Draft Medium Term Plan 2006-2010	Circulated
23/03/2006	I-2006-108-MHH	Older Wiser EN	Agenda for meeting on 6th April 2006 @ ENC	Circulated
29/03/2006	I-2006-114-MHH	NACRE	End of Rural Transport Partnership	Circulated
31/03/2006	I-2006-115-MHH	NACRE	Village viewpoint Spring 2006 & funding leaflets	Circulated
01/04/2006	I-2006-117-MHH	BDO Stoy Hayward	Annual Return paperwork for year ending 31st March 2006	Awaiting
06/04/2006	I-2006-127-MHH	ENC (Mick Bowerman)	Agenda for meeting of ENC Standards Board on 12th April	Circulated
15/04/2006	I-2006-139-MHH	ENC	Reports of Committees 24th April 2006	Circulated
15/04/2006	I-2006-140-MHH	ENC (Keith Osborne)	Agenda for ENC mtg on 24th April 2006	Circulated
20/04/2006	I-2006-141-MHH	ENC	Further items for above mtg	Circulated
21/04/2006	I-2006-143-MHH	PPI Forum	Minutes of mtg held on 21st March 2006	Circulated
25/04/2006	I-2006-149-MHH	ENC	Minutes of Planning mtg on 19th April 2006	Circulated
26/04/2006	I-2006-150-MHH	NCC (Scott Dalgarno)	Northamptonshire Local Transport Plan	Circulated
28/04/2006	I-2006-153-MHH	Allianz-Cornhill Insurance	Cllrs 75-80 Personal Accident cover information	Awaiting
29/04/2006	I-2006-155-MHH	ENC	Councillors Information Circular April 2006	Circulated
29/04/2006	I-2006-156-MHH	PPI Forum	AGM Agenda	Circulated
09/05/2006	I-2006-162-MHH	ODPM	Discussion Paper on Local Authority Byelaws	Awaiting
09/05/2006	I-2006-163-MHH	DEFRA	A Parish Guide to Environmental Enforcement	Awaiting
11/05/2006	I-2006-167-MHH	C&CD	Clerk's & Councils Direct Issue 45 May 2006	Circulated
24/05/2006	I-2006-181-MHH	ENC Planning	Draft ENC response to EIA scoping request	Circulated
30/05/2006	I-2006-187-MHH	NALC	Update Issue 1 May/June 2006, legal update notices	Circulated
13/06/06/06	I-2006-205-MHH	NWB	Receipt for donation to 305th WM	File
13/06/06/06	I-2006-206-MHH	ENC Planning	Notification that ENC have received application for lawful consent	File
14/06/2006	I-2006-207-MHH	PPI Forum	Agenda for meeting on 20th June 2006	File
14/06/2006	I-2006-208-MHH	ABB	Invoice for St Lighting maintenance (Apr - Jun 06)	Actioned
15/06/2006	I-2006-209-MHH	OWEN	Agenda for meeting on 13th July 2006	File
15/06/2006	I-2006-210-MHH	ENC (Ben Rose)	Adoption of Developer Contributions SPD	File
15/06/2006	I-2006-211-MHH	ENC Planning	Application for Certificate of lawful consent for Star & Garter caravans	Actioned
15/06/2006	I-2006-212-MHH	Cllr Adrian Dale	Letter to residents with survey results	File
16/06/2006	I-2006-213-MHH	ENC Planning	ENC adopted EIA response to CREL	File
19/06/2006	I-2006-214-MHH	PRESERVE	Invite to meeting on 3rd July 2006	Actioned
21/06/2006	I-2006-215-MHH	ENC Licensing Unit	Notice of draft Statement of Licensing Policy for Gambling Act 2005	File
21/06/2006	I-2006-216-MHH	Airfields of Britain	Notice of formation of new charity for old airfields	File
16/06/2006	I-2006-217-MHH	NWB	BACS transfer from 305th BGMA	File
22/06/2006	I-2006-218-MHH	NCC	Six month closure order on MM16-19 for fencing	File
22/06/2006	I-2006-219-MHH	CPRE	Training event on 22nd July @ Waltham-on-the-Wold	File
22/06/2006	I-2006-220-MHH	CCP (Laureen Swift)	Arts meets Environment poster	Actioned
22/06/2006	I-2006-221-MHH	ENC	Councillors Information Circular May 2006	File
23/06/2006	I-2006-222-MHH	ENC (Tamsin Dennis)	Possible photomontage sites for CRE plans	Actioned
23/06/2006	I-2006-223-MHH	Police	New format for monthly crime stats	File
23/06/2006	I-2006-224-MHH	ENC (Terrie Watson)	Anti-social behaviour roadshow 2006 venues	File
28/06/2006	I-2006-225-MHH	ENC (Keith Osborne)	Agenda for ENC mtg on 3rd July 2006	File
29/06/2006	I-2006-226-MHH	ENC Planning	Application for erection of conservatory to rear of 3 Britten Close	Actioned
30/06/2006	I-2006-227-MHH	NWB	BACS transfer from Ernest F Evans Jnr	File
30/06/2006	I-2006-228-MHH	ENC (Mick Bowerman)	Agenda for ENC Standards Board Mtg on 5th July 2006	File
01/07/2006	I-2006-229-MHH	NCC (Mark Chant)	Draft SPD on Development & Implementation Principles for MWD	File
01/07/2006	I-2006-230-MHH	NCC (Mark Chant)	Adoption of Statement of Community Involvement for MWD framework	File
01/07/2006	I-2006-231-MHH	PPI Forum	Agendas for PPI mtgs on Heartlands PCT, KGH & Healthcare	File
01/07/2006	I-2006-232-MHH	ENC (Colin Ray)	CCTV in East Northants	File
04/07/2006	I-2006-233-MHH	Beds BC (Carolyn Barnes)	Bedford Dev Framework Plan docs - Core strategy & rural issues	File
05/07/2006	I-2006-234-MHH	ENC	Councillors Information Circular June 2006	File
05/07/2006	I-2006-235-MHH	Powergen	Invoice for St Lighting power (Apr - Jun 2006)	Actioned
07/07/2006	I-2006-236-MHH	NWB	Bank statements	File
10/07/2006	I-2006-237-MHH	ENC (David Lovell)	Funding for HM Queen's 80th Birthday commemorations	Awaiting
10/07/2006	I-2006-238-MHH	C&CD	Clerk's & Councils Direct Issue 46 July 2006	File

Chelveston-cum-Caldecott Parish Council
Northamptonshire

Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
09/06/2006	O-2006-057-MHH	Parish Cllrs	Minutes for meeting 0606	Delivered		
09/06/2006	O-2006-058-MHH	ENC (Su Davies)	Thank you letter for AFA assistance	Delivered		I-2006-202-MHH
11/06/2006	O-2006-060-MHH	Cllr A.R.Dale	Remittance advice for 305th WM expenses	Delivered		
28/06/2006	O-2006-061-MHH	ENC Planning	Response to application	Posted	0606.5.3.2	I-2006-201-MHH
28/06/2006	O-2006-062-MHH	Northants P.A.	Response to merger consultation	Posted	0606.14	I-2006-184-MHH
02/07/2006	O-2006-063-MHH	Parish Cllrs	Agenda for meeting 0607	Delivered		
02/07/2006	O-2006-064-MHH	Penny Ash, 423rd ABS	Advance notice of possible memorial dedication	Posted	0604.7.2	
04/07/2006	O-2006-065-MHH	ENC Planning	Minor amendment request for WM plinth	Posted		

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 4p	Post pence	DL Env @ 3p	C5 Env @ 6p	A4 Env @ 10p	Copy @ 4p	Phone Calls	Mileage @ 52.7p/mile	Other
06//06/2006	Wanadoo - ISP broadband									£17.99
11/06/2006	Pre-minutes 0606 for Chair/Clerk	4								
09/06/2006	ENC EIA additions (hand deliver)	2		1			2		15	
09/06/2006	ENC (Su Davis) - thank you letter AFA	1		1			1			
20/06/2006	Minutes 0606 - 4 P.Cllrs & file	11			5		44			
11/06/2006	A.R.Dale - remittance advice (x2)	2								
11/06/2006	Survey results sheet	20								
20/06/2006	ENC EIA response for Cllr Izzard	17								
21/06/2006	Adobe Acrobat 6.0 Standard s/ware									£80.98
28/06/2006	ENC Planning - response to application	1	32	1			1			
28/06/2006	Northants Police - response to merger						3			
02/07/2006	Penny Ash, CRA, 423rd ABS - WM	1	32	1			1			
04/07/2006	ENC Planning - minor amendment request	4	32		1		4			
04/07/2006	Agenda 0607 - 7 P.Cllrs & File	4		7			28			
TOTALS		£2.68	£0.96	£0.33	£0.36	£0.00	£3.36	£0.00	£7.91	£98.97

TOTAL VALUE = £114.57

Chelveston cum Caldecott Parish Council - Budget Control Sheet

ITEM	BUDGET 2006/2007	YTD 2006/2007	Remaining	Comment
RECEIPTS				
Bal Bt/fwd	6,485.33	6,485.33		EOFY actuals
305th BG memorial Fund	5,988.43	5,988.43		EOFY actuals
305th BG Memorial appeal	10,177.15	10,177.15		YTD actuals (up from £6,000)
Precept	5,500.00	2,750.00	2,750.00	
Vat Refund	1,085.68	0.00	1,085.68	EOFY actuals
Deposit a/c interest	200.00	76.49	123.51	0607.5.6 (+£60)
Other income	516.00	0.00	516.00	Grass cutting grant
Corrections				
Total Receipts	29,952.59	25,477.40	4,475.19	
RUNNING COSTS				
Lighting - Qrtly A/C	1,450.00	711.48	738.52	
Repairs: lights/seats	100.00	0.00	100.00	
General expenses	900.00	662.01	237.99	
Clerk's salary	1.00	0.00	1.00	
Subscriptions	240.00	0.00	240.00	
Verge Maintenance	2,350.00	1,371.58	978.42	
Conferences & Training	100.00	0.00	100.00	
Hall hire	240.00	0.00	240.00	
Audit Fee	201.00	0.00	201.00	0607.5.6 (+£30)
Grants	250.00	0.00	250.00	
Section 137	25.00	0.00	25.00	
Elections				
Total Running Costs	5,857.00	2,745.07	3,111.93	
IMPROVEMENTS				
Street lighting	0.00	0.00	0.00	
War Memorial	18,165.58	2,591.14	15,574.44	Increased spend
Grounds Maintenance	250.00	0.00	250.00	0607.5.6 (+£250)
Traffic Calming	500.00	0.00	500.00	
Appraisal / V.D.S.				
Total Improvements	18,915.58	2,591.14	16,324.44	
VAT paid	1,020.00	791.55	228.45	
TOTAL SPEND	25,792.58	6,127.76	19,664.82	
Airfield Resevre	900.00	0.00	900.00	0607.5.6 (+£900)
Unrestricted Reserves	3,000.00	0.00	3,000.00	
Bal Carried Forward	260.01	19,349.64	-19,089.63	

April - June 2006
Quarter 1

Uncommitted £260.01
Balance

M.H.Hunter
Clerk / RFO
14th July 2006

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of a Planning Meeting of the Parish Council

31st July 2006

Meeting Number 0608

Minutes of a **Planning Meeting** of the Parish Council held at 7:30 p.m. - **Monday 31st July 2006** in the Chelveston Village Hall.

Present :- Councillors :	Cllr M.W.Wooding	(Chairman of the meeting)
	Cllr M.L.Foulger	
	Cllr R.A.Meeson	
Clerk:	Mr. M.H.Hunter	
Public:	1 member of the public	

Open Forum

Cllr Wooding explained this was an opportunity for members of the public to speak on any agenda item for a max of 15 minutes before the meeting started.

1 Apologies

- 1.1 Cllr Wooding opened the meeting at 7:30 p.m. and asked for any apologies. Cllr Dale (work), Cllr Stopps (holiday), Cllr Izzard (prior engagement) & D.Cllr Whiting (prior engagement). The meeting agreed to accept the apologies.

2 Declarations of Interest under Section 50 of the LGA 2000

- 2.1 None.

3 Planning and Licensing Matters

- 3.1 **EN/06/01415/FUL – application for single storey extension with loft conversion and dormer windows to front elevation at 21 Water Lane, Chelveston.**

- 3.1.1 Cllr Wooding explained the application. The Clerk advised that there had been no objections from 19 Water lane, *Hill House* or *Scaraben*. No response from 10 Sawyers Crescent or 1 St George's Row.

- 3.1.2 The meeting agreed not to object to the application and instructed the Clerk to notify ENC accordingly.

Proposed by: Cllr Foulger

Seconded by: Cllr Meeson

Decision: Unanimous

Chelveston-cum-Caldecott Parish Council

Northamptonshire

3.2 Update on CRE development proposals.

- 3.2.1 Cllr Wooding advised that the recently formed "Three Shires Riders Group" had been in contact to confirm that they would be walking/riding the airfield ROW when reopened. Their local BHS representative was contacting ENC to advise that the BHS advice is now that wind turbines should be at least 3x turbine height from bridleways i.e. 375m rather than 200m as previously advised. The Countryside Agency is advising 4x turbine height (500m).

3.3 Update on previously considered applications.

- 3.3.1 The Clerk advised that EN/06/01350/FUL (conservatory at 3 Britten Close) had been approved by officer delegation. Revised plans for EN/06/01182/FUL (porch at *The Cottage*, Caldecott) had been received and was likely to be approved shortly. The others were still under consideration.

4 Financial Transactions

- 4.1 The following invoice was due for payment – SLCC (Reference book - £53). The meeting resolved to approve this payment & authorised the appropriate cheque to be signed.

Proposed by: Cllr Foulger

Seconded by: Cllr Meeson

Decision: Unanimous

- 4.2 Cllr Dale had incurred expenses (£183.26) with the preparation of the foundations of the path and sealing the lead capping around the memorial and the 305th BGMA had agreed reimbursement from the appeal fund. The meeting resolved to approve this payment & authorised the appropriate cheque to be signed.

Proposed by: Cllr Meeson

Seconded by: Cllr Foulger

Decision: Unanimous

Note: Details of payments will appear in the next full Council meeting minutes.

Date of Next Meeting:

Optional meeting of the Council would be held on 14th August 2006 at 7:30 p.m. in the Chelveston Village Hall.

Ordinary meeting of the Council would be held on 11th September 2006 at 7:30 p.m. in the Chelveston Village Hall

The meeting closed at 7:37 p.m.

Issued on 2nd August 2006.

Pages 1127 – 1128 signed under seal as true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Meeting of the Parish Council

14th August 2006

Meeting Number 0609

Minutes of an **Ordinary Meeting** of the Parish Council held at 7:30 p.m. - **Monday 14th August 2006** in the Chelveston Village Hall.

Present :- Councillors :

Cllr A.R.Dale	(Chairman)
Cllr M.W.Wooding	(Vice-chairman)
Cllr M.L.Foulger	
Cllr M.J.Izzard	
Cllr R.A.Meeson	
Cllr A.J.Palfreeman	
Cllr S.E.Stopps	

Clerk: Mr. M.H.Hunter

Public: 2 members of the public

Open Forum

Cllr Dale explained this was an opportunity for members of the public to speak on any agenda item for a max of 15 minutes before the meeting started.

1 Apologies

- 1.1 Cllr Dale opened the meeting at 7:30 p.m. and asked for any apologies. D.Cllrs A & B Sauntson (prior engagement). The meeting agreed to accept the apologies.

2 Declarations of Interest under Section 50 of the LGA 2000

- 2.1 Cllr Stopps declared a prejudicial interest under item 7 (grant applicant).

3 Minutes of Previous Meetings

The minutes of an ordinary meeting of the Parish Council **0607 – 10th July 2006** and the planning meeting **0608 – 31st July 2006** had been circulated.

The meeting resolved to:

- 3.1 Approve the minutes of meetings **0607 & 0608** with no amendments.

Proposed by: Cllr Izzard Seconded by: Cllr Meeson Decision: Unanimous

4 Planning and Licensing Matters

- 4.1 **Update on previous application - certificate of lawfulness at the *Star & Garter*, Chelveston.**

- 4.1.1 Cllr Dale advised that the application had been refused. ENC had served an Enforcement Notice on the landowner (Charles Wells Brewery) for unauthorised development. The notice would be effective from 7th September, after which there was 28 days to comply.

Chelveston-cum-Caldecott Parish Council

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4.2 Update on previous applications - front porch at *The Cottage*, Caldecott & single storey extension at 21 Water Lane, Chelveston.

4.2.1 Cllr Dale advised that both of these had now been permitted by officer delegation.

The meeting considered item 7 prior to item 5.

5 Financial Transactions

5.1 The following invoices are due for payment – NACRE (annual fees), NALC (training course fee) & Sarah Stopps (funday grant). The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Proposed by: Cllr Meeson Seconded by: Cllr Wooding Decision: Unanimous

5.2 The following invoices are due for payment for the war memorial – Michael Farrow Ltd (Stonework) and W.T.Drage & Sons (Granite). The 305th BGMA had agreed reimbursement from the appeal fund. The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Proposed by: Cllr Wooding Seconded by: Cllr Stopps Decision: Unanimous

5.3 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payments & authorised the appropriate cheque to be signed.

Proposed by: Cllr Wooding Seconded by: Cllr Foulger Decision: Unanimous

5.4 The bank statements for the month of July have been received and reconciled.

Opening Balance for the meeting £19,349.64

Receipts since last meeting

Number	Sender	Description	Method	Amount
None				
2006.31	Mrs Murdin	305 th WM donation	100034	£25.00
2006.32	Mr & Mrs Shilham	305 th WM donation	100035	£50.00
Total Receipts this meeting				£75.00

Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2006.33	SLCC	Reference book (0608)	000607	£53.00
2006.34	Cllr A.R.Dale	305 th WM expenses (0608)	000608	£183.26
2006.35	NACRE	Annual fees	000609	£32.00
2006.36	NALC	Training course fee	000610	£25.00
2006.37	Cllr Sarah Stopps	Funday grant	000611	£200.00
2006.38	Michael Farrow Ltd	305 th WM stonework	000612	£6,027.16
2006.39	W.T.Drage & Sons	305 th WM granite	000613	£2,802.75
2006.40	M.H.Hunter	Expenses to 0609	000614	£120.91
Total Expenditure this meeting				£9,444.08

Closing Balance for this meeting £9,980.56

Chelveston-cum-Caldecott Parish Council

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6 Updates on Projects List

6.1 Highways Issues

The Clerk confirmed the NCC road sign on the junction of the B645 and the C59 had been ordered. The VMS on the Kimbolton road had been repaired and had been "tested" by a local volunteer to trigger at around 50 mph.

The Clerk advised of a bridge closure in Church St, Hargrave and the diversionary route through the parish.

6.2 305th BG Memorial

Cllr Dale advised the granite had been installed into the stonework. Next would be the paving slabs, followed by the landscaping. Steve Abbot would start work on the B-17 for the mast top after the summer holidays.

The Clerk advised that the appeal closed on 31st July 2006 with £20,210 raised. The ET had run another article on the memorial. The 423rd ABS and Father Grant Brockhouse had both been contacted in respect to a possible dedication service in May 2007.

6.3 Street Lighting

The Clerk advised that Lamp 5 (by 19 Hillside) had been reported as dead and ABB notified. The Unmetered Supplies Certificate from Central Networks had been updated.

6.4 Ditches

Cllr Foulger advised that Highways had not yet been out to trim back the ditch – necessary in order that the ditch can be examined for potential works.

6.5 E-Government

The Clerk advised that the number of hits on the site meant the free tracking service limit was no longer adequate to cover the 30 day period intervals. The Clerk was looking into other trackers in order to advise the Council of their options.

At Cllr Dale's request, the Clerk had changed the monthly data back up from incremental on CD-RW disks to full on CD-R disks. The back up contained the Word & PDF documents, the Excel spreadsheets and the current version of the Publisher web-site.

6.6 Standing Orders

Cllr Dale advised that Cllr Foulger & he had reviewed the proposed Standing Orders, which had been issued with the agenda. In accordance with SO 1.4 of the current Standing Orders, he now proposed this item stand adjourned to the next meeting without comment.

7 Grant application for the village funday in aid of Ellie Logue.

Cllr Stopps explained the grant request, which was for £200 funding for an entertainer, a bouncy castle & a face painter. Last year's event had been attended by several hundred people and raised over £1,500.

The meeting agreed to grant £200 and instructed the Clerk to act accordingly.

Proposed by: Cllr Izzard

Seconded by: Cllr Dale

Decision: Unanimous

Chelveston-cum-Caldecott Parish Council

Northamptonshire

8 H.M. Queen Elizabeth II 80th Birthday grant.

Cllr Dale reminded the meeting that he had asked the Cllrs to propose ideas for the £400 ENC grant available to each PC to commemorate the Queen's 80th Birthday. The funds were for lasting capital items (e.g. signs, trees, noticeboards) rather than one-off items (e.g. street parties). All claims must be made by 31st October.

Cllr Izzard suggested a flagpole, Cllr Palfreeman suggested a tree and the Clerk suggested an enclosed noticeboard to replace the one outside the village hall.

The meeting instructed the Clerk to investigate costs & requirement for all three and to report back to the next meeting.

9 ENC Standards Board – arrangements for Parish & Town Council members.

The Clerk updated the meeting on the proposals from the ENC Standards Board, which involved the current two Parish & Town Cllrs, elected in 2002, remaining on the Board until 2009 (subject to their being re-elected at the local elections in May 2007).

The meeting agreed with the proposal and instructed the Clerk to inform ENC accordingly.

Proposed by: Cllr Dale Seconded by: Cllr Foulger Decision: Unanimous

10 NCC funding request – school transport workshop.

The Clerk explained the purpose of the transport workshop, promoting the environmental and safety benefits of school transport over private cars, and the request for funding.

The meeting agreed not to award a grant and instructed the Clerk to inform NCC accordingly.

Proposed by: Cllr Izzard Seconded by: Cllr Meeson Decision: Unanimous

11 Rights of Way report.

The Clerk (as PPW) advised that the NCC & BCC ROW teams had visited the site in July and BCC were starting the process to add the "missing link" from the airfield to Yelden onto the definitive map.

A further site meeting would take place in August and it was hoped the first path could be reopened before the September meeting.

12 Visits, Training & Courses.

The Clerk advised of the following –

Tues 22nd Aug – PPI Forum at Abbey Centre, East Hunsbury @ 14:00.

Weds 30th Aug – NVOP Health Forum at Saxon Hall, Raunds @ 14:00.

Tues 12th Sept – "Tops in Blue" show at Tri-base @ 19:00.

Tues 26th Sept – Insurance & Risk Assessment at NALC @ 19:00 (Clerk - £25).

Chelveston-cum-Caldecott Parish Council

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13 Approval of Chairman's & Clerk's Correspondence Logs

13.1 The meeting resolved to approve the Council Correspondence Logs and the various actions required dealing with each item.

Proposed by: Cllr Izzard Seconded by: Cllr Stopps Decision: Unanimous

14 Councillor's Reports

The Clerk advised that ENC had suggested the wording of the mapping agreement be referred back to the Ordnance Survey. The Clerk has confirmed with OS that the wording was not technically correct. OS & IDeA (the Improvement & Development Agency) are working on a new agreement to provide more mapping information to Parish & Town Councils.

The Clerk advised that Central Networks were making grants of up to £2,500 available to community groups for projects that build better and safer local environments. Cllr Dale suggested traffic calming for Water Lane/Sawyers Crescent and Cllr Wooding suggested 30 mph repeaters for Caldecott Rd. The meeting instructed the Clerk to investigate the latter proposal.

Cllr Dale advised that Lynne Thomas of Disbrowe Court had requested the Council support her application to the police for the use of "No Parking" cones to assist with access on Wednesday evenings when the motorcycle meets took place. The Clerk advised the Police had declined to lend her the cones, but were taking action to address the parking. Cllr Wooding suggested the motorbikes could park in the field to the rear of the pub, but Cllr Meeson explained he could not enforce this. Cllr Izzard suggested applying for yellow lines on the entrance to Disbrowe Court.

Cllr Izzard reported the ditch on the B663 (Raunds Rd) was being contaminated by foul waste again and requested the Clerk notify the Environment Agency.

Cllr Foulger indicated he would like to attend the SNC Code of Conduct training session in November and reminded the meeting of the NALC AGM in October.

Date of Next Meeting:

Ordinary meeting of the Council would be held on 11th September 2006 at 7:30 p.m. in the Chelveston Village Hall

The Meeting closed at 8:22 p.m.

Issued on 14th August 2006.

Pages 1129 – 1137 signed under seal as true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council
Northamptonshire

Clerk's Incoming Correspondence Log				
Date of Receipt	Document Number	Correspondent	Description	Action Required
2006				
14/03/2006	I-2006-097-MHH	Northants CTP	Training Programme for 2006	Circulated
22/03/2006	I-2006-107-MHH	NCC (Paul Rushton)	NCC - Draft Medium Term Plan 2006-2010	Circulated
23/03/2006	I-2006-108-MHH	Older Wiser EN	Agenda for meeting on 6th April 2006 @ ENC	Circulated
29/03/2006	I-2006-114-MHH	NACRE	End of Rural Transport Partnership	Circulated
31/03/2006	I-2006-115-MHH	NACRE	Village viewpoint Spring 2006 & funding leaflets	Circulated
06/04/2006	I-2006-127-MHH	ENC (Mick Bowerman)	Agenda for meeting of ENC Standards Board on 12th April	Circulated
15/04/2006	I-2006-139-MHH	ENC	Reports of Committees 24th April 2006	Circulated
15/04/2006	I-2006-140-MHH	ENC (Keith Osborne)	Agenda for ENC mtg on 24th April 2006	Circulated
20/04/2006	I-2006-141-MHH	ENC	Further items for above mtg	Circulated
21/04/2006	I-2006-143-MHH	PPI Forum	Minutes of mtg held on 21st March 2006	Circulated
25/04/2006	I-2006-149-MHH	ENC	Minutes of Planning mtg on 19th April 2006	Circulated
26/04/2006	I-2006-150-MHH	NCC (Scott Dalgarno)	Northamptonshire Local Transport Plan	Circulated
28/04/2006	I-2006-153-MHH	Allianz-Cornhill Insurance	Cllrs 75-80 Personal Accident cover information	Awaiting
29/04/2006	I-2006-155-MHH	ENC	Councillors Information Circular April 2006	Circulated
29/04/2006	I-2006-156-MHH	PPI Forum	AGM Agenda	Circulated
09/05/2006	I-2006-162-MHH	ODPM	Discussion Paper on Local Authority Byelaws	Awaiting
09/05/2006	I-2006-163-MHH	DEFRA	A Parish Guide to Environmental Enforcement	Awaiting
11/05/2006	I-2006-167-MHH	C&CD	Clerk's & Councils Direct Issue 45 May 2006	Circulated
24/05/2006	I-2006-181-MHH	ENC Planning	Draft ENC response to EIA scoping request	Circulated
30/05/2006	I-2006-187-MHH	NALC	Update Issue 1 May/June 2006, legal update notices	Circulated
10/07/2006	I-2006-237-MHH	ENC (David Lovell)	Funding for HM Queen's 80th Birthday commemorations	Awaiting
11/07/2006	I-2006-239-MHH	ENC (Keith Osborne)	Agenda for ENC mtg on 17th July 2006	File
11/07/2006	I-2006-240-MHH	ENC	Reports of Committees 17th July 2006	File
12/07/2006	I-2006-241-MHH	ENC Planning	305th WM minor amendment approval	WM File
12/07/2006	I-2006-242-MHH	ENC Planning	Planning application for loft conversion @ 21 Water Lane, Chelveston	Actioned
14/07/2006	I-2006-243-MHH	Bill Donald	305 BGMA agreement for 2005-6 costs from WM appeal	WM File
15/07/2006	I-2006-244-MHH	SLCC	Invoice for book	Actioned
17/07/2006	I-2006-245-MHH	Street Doctor	Lamp 5 reported dead (by 19 Hillside)	Actioned
18/07/2006	I-2006-246-MHH	NCC (Gary Thorp)	Temporary road closure - Church St, Hargarve	File
18/07/2006	I-2006-247-MHH	Police	Monthly crime sheets - June 2006	Circulated
18/07/2006	I-2006-248-MHH	Mr Emerson	Copy of objection to ENC ref Star & Garter caravan consent	File
21/07/2006	I-2006-249-MHH	ENC (Keith Osborne)	ENC Standards Board - PTC members	Actioned
25/07/2006	I-2006-250-MHH	NCC (Becky Norton)	Funding for school transport workshop request	Actioned
25/07/2006	I-2006-251-MHH	Central Networks	Unmetered Supplies Certificate details check	Actioned
26/07/2006	I-2006-252-MHH	NCC (Chris Haines)	Tree Warden Scheme & Tree Guardian issue 7	TW file
27/07/2006	I-2006-253-MHH	Central Networks	Community grants	File
27/07/2006	I-2006-254-MHH	Atkins	Annual Highways Parish Questionnaire	Actioned
28/07/2006	I-2006-255-MHH	Central Networks	Unmetered Supplies Certificate amended	File
29/07/2006	I-2006-256-MHH	ENC Planning	Planning permission granted for 3 Britten Close	File
29/07/2006	I-2006-257-MHH	Mr & Mrs Bronnert	305th WM donation	File
30/07/2006	I-2006-258-MHH	Cllr Sarah Stopps	Grant request for Ellie Logue Funday	Actioned
01/08/2006	I-2006-259-MHH	ENC Planning	Planning permission granted for The Cottage, Caldecott	File
01/08/2006	I-2006-260-MHH	ENC	Councillor's Information Circular July 2006	Circulated
01/08/2006	I-2006-261-MHH	NALC	Update Issue 2 June/July 2006, legal update notices, Village Viewpoint	Circulated
03/08/2006	I-2006-262-MHH	NWB	Bank statements	File
04/08/2006	I-2006-263-MHH	Easyspace	Web hosting services - annual fee	Actioned
04/08/2006	I-2003-264-MHH	ENVA	Poster for new pension information worker	Actioned
05/08/2006	I-2006-265-MHH	ENC Planning	Planning permission granted for 21 Water Lane, Chelveston	File
05/08/2006	I-2006-266-MHH	NCC (Gary Thorp)	Temporary road closure - Church St, Hargarve - update	File
05/08/2006	I-2006-267-MHH	Two benefactors	305th WM donation	File
07/08/2006	I-2006-268-MHH	Michael Farrow Ltd	Invoice for stonework for 305th memorial	Actioned
07/08/2006	I-2006-269-MHH	NVOP Health Forum	Meeting on Weds 30th Aug @ 14:00 at Saxon Hall, Raunds	Circulated
08/08/2006	I-2006-270-MH	PPI Forum	Agenda for meeting on Tues 22nd Aug @ 14:00 at Abbey Centre	Circulated
08/08/2006	I-2006-271-MHH	ENC Planning	Notification of enforcement notice ref Star & Garter caravans	File
08/08/2006	I-2006-272-MHH	WT Drage & Sons	Invoice for granite for 305th memorial	Awaiting
11/08/2006	I-2006-273-MHH	EMDA	EMDA News August 2006	Circulated
11/08/2006	I-2006-274-MHH	423rd ABS (Penny Ash)	Invite to "Tops in Blue" show	Awaiting
11/08/2006	I-2006-275-MHH	ENCAMS	Guide to local environment quality	Circulated
12/08/2006	I-2006-276-MHH	ENC	Minutes from ENC-PTC mtg on 14th June 2006	Circulated
12/08/2006	I-2006-277-MHH	ENC Planning	Refusal of Lawful Development Certificate @ Star & Garter caravans	File
12/08/2006	I-2006-278-MHH	Central Networks	Notes for working near power lines	File
12/08/2006	I-2006-279-MHH	ENC (Natalie Stirrat)	Old maps for collection following digitising of planning files	Awaiting
14/08/2006	I-2006-280-MHH	Alzheimer's Society	Newsletter 2006	Circulated

Chelveston-cum-Caldecott Parish Council
Northamptonshire

Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
08/07/2006	O-2006-066-MHH	Parish Cllrs	Minutes for meeting 0607	Delivered		
11/07/2006	O-2006-067-MHH	ENC Planning	Response to application	Posted	0607.4.2	I-2006-226-MHH
11/07/2006	O-2006-068-MHH	ENC Planning	Response to application	Posted	0607.4.1	I-2006-211-MHH
12/07/2006	O-2006-069-MHH	ENC Planning	Response to CREL Photomontage sites	Posted	0607.4.3	I-2006-222-MHH
12/07/2006	O-2006-070-MHH	ABB	Payment of invoice	Posted	0607.5.1	I-2006-208-MHH
12/07/2006	O-2006-071-MHH		Transfer of title to windsock mast	Draft		
16/07/2006	O-2006-072-MHH	BDO Stoy Hayward	Explantion of variances for external audit	Posted		I-2006-117-MHH
21/07/2006	O-2006-073-MHH	ENC (Colin Ray)	Response to CCTV in EN	Posted	0607.9	I-2006-232-MHH
25/07/2006	O-2006-074-MHH	Parish Cllrs	Agenda for meeting 0608	Delivered		
29/07/2006	O-2006-075-MHH	Cllr A.R.Dale	Remittance advice for 305th WM expenses	Delivered	0608.4.2	
29/07/2006	O-2006-076-MHH	Parish Cllrs	Minutes for meeting 0608	Delivered		
31/07/2006	O-2006-077-MHH	ENC Planning	Response to application	Posted	0608.3.1	I-2006-242-MHH
31/07/2006	O-2006-078-MHH	SLCC	Payment of invoice	Posted	0608.4.1	I-2006-244-MHH
07/08/2006	O-2006-079-MHH	Parish Cllrs	Agenda for meeting 0609	Delivered		
14/08/2006	O-2006-080-MHH	Parish Cllrs	Minutes of meeting 0609	Delivered		
14/08/2006	O-2006-081-MHH	Parish Cllrs	Standing Orders (ver 6.0.5)	Delivered	0609.6.6	

CHELVESTON-cum-CALDECOTT PARISH COUNCIL

Receipts and Payments Account 2006/2007

Transact. Number	Date	Document Number	Payee/Sender	Description	Chq.No.	S137	Amount	VAT	Total	Running Balance	Category	Authorising Minute	Signatories	Power	
2006.12	03/04/2006	I/2006/122/MHH	Two benefactors	305 WM Donation	100027	C	£60.00	£0.00	£60.00	£7,267.97	305 Donations			LGA 1972 S139	
2006.13	04/04/2006	I/2006/116/MHH	ENC	Heritage Grant	BACS	C	£1,000.00	£0.00	£1,000.00	£8,267.97	305 Donations			LGA 1972 S139	
2006.14	13/04/2006	I/2006/137/MH	Four benefactors	305 WM Donation	100029	C	£450.00	£0.00	£450.00	£8,717.97	305 Donations			LGA 1972 S139	
2006.15	25/04/2006	I/2006/142/MHH	ENC	Precept (50%)	BACS	C	£2,750.00	£0.00	£2,750.00	£11,467.97	Precept			LGFA 1992 S41	
2006.16	28/04/2006	I/2006/154/MHH	Two benefactors	305 WM Donation	100030	C	£2,100.00	£0.00	£2,100.00	£13,567.97	305 Donations			LGA 1972 S139	
2006.17	13/05/2006	I/2006/170/MHH	Mrs Betty Teague	305 WM Donation	100031	C	£50.00	£0.00	£50.00	£13,617.97	305 Donations			LGA 1972 S139	
2006.18	12/06/2006	O/2006/060/MHH	Clr A.R.Dale	Cement & Ballast	000600	C	-£106.20	-£18.59	-£124.79	£13,493.18	305 Costs	0606.6.2	MLF, RAM, MJI	LGA 1972 S139	
2006.19	12/06/2006	O/2006/061/MHH	Clr A.R.Dale	Opinion survey	000601	C	-£23.54	-£3.24	-£26.78	£13,466.40	Gen. Admin	0606.6.1	MLF, RAM, MJI	LGA 1972 S111	
2006.20	12/06/2006	O/2006/057/MHH	M.H.Hunter	Expenses 0606	000602	C	-£34.16	£0.00	-£34.16	£13,432.24	Gen. Admin	0606.6.3	MLF, RAM, MJI	LGA 1972 S111	
2006.21	02/06/2006	I/2006/175/MHH	Awards for All	305 WM Donation	BACS	C	£2,000.00	£0.00	£2,000.00	£15,432.24	305 Donations			LGA 1972 S139	
2006.22	05/06/2006	I/2006/204/MHH	Chelveston PCC	305 WM Donation	100032	C	£200.00	£0.00	£200.00	£15,632.24	305 Donations			LGA 1972 S139	
2006.23	13/06/2006	I/2006/217/MHH	Karl & Lori Peterson	305 WM Donation	BACS	C	£3,262.02	£0.00	£3,262.02	£18,894.26	305 Donations			LGA 1972 S139	
2006.24	13/06/2006	I/2006/205/MHH	Fred Dudley	305 WM Donation	100033	C	£50.00	£0.00	£50.00	£18,944.26	305 Donations			LGA 1972 S139	
2006.25	28/06/2006	I/2006/227/MHH	Enerst & Dierdre Evans	305 WM Donation	BACS	C	£1,005.13	£0.00	£1,005.13	£19,949.39	305 Donations			LGA 1972 S139	
2006.26	30/06/2006	I/2006/236/MHH	NWB	Interest (Apr - Jun 06)	Bank	C	£76.49	£0.00	£76.49	£20,025.88	Interest				
2006.27	10/07/2006	I/2006/208/MHH	ABB	St Lt Maintenance (Apr - Jun 06)	000603	C	-£114.66	-£20.07	-£134.73	£19,891.15	St Lighting	0607.5.1	MLF, RAM, MJI	PCA 1957 S3	
2006.28	10/07/2006	I/2006/235/MHH	Powergen	St Lt Power (Apr - Jun 06)	000604	C	-£227.35	-£39.79	-£267.14	£19,624.01	St Lighting	0607.5.1	MLF, RAM, MJI	PCA 1957 S3	
2006.29	10/07/2006	O/2006/066/MHH	Clr A.R.Dale	MOT hardcore	000605	C	-£136.00	-£23.80	-£159.80	£19,464.21	305 Costs	0607.5.2	MLF, RAM, MJI	LGA 1972 S139	
2006.30	10/07/2006	O/2006/066/MHH	M.H.Hunter	Expenses 0607	000606	C	-£114.57	£0.00	-£114.57	£19,349.64	Gen. Admin	0607.5.3	MLF, RAM, MJI	LGA 1972 S111	
2006.31	10/07/2006	O/2006/080/MHH	Mrs G.Murdin	305 WM Donation	100034	C	£25.00	£0.00	£25.00	£19,374.64	305 Donations			LGA 1972 S139	
2006.32	26/07/2006	O/2006/080/MHH	Mr & Mrs Shilham	305 WM Donation	100035	C	£50.00	£0.00	£50.00	£19,424.64	305 Donations			LGA 1972 S139	
2006.33	31/07/2006	I/2006/244/MHH	SLCC	Reference book	000607		-£53.00	£0.00	-£53.00	£19,371.64	Gen. Admin	0608.4.1	MLF, RAM, MWW	LGA 1972 S111	
2006.34	31/07/2006	O/2006/075/MHH	Clr A.R.Dale	MOT hardcore & lead sealant	000608		-£167.01	-£16.25	-£183.26	£19,188.38	305 Costs	0608.4.2	MLF, RAM, MWW	LGA 1972 S139	
2006.35	14/08/2006	I/2006/261/MHH	NACRE	Annual subscription	000609		-£32.00	£0.00	-£32.00	£19,156.38	Gen. Admin	0609.5.1	MLF, RAM, MJI	LGA 1972 S143	
2006.36	14/08/2006	I/2006/261/MHH	NALC	Training course fee	000610		-£25.00	£0.00	-£25.00	£19,131.38	Gen. Admin	0609.5.1	MLF, RAM, MJI	LGA 1972 S111	
2006.37	14/08/2006	I/2006/258/MHH	Mrs S.E.Stopps	Grant to village Funday	000611		-£200.00	£0.00	-£200.00	£18,931.38	Misc. Expenses	0609.5.1	MLF, RAM, MJI	LGA 1972 S145	
2006.38	14/08/2006	I/2006/268/MHH	Michael Farrow Ltd	305th BG WM Stonework	000612		-£5,129.50	-£897.66	-£6,027.16	£12,904.22	305 Costs	0609.5.2	MLF, RAM, MJI	LGA 1972 S139	
2006.39	14/08/2006	I/2006/272/MHH	W.T.Drage	305th BG WM Granite	000613		-£2,385.32	-£417.43	-£2,802.75	£10,101.47	305 Costs	0609.5.2	MLF, RAM, MJI	LGA 1972 S139	
2006.40	14/08/2006	O/2006/080/MHH	M.H.Hunter	Expenses 0609	000614		-£112.51	-£8.40	-£120.91	£9,980.56	Gen. Admin	0609.5.3	MLF, RAM, MJI	LGA 1972 S111	
Balance C/F							£0.00	-£338.11	-£2,155.09	£9,980.56	£9,980.56				

[Database categories are hidden in Column R]

- Statute / SI / Notice
- ACA Audit Commission Act
- C&E Customs & Excise
- HA Highways Act
- LA Litter Act
- LGA Local Govt Act
- LGFA Local Govt Finance Act
- PCA Parish Councils Act
- WM(LAP) War Memorials (Local Authorities' Powers) Act

Category	S137	Amount	VAT	Total
Brought Forward		£12,473.76	£0.00	£12,473.76
Precept		£2,750.00	£0.00	£2,750.00
Bank Interest		£76.49	£0.00	£76.49
Misc. Receipts		£0.00	£0.00	£0.00
305th BG memorial donations		£10,252.15	£0.00	£10,252.15
VAT refund		£0.00	£0.00	£0.00
Income		£25,552.40	£0.00	£25,552.40
Clerk's Salary		£0.00	£0.00	£0.00
Gen. Admin		-£864.52	-£11.64	-£876.16
St Lighting		-£711.48	-£124.53	-£836.01
St Lighting repairs		£0.00	£0.00	£0.00
St Lighting (new)		£0.00	£0.00	£0.00
Grass Cutting		-£1,371.58	-£240.03	-£1,611.61
Traffic Calming		£0.00	£0.00	£0.00
Grounds Maintenance		£0.00	£0.00	£0.00
Village Hall		£0.00	£0.00	£0.00
305th BG memorial costs		-£10,249.17	-£1,778.89	-£12,028.06
Misc. Expenses		-£220.00	£0.00	-£220.00
S137	£0.00		£0.00	£0.00
Expenditure	£0.00	-£13,416.75	-£2,155.09	-£15,571.84
Income + Expenditure	£0.00	£12,135.65	-£2,155.09	£9,980.56

Audit tables	
Brought Forward	£12,473.76
Precept	£2,750.00
Other income	£10,328.64
Wages	£0.00
Loan interest	£0.00
Other Expenditure	£15,571.84
Balance	£9,980.56
Bank books	#
Assets	£0.00
Borrowing	£0.00

= check bank statements to reconcile with balance

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 4p	Post pence	DL Env @ 3p	C5 Env @ 6p	A4 Env @ 10p	Copy @ 4p	Phone Calls	Mileage @ 52.7p/mile	Other
06/07/2006	Orange - ISP broadband									£17.99
08/07/2006	Pre-minutes 0607 for Chair/Clerk	5								
08/07/2006	Lever Arch File									£1.25
09/07/2006	Budget control sheets	1					7			
11/07/2006	ENC Planning - response to applications	1	32	1			1			
11/07/2006	Internal audit fee - 18yr old single malt									£29.99
12/07/2006	ENC Planning - CREL photomontage sites	1	32	1			1			
12/07/2006	ABB - payment of invoice		32	1						
13/07/2006	Powergen - payment of invoice		32	1						
19/07/2006	Minutes 0607 - 4 P.Cllrs & file	11			4		44			
21/07/2006	Audit paperwork - copies						7			
21/07/2006	ENC - CCTV response	1	32	1			1			
25/07/2006	Agenda 0608 - 7 P.Cllrs & File	1		7			7			
28/07/2006	Unmetered Supplies Certificate	3								
29/07/2006	Pre-minutes 0608 for Chair/Clerk	2					2			
31/07/2006	ENC Planning - response to applications		32	1						
31/07/2006	SLCC - payment of invoice		32	1						
31/07/2006	A.R.Dale - payment of invoices	1								
03/08/2006	Minutes 0608 - 4 P.Cllrs & file	2			4		8			
04/08/2006	ISP hosting annual renewal									£56.40
09/08/2006	Agenda 0609 - 7 P.Cllrs & File	4			7		28			
09/08/2006	Standing Orders - 7 Cllrs & File	18					126			
11/08/2006	Pre-minutes 0609 for Chair/Clerk	5					5			
TOTALS		£2.24	£2.24	£0.42	£0.90	£0.00	£9.48	£0.00	£0.00	£105.63

TOTAL VALUE = £120.91

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Meeting of the Parish Council

11th September 2006

Meeting Number 0610

Minutes of an **Ordinary Meeting** of the Parish Council held at 7:30 p.m. - **Monday 11th September 2006** in the Chelveston Village Hall.

Present :- Councillors : Cllr A.R.Dale (Chairman)
 Cllr M.W.Wooding (Vice-chairman)
 Cllr M.L.Foulger
 Cllr M.J.Izzard
 Cllr R.A.Meeson
 Cllr A.J.Palfreeman
 Cllr S.E.Stopps

Clerk: Mr. M.H.Hunter

Public: None

Open Forum

None.

1 Apologies

- 1.1 Cllr Dale opened the meeting at 7:30 p.m. and asked for any apologies. D.Cllrs A & B Sauntson (prior engagement). The meeting agreed to accept the apologies.

2 Declarations of Interest under Section 50 of the LGA 2000

- 2.1 None.

3 Minutes of Previous Meetings

The minutes of an ordinary meeting of the Parish Council **0609 – 14th August 2006** had been circulated.

The meeting resolved to:

- 3.1 Approve the minutes of meetings **0609** with no amendments.

Proposed by: Cllr Foulger Seconded by: Cllr Wooding Decision: Unanimous

4 Planning and Licensing Matters

- 4.1 **EN/06/01756/FUL – erection of general-purpose storage shed at Carr Bros., Upper Higham Lane.**

- 4.1.1 Cllr Dale explained the plans. The meeting resolved not to object to the application & instructed the Clerk to notify ENC accordingly.

Proposed by: Cllr Dale Seconded by: Cllr Izzard Decision: Unanimous

Chelveston-cum-Caldecott Parish Council

Northamptonshire

4.2 Residential Land Availability map for 2006.

4.2.1 ENC had finally released the map show the current and lapsed permissions in the parish.

Item 11 was brought forward before item 5.

5 Financial Transactions

5.1 The following invoices are due for payment – ABB (Street Lighting maintenance Jul – Sep 06), NALC (training course fee) & BDO Stoy Hayward (external audit fee). The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Proposed by: Cllr Meeson Seconded by: Cllr Stopps Decision: Unanimous

5.2 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payments & authorised the appropriate cheque to be signed.

Proposed by: Cllr Stopps Seconded by: Cllr Wooding Decision: Unanimous

5.3 The bank statements for the month of August have been received and reconciled.

5.4 The Clerk went through the quarterly budget control sheets with the meeting and the following adjustments made to the following budget headings -

Hall Hire	-£120	Vat (paid)	+£1,230
Audit fee	-£120	Airfield Reserve	-£900
Grants	+£100	Uncommitted balance now	£31

Opening Balance for the meeting £9,980.56

Receipts since last meeting

Number	Sender	Description	Method	Amount
None				
2006.41	Mr & Mrs Bronnert	305 th WM donation	100036	£50.00
2006.42	Two benefactors	305 th WM donation	100037	£56.00
Total Receipts this meeting				<u>£106.00</u>

Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2006.43	ABB	St Lt Maint (Jul – Sep 06)	000615	£134.73
2006.44	NALC	Training course fee	000616	£25.00
2006.45	BDO Stoy Hayward	External Audit fee	000617	£141.00
2006.46	M.H.Hunter	Expenses to 0610	000618	£29.82
Total Expenditure this meeting				<u>£330.55</u>

Closing Balance for this meeting £9,756.01

Chelveston-cum-Caldecott Parish Council

Northamptonshire

6 Updates on Projects List

6.1 Highways Issues

The Clerk confirmed that NCC had been advised of the latest accident/incidents at the junction of the B645 and the C59. NCC & the Clerk were exploring further signage options.

6.2 305th BG Memorial

Cllr Dale advised that Steve Abbot was working on the weather vanes and B-17. He asked for ideas on the paving. Cllr Palfreeman suggested York stone paving. Cllr Wooding suggested alterations to the surrounding landscaping, with the paving being done last. It was agreed that Cllr Dale would consult a professional landscaper for advice and quotes.

Cllr Dale advised a late cheque (\$500) had been received from the 305th BGMA.

The Clerk advised on memorial book progress by Ian White & Bill Donald. Since the book would not be published until the next financial year and there was a potential sales income from it, it was agreed to only allocate the £2,000 funding already reserved for the book this year and to consider any additional funding required next year.

The Clerk suggested that given the progress so far, the Council should now take out insurance cover for it. The meeting agreed and instructed the Clerk to act accordingly.

6.3 Street Lighting

No report

6.4 Ditches

Cllr Foulger advised that he had still not been contacted by Atkins.

6.5 E-Government

The Clerk had looked at other trackers, but concluded they either did not provide as much information or cost more than buying the increased log size from the current tracker. The Clerk was therefore increasing the current tracker log size by monthly fee.

The Clerk reported that whilst he had been away on holiday, the volume of e-mail received had exceeded the default mailbox size, meaning some e-mails had been lost. To prevent a future reoccurrence, the Clerk had purchased a larger (10MB) mailbox from the ISP.

6.6 Standing Orders

Cllr Dale advised that the new Standing Orders (held over from the last meeting under SO 1.4 of the current Standing Orders) should now be adopted by the Council unless any member had an objection.

The meeting agreed to adopt the new Standing Orders, effective from the conclusion of this meeting and instructed the Chairman and Clerk to sign the Standing Orders accordingly.

Proposed by: Cllr Izzard Seconded by: Cllr Foulger Decision: Unanimous.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

7 Notification of completion of external Audit of accounts ending 31st March 2006.

Cllr Dale advised the external audit had been completed and the Council was required to note any actions or observations arising from it (none). The Clerk confirmed the statutory completion notices were being displayed.

8 H.M. Queen Elizabeth II 80th Birthday grant.

Cllr Dale reminded the meeting that he had asked the Clerk to investigate three ideas (flagpole, tree and noticeboard) ideas for the £400 ENC grant available to each PC to commemorate the Queen's 80th Birthday. All claims must be made by 31st October.

Flagpole - NCC confirmed a new S144 agreement (& planning permission if not the national or EU flag) would be required.

Tree – NCC advised they had no suitable land available for a tree (highway visibility issues).

Noticeboard – The initial quotes exceeded the target budget.

As an alternative, the Clerk had contacted the supplier of the Golden Jubilee wooden bench (currently in storage) for a matching unit, to go either side of the memorial. This was in the order of £265 + Vat + delivery (£30).

The meeting agreed to the last option (with the addition of an engraved plaque) and instructed the Clerk to act accordingly.

Proposed by: Cllr Wooding Seconded by: Cllr Stopps Decision: Unanimous

9 The Three Towns Plan: Preferred options report – initial briefing on ENC local development plan.

The Clerk updated the meeting on the proposals from ENC Planning Policy Unit on the preferred options plan. The public consultation would run from 11th Sept to 23rd October and The Clerk had installed a link on the Council's web-site.

10 Rights of Way report.

The Clerk (as PPW) advised that the NCC & BCC ROW teams had visited the site again on 17th August. The only remaining work on the NCC side were two gates in the hedge/fence, though the closure orders would not be lifted until the BCC works were completed.

11 Visits, Training & Courses.

The Clerk advised of the following –

Tues 12th Sept – “Tops in Blue” show at Tri-base @ 19:00. (Cllr Dale).

Tues 26th Sept – Insurance & Risk Assessment at NALC @ 19:00 (Clerk - £25).

Weds 11th Oct – Parish Constables at Wooton Hall Police HQ @ 19:00.

Tues 17th Oct – NALC AGM at NCC @ 19:00 (Cllr Foulger).

The meeting agreed to send Cllr Foulger on a code of conduct course and authorised the Clerk to contact NALC accordingly.

Proposed by: Cllr Wooding Seconded by: Cllr Izzard Decision: Unanimous

Thurs 16th Nov – Code of Conduct at SNC @ 18:30 (Cllr Foulger - £25).

Chelveston-cum-Caldecott Parish Council

Northamptonshire

12 Approval of Chairman's & Clerk's Correspondence Logs

12.1 The meeting resolved to approve the Council Correspondence Logs and the various actions required dealing with each item.

Proposed by: Cllr Foulger Seconded by: Cllr Meeson Decision: Unanimous

13 Councillor's Reports

The Clerk advised that NCC had asked if Councils could deposit copies of their minutes with their local libraries. Higham Ferrers had confirmed they would accept e-copies. The meeting agreed to the issuing e-copies of the approved minutes to the library.

Cllr Dale asked what the Council did about archives. The Clerk advised the Council followed the national guidelines issued by NALC, with older documents going to the County Records Office. On this subject, the Clerk advised the Council, at a meeting on 9th September 1996, had agreed to deposit the "Book of Governors" at the Records Office, but had not yet done so. Cllr Foulger agreed to pass the book on to the Clerk for depositing.

Cllr Foulger advised of the performance by Cory Environmental during a recent road sweeping exercise in the village. The meeting instructed the Clerk to find out specification of the service.

Cllr Stopps thanked the Council for the grant funding for the forthcoming (16th September) village funday in support of the Ellie Logue Appeal.

Date of Next Meeting:

Optional meeting of the Council would be held on 9th October 2006 at 7:30 p.m. in the Chelveston Village Hall

Ordinary meeting of the Council would be held on 13th November 2006 (Budget meeting) at 7:30 p.m. in the Chelveston Village Hall

The Meeting closed at 8:29 p.m.

Issued on 16th September 2006.

Pages 1138 – 1146 signed under seal as true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Clerk's Incoming Correspondence Log

Date of Receipt	Document Number	Correspondent	Description	Action Required
2006				
22/03/2006	I-2006-107-MHH	NCC (Paul Rushton)	NCC - Draft Medium Term Plan 2006-2010	Circulated
23/03/2006	I-2006-108-MHH	Older Wiser EN	Agenda for meeting on 6th April 2006 @ ENC	Circulated
15/04/2006	I-2006-139-MHH	ENC	Reports of Committees 24th April 2006	Circulated
15/04/2006	I-2006-140-MHH	ENC (Keith Osborne)	Agenda for ENC mtg on 24th April 2006	Circulated
25/04/2006	I-2006-149-MHH	ENC	Minutes of Planning mtg on 19th April 2006	Circulated
26/04/2006	I-2006-150-MHH	NCC (Scott Dalgarno)	Northamptonshire Local Transport Plan	Circulated
28/04/2006	I-2006-153-MHH	Allianz-Cornhill Insurance	Cllrs 75-80 Personal Accident cover information	Awaiting
29/04/2006	I-2006-155-MHH	ENC	Councillors Information Circular April 2006	Circulated
29/04/2006	I-2006-156-MHH	PPI Forum	AGM Agenda	Circulated
09/05/2006	I-2006-162-MHH	ODPM	Discussion Paper on Local Authority Byelaws	Awaiting
09/05/2006	I-2006-163-MHH	DEFRA	A Parish Guide to Environmental Enforcement	Awaiting
24/05/2006	I-2006-181-MHH	ENC Planning	Draft ENC response to EIA scoping request	Circulated
30/05/2006	I-2006-187-MHH	NALC	Update Issue 1 May/June 2006, legal update notices	Circulated
10/07/2006	I-2006-237-MHH	ENC (David Lovell)	Funding for HM Queen's 80th Birthday commemorations	Awaiting
18/07/2006	I-2006-247-MHH	Police	Monthly crime sheets - June 2006	Circulated
08/08/2006	I-2006-272-MHH	WT Drage & Sons	Invoice for granite for 305th memorial	Awaiting
12/08/2006	I-2006-276-MHH	ENC	Minutes from ENC-PTC mtg on 14th June 2006	Circulated
16/08/2006	I-2006-282-MHH	BTCV (Gary Smith)	Update on BTCV work on aggregate extraction sites	File
29/08/2006	I-2006-283-MHH	Police	Monthly crime sheets - July 2006	Circulated
29/08/2006	I-2006-284-MHH	NCC (Andrew Coleman)	Area bus timetable updates	File
29/08/2006	I-2006-285-MHH	NCC (Paul Rushton)	NCC Medium term plan	Circulated
30/08/2006	I-2006-286-MHH	BDO Stoy Hayward	Conclusion of Annual Audit & invoice for fees	Actioned
31/08/2006	I-2006-287-MHH	ENC (Vicki Atkinson)	Electoral posters	Actioned
31/08/2006	I-2006-288-MHH	NALC	Parish Constables & AGM reminder	File
31/08/2006	I-2006-289-MHH	ENC (Natalie Stirrat)	OS mapping agreement	File
31/08/2006	I-2006-290-MHH	ABB	Street Lighting Maintenance (Jul - Sept 06)	Actioned
01/09/2006	I-2006-291-MHH	Urban Landscape Ltd	Steet furniture catalogue	File
01/09/2006	I-2006-292-MHH	ENC Planning	Planning application for barn at Carr Bros Upper Higham Lane site	Actioned
02/09/2006	I-2006-293-MHH	NWB	Bank statements	Actioned
02/09/2006	I-2006-294-MHH	Raunds TC	Invite to the Mayors Ball on Sat 18th Nov @ Raunds FC	Actioned
02/09/2006	I-2006-295-MHH	ENC	Councillors Information Circular - August 2006	Circulated
02/09/2006	I-2006-296-MHH	PPI Forum	Posters for meeting dates	Actioned
05/09/2006	I-2006-297-MHH	NCC (Gill Howe)	Supply of parish minutes to county libraries	Actioned
06/09/2006	I-2006-298-MHH	ENC (Karen Horner)	(LDF) Three Towns Plan : Preferred Options Report	Awaiting
07/09/2006	I-2006-299-MHH	C&CD	Clerk's & Councils Direct Issue 47 Sept 2006	Circulated
07/09/2006	I-2006-300-MHH	ENC (Laura Davidson)	Residential Land Availability map 2006	File
11/09/2006	I-2006-301-MHH	305th BGMA	Late donation cheque & covering letter	WM File

Chelveston-cum-Caldecott Parish Council
Northamptonshire

Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
14/08/2006	O-2006-080-MHH	Parish Cllrs	Minutes of meeting 0609	Delivered		
14/08/2006	O-2006-081-MHH	Parish Cllrs	Standing Orders (ver 6.0.5)	Delivered	0609.6.6	
15/08/2006	O-2006-082-MHH	NACRE	Payment of invoice	Posted	0609.5.1	I-2006-261-MHH
15/08/2006	O-2006-083-MHH	NALC	Training course fee	Posted	0609.5.1	I-2006-261-MHH
15/08/2006	O-2006-084-MHH	Michael Farrow Ltd	Payment of invoice	Posted	0609.5.2	I-2006-268-MHH
28/08/2006	O-2006-085-MHH	Penny Ash, 423rd ABS	Tops in Blue application	Posted	0609.12	I-2006-274-MHH
06/09/2006	O-2006-086-MHH	Parish Cllrs	Agenda for meeting 0610	Delivered		

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 4p	Post pence	DL Env @ 3p	C5 Env @ 6p	A4 Env @ 10p	Copy @ 4p	Phone Calls	Mileage @ 54.4p/mile	Other
06/08/2006	Orange - ISP broadband									£17.99
09/08/2006	CD-R disks (25)									£5.00
15/08/2006	Minutes 0609 - 4 P.Cllrs & File	9			4		36			
15/08/2006	NACRE - Payment of fees		32	1			1			
15/08/2006	NALC - Course fee		32	1						
15/08/2006	Michael Farrow - payment of invoice		32	1						
28/08/2006	Penny Ash - Tops in Blue application		32	1						
31/08/2006	Easyspace - 10MB e-mail rental									£1.65
06/09/2006	Agenda 0610 - 7 P.Cllrs & File	4			7		28			
TOTALS		£0.52	£1.28	£0.12	£0.66	£0.00	£2.60	£0.00	£0.00	£24.64

TOTAL VALUE = £29.82

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Meeting of the Parish Council

16th October 2006

Meeting Number 0611

Minutes of an **Ordinary Meeting** of the Parish Council held at 7:30 p.m. - **Monday 16th October 2006** in the Chelveston Village Hall.

Present :- Councillors :

Cllr A.R.Dale	(Chairman)
Cllr M.W.Wooding	(Vice-chairman)
Cllr M.L.Foulger	
Cllr R.A.Meeson	
Cllr A.J.Palfreeman	
Cllr S.E.Stopps	

Clerk: Mr. M.H.Hunter

Public: D.Cllr P.Whiting
15 members of the public

Open Forum

Cllr Dale explained that there would be two adjournments, one before each planning & licensing items, on which members of the public could comment. This was an opportunity to speak on any other agenda item for a max of 15 minutes before the meeting started.

1 Apologies

- 1.1 Cllr Dale opened the meeting at 7:30 p.m. and asked for any apologies. Cllr Izzard (family commitments). The meeting agreed to accept the apologies.

2 Declarations of Interest under Section 50 of the LGA 2000

- 2.1 Cllr Dale declared a prejudicial interest in item 4.1 (predetermination prior to meeting); Cllr Meeson declared a prejudicial interest in items 4.2 (Licensee) & 5.2 (grant applicant).

3 Minutes of Previous Meetings

The minutes of an ordinary meeting of the Parish Council **0610 – 11th September 2006** had been circulated.

The meeting resolved to:

- 3.1 Approve the minutes of meetings **0610** with no amendments.

Proposed: Cllr Wooding Seconded: Cllr Foulger Decision: Unanimous

Meeting adjourned for public comments, which included prejudicial to LDF consultation, uncertainties due to lack of information provided, ROW issues with horses & HGV, viability of bio-fuels in the manner indicated, site location logistics and Greenfield site. Call for applications to be on hold until future of the site is determined.

Meeting reconvened & Cllr Dale left the room. Cllr Wooding chaired the meeting for this item.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

4 Planning and Licensing Matters

- 4.1 **EN/0606/01824/FUL** - Change of use of redundant MOD buildings for electricity generation and construction & use of ancillary plant equipment and construction & use of electricity switchroom at Chelveston Renewable Energy Park.

The meeting resolved to object to the application & instructed the Clerk to notify ENC accordingly.

Proposed: Cllr Palfreeman Seconded: Cllr Stopps Decision: Unanimous

Cllr Dale returned to the chair & Cllr Meeson left the room for this item.

Meeting adjourned for public comments, which included bikes increased from 50/60 four years ago to 250+. Engine noise, loud music, parking problems, access to neighbouring properties, speeding, threats to residents and lack of police enforcement.

Meeting reconvened.

Review of the license of the *Star & Garter*, the Green, Chelveston. Cllr Dale explained the police had called in the license for review, after complaints from members of the public.

The meeting resolved to respond to the review, requesting that conditions be attached to the license in respect of public nuisance and safety & instructed the Clerk to notify ENC accordingly.

Proposed: Cllr Dale Seconded: Cllr Foulger Decision: Unanimous

Cllr Meeson returned to the meeting.

4.2 Update on previous applications.

- 4.2.1 Cllr Dale advised that EN/06/01756/FUL, storage building at Carr Bros. site in Upper Higham Lane would be referred to the ENC Planning committee meeting on Wednesday 18th October 2006.

5 Financial Transactions

- 5.1 The following invoices are due for payment – ENC (grass cutting Apr-Jul 06), Allianz-Cornhill (additional premium for war memorial), RBS Commercial Services on behalf of Lindsey Teak (for bench) and NCC (new sign on B645/C59 jct.). The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Proposed: Cllr Wooding Seconded: Cllr Palfreeman Decision: Unanimous

- 5.2 A grant request had been received from the *Star & Garter* for the annual village fireworks night (Previous grant: November 2005 £150).

The meeting resolved to approve a grant for £150 & authorised the appropriate cheque to be signed.

Proposed: Cllr Palfreeman Seconded: Cllr Wooding Decision: Unanimous

- 5.3 The following invoices are due for payment for the war memorial – Westland (G plaque) and Michael Farrow Ltd (letter painting). The 305th BGMA had agreed reimbursement from the appeal fund. The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Proposed: Cllr Wooding Seconded: Cllr Stopps Decision: Unanimous

- 5.4 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payments & authorised the appropriate cheque to be signed.

Proposed: Cllr Wooding Seconded: Cllr Foulger Decision: Unanimous

- 5.5 The bank statements for the month of September have been received and reconciled.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

5.6 The Clerk advised the second half of the Precept had been received from ENC.

Opening Balance for the meeting £9,756.01

Receipts since last meeting

Number	Sender	Description	Method	Amount
2006.47	Mrs M.Noble	305 th WM donation	100038	£251.14
2006.48	ENC	Precept (50%)	BACS	£2,750.00
2006.49	NWB	Interest (Jul – Sept 06)	Bank	£85.72
Total Receipts this meeting				<u>£3,086.86</u>

Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2006.50	ENC	Grass cutting (Apr – Jul)	000619	£1,589.16
2006.51	Allianz-Cornhill	Insurance for war memorial	000620	£94.47
2006.52	RBS	Bench	000621	£345.45
2006.53	NCC	Road sign on B645/C59 jct.	000622	£293.75
2006.54	<i>Star & Garter</i>	Grant for village fireworks	000623	£150.00
2006.55	Westland	305 th WM "G" casting	000624	£170.37
2006.56	Michael Farrow Ltd	305 th WM letter painting	000625	£105.75
2006.57	M.H.Hunter	Expenses to 0611	000626	£92.31
Total Expenditure this meeting				<u>£2,841.26</u>

Closing Balance for this meeting £10,001.41

6 Updates on Projects List

6.1 Highways Issues

The Clerk advised that NCC have ordered an advanced give way sign, to be introduced 50m prior to the B645/C59 junction. Staff from the traffic safety section will also be investigating the location to review the safety issues.

6.2 305th BG Memorial

Cllr Dale advised that the G plaque had been cast and was now being painted. Work was progressing with the B-17 vane. The biggest issue was the landscaping, with four companies invited to express an interest. Based on their submissions, Cllr Dale would explore ideas further with one of the companies.

The Clerk advised that as part of the insuring the memorial, the Council had to formerly accept the donation of the mast, and responsibility for its future upkeep, in accordance with the s144 agreement. Mr Betts had signed the transfer agreement and the Council needed to accept it.

The meeting resolved to accept the ownership of the mast & authorised the Clerk and Chairman to sign & seal accordingly.

Proposed: Cllr Foulger Seconded: Cllr Meeson Decision: Unanimous

6.3 Street Lighting

The Clerk confirmed lamp 5 (by 19 Hillside) had been repaired. Cllr Dale had reported lamp 21 (by Pretoria Cottages, Raunds Rd) as dead and this had been referred to ABB.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

6.4 Ditches

Cllr Foulger advised no progress.

6.5 E-Government

The Clerk advised the larger tracker log file now provided better information on users of the Council's web-site. For the 30 day period ending 14th October 11.5% came from the US, 1.6% from Europe & 0.4% from other countries. The Clerk has arranged for two broken links on the *East Northants on-line* web-site to correctly link to the Council's site.

7 A resolution to provide the Clerk with standing authority to seal nominated documents

Cllr Dale advised that details of this resolution had been sent out with the agenda.

That this Council authorises the Clerk to seal the documents listed below, as and when occurring, without further recourse to the Council. This authority will remain in force until revoked or suspended by a further motion of Council.

Document List:

Agendas, annual returns (audit), approved minutes, orders for goods & services, planning & licensing responses, precept requests, public notices and VAT refund requests.

The meeting resolved to adopt the motion & instructed the Clerk to act accordingly.

Proposed: Cllr Dale Seconded: Cllr Wooding Decision: Unanimous

8 H.M. Queen Elizabeth II 80th Birthday grant.

Cllr Dale advised the new bench had arrived and the plaque had been engraved in the same style as the golden jubilee plaque. The Clerk would make the grant application to ENC accordingly.

9 The Three Towns Plan: Preferred options report – Council response to ENC.

Cllr Dale asked the meeting for their views, now that they had read the plan. Cllr Foulger recommended the Council strongly support the proposals. Cllr Dale felt ENC had done a good job and the plan had been put together well.

The meeting agreed to support the plan & instructed the Clerk to notify ENC accordingly.

Proposed: Cllr Foulger Seconded: Cllr Stopps Decision: Unanimous

10 Rights of Way report.

The Clerk (as PPW) advised that the ROW network across the airfield would re-open on Tuesday 17th October 2006, save for one path in the SE corner where BCC needed to restore the "missing link" to Yelden.

The ramblers groups and riders are planning an opening ceremony on Thursday 19th October at 12:00 and Preserve are planning a walk on Sunday 22nd October at 11:00. Both will start at the south end of the site.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

11 Visits, Training & Courses.

The Clerk advised of the following –

Tues 17th Oct – NALC AGM at NCC @ 19:00 (Cllr Foulger).

Thurs 26th Oct – NACRE Parish Plans at Woodnewton VH @ 19:30.

Tues 31st Oct – NACRE Parish Plans at The Club Room, Titchmarsh @ 19:00.

Thurs 16th Nov – Code of Conduct at SNC @ 18:30 (Cllr Foulger - £25).

12 Approval of Chairman's & Clerk's Correspondence Logs

- 12.1 The meeting resolved to approve the Council Correspondence Logs and the various actions required dealing with each item.

Proposed: Cllr Meeson

Seconded: Cllr Foulger

Decision: Unanimous

13 Councillor's Reports

The Clerk confirmed that he had e-mailed copies of the approved current year minutes to Higham Ferrers library as requested by NCC.

The Clerk advised Cllr Foulger had requested additional time to make further copies from the "*Book of Governors*" before it was handed over for depositing at the County Records Office. Cllr Dale suggested this should only take two weeks

The Clerk advised that the Boundary Review had reverted back to the proposals made by ENC, i.e. no Higham Ferrers ward extending into Rushden.

The Clerk advised that in response to Cllr Foulger's request, ENC had responded that Cory Environmental are required to sweep the roadside gullies (not the footways) once a quarter, plus any call-out requests.

The Clerk advised that in response to a call from Cllr Stopps, Spire Homes had served a 7-day notice prior to requesting ENC to remove an abandoned car from Hillside. Cllr Meeson advised the offending vehicle belonged to a nearby resident who thought it had been sold.

Cllr Foulger asked if Cllr Dale would represent the Council at the Remembrance Day service on Sunday 12th November at 9:00. Cllr Dale confirmed he would. Cllr Foulger asked that at the next meeting the Council give consideration to a standing authority to purchase the memorial wreath.

Date of Next Meeting:

Ordinary meeting of the Council would be held on 13th November 2006 (Budget meeting) at 7:30 p.m. in the Chelveston Village Hall

The Meeting closed at 9:00 p.m.

Issued on 18th October 2006.

Pages 1147 – 1155 signed under seal as true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council
Northamptonshire

Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2006						
09/09/2006	O-2006-087-MHH	Parish Cllrs	Minutes of meeting 0610	Delivered		
13/09/2006	O-2006-088-MHH	ENC Planning	Planning application response	Posted	0610.4.1	I-2006-291-MHH
14/09/2006	O-2006-089-MHH	BDO Stoy Hayward	Payment of invoice	Posted	0610.5.1	I-2006-286-MHH
15/09/2006	O-2006-090-MHH	ABB	Payment of invoice	Posted	0610.5.1	I-2006-289-MHH
15/09/2006	O-2006-091-MHH	NALC	Training course fee (Cllr Foulger)	Posted	0610.5.1	I-2006-261-MHH
15/09/2006	O-2006-092-MHH	Lindsey Teak	Order for bench	Posted	0610.8	I-2006-237-MHH
16/09/2006	O-2006-093-MHH	W.T.Drage	Payment of invoice	Posted	0609.5.2	I-2006-272-MHH
16/09/2006	O-2006-094-MHH	Allianz-Cornhill Insurance	Insurance cover request for 305th war memorail	Posted	0610.6.2	I-2006-072-MHH
11/10/2006	O-2006-095-MHH	Parish Cllrs	Agenda for meeting 0611	Delivered		

Chelveston-cum-Caldecott Parish Council
Northamptonshire

Clerk's Incoming Correspondence Log

Date of Receipt	Document Number	Correspondent	Description	Action Required
2006				
18/02/2006	I-2006-073-MHH	ENC	Reports of Committees 1 March 2006	Circulated
25/02/2006	I-2006-079-MHH	Connexions	Newsletter Issue 7 February 2006	Circulated
25/02/2006	I-2006-080-MHH	ENC (Keith Osborne)	Agenda for meeting of ENC on 1st March	Circulated
22/03/2006	I-2006-107-MHH	NCC (Paul Rushton)	NCC - Draft Medium Term Plan 2006-2010	Circulated
23/03/2006	I-2006-108-MHH	Older Wiser EN	Agenda for meeting on 6th April 2006 @ ENC	Circulated
15/04/2006	I-2006-139-MHH	ENC	Reports of Committees 24th April 2006	Circulated
15/04/2006	I-2006-140-MHH	ENC (Keith Osborne)	Agenda for ENC mtg on 24th April 2006	Circulated
25/04/2006	I-2006-149-MHH	ENC	Minutes of Planning mtg on 19th April 2006	Circulated
26/04/2006	I-2006-150-MHH	NCC (Scott Dalgarno)	Northamptonshire Local Transport Plan	Circulated
28/04/2006	I-2006-153-MHH	Allianz-Cornhill Insurance	Cllrs 75-80 Personal Accident cover information	Awaiting
29/04/2006	I-2006-155-MHH	ENC	Councillors Information Circular April 2006	Circulated
29/04/2006	I-2006-156-MHH	PPI Forum	AGM Agenda	Circulated
24/05/2006	I-2006-181-MHH	ENC Planning	Draft ENC response to EIA scoping request	Circulated
30/05/2006	I-2006-187-MHH	NALC	Update Issue 1 May/June 2006, legal update notices	Circulated
18/07/2006	I-2006-247-MHH	Police	Monthly crime sheets - June 2006	Circulated
12/08/2006	I-2006-276-MHH	ENC	Minutes from ENC-PTC mtg on 14th June 2006	Circulated
06/09/2006	I-2006-298-MHH	ENC (Karen Horner)	(LDF) Three Towns Plan : Preferred Options Report	Awaiting
11/09/2006	I-2006-301-MHH	305th BGMA	Late donation cheque & covering letter	WM File
12/09/2006	I-2006-302-MHH	ENC (Su Davies)	Community funding day on 20th October	File
12/09/2006	I-2006-303-MHH	Police	Monthly crime sheets - August 2006	File
13/09/2006	I-2006-304-MHH	Victim Suppot	Annual report 2004/5	File
14/09/2006	I-2006-305-MHH	Boundary Committee	Final recommendations of EN electoral review	File
14/09/2006	I-2006-306-MHH	NALH	Hindsight magazine Issue 11 September 2006	Circulated
15/09/2006	I-2006-307-MHH	NACRE	Village Viewpoint Autumn 2006	File
18/09/2006	I-2006-308-MHH	NWB	Deposit receipt - Tear & Anon donations	File
19/09/2006	I-2006-309-MHH	ENC (J.Stanhope)	Invoice for grass cutting (Apr - July 06)	Actioned
20/09/2006	I-2006-310-MHH	ENC (Robert Austin)	Payment advice for Precept (50%)	File
20/09/2006	I-2006-311-MHH	Mr & Mrs Logue	Thank you letter for Funday grant	File
21/09/2006	I-2006-312-MHH	Lindsey Teak	Delivery note for bench	File
23/09/2006	I-2006-313-MHH	NCC VSSU	Update on prioritised funds & prevention strategy	File
26/09/2006	I-2006-314-MHH	NN Joint Planning Unit	Update of adoption of SCI and progress of the plan	File
26/09/2006	I-2006-315-MHH	CCP (Laureen Swift)	Poster for Arts meets Environment Festival	Actioned
26/09/2006	I-2006-316-MHH	ENC Planning	Application for generating plant & switchroom at CRE Park	Awaiting
27/09/2006	I-2006-317-MHH	ENC Licensing Unit	Police requested review of <i>Star & Garter</i> license - consultation	Actioned
28/09/2006	I-2006-318-MHH	Allianz-Cornhill Insurance	Revised policy & invoice for War Memorial cover	Actioned
29/09/2006	I-2006-319-MHH	Lindsey Teak	Invoice for bench	Actioned
30/09/2006	I-2006-320-MHH	NCC VSSU	Grant application pack for strategic funding 2007/8	Circulated
30/09/2006	I-2006-321-MHH	PPI Forum	Agenda for meeting on Mon 2nd October @ Guidhall, N'ton	Circulated
30/09/2006	I-2006-322-MHH	NACRE	Parish Plans information evening @ The Club Room, Titchmarsh	File
02/10/2006	I-2006-323-MHH	Raunds TC	Invite to Chairman to Civic Celebration on Sun 19th Nov	Awaiting
03/10/2006	I-2006-324-MHH	OWEN	Agenda for meeting on 19th Oct @ ENC	Circulated
03/10/2006	I-2006-325-MHH	NCC	Invoice for sign to village hall & church on B645/C59 jct	Awaiting
03/10/2006	I-2006-326-MHH	ENC Planning	Copy of letter to CRE requesting further info on application	File
03/10/2006	I-2006-327-MHH	Robin Meeson	Grant appliaction for village fireworks	Awaiting
04/10/2006	I-2006-328-MHH	DEFRA	Addendum to Guidance on Clean Neighbourhoods & Environment Act	File
04/10/2006	I-2006-329-MHH	ENC (Keith Osborne)	Agenda for ENC mtg on Mon 9th October	Circulated
04/10/2006	I-2006-330-MHH	ENC	Councillors Information Circular - September 2006	Circulated
05/10/2006	I-2006-331-MHH	NALC	Update issue 3 August/September 2006	Circulated
06/10/2006	I-2006-332-MHH	Westland	Invoice for war memorial G	Actioned
06/10/2006	I-2006-333-MHH	Michael Farrow Ltd	Invoice for war memorial letter infilling	Actioned
07/10/2006	I-2006-334-MHH	ENC (Keith Osborne)	Additional agenda item for ENC mtg on 9th Oct	Circulated
09/10/2006	I-2006-335-MHH	Chelveston Renewable Energy	Response to ENC information request (I/2006/326/MHH)	File
11/10/2006	I-2006-336-MHH	Mastergrave (Bedford) Ltd	Engraving bench plaque	Actioned
11/10/2006	I-2006-337-MHH	PPI Forum	Agenda for meeting on 17th October 2006 @ Abbey Centre, N'ton	Circulated
11/10/2006	I-2006-338-MHH	ENC (J.Stanhope)	Invoice reminder	File
11/10/2006	I-2006-339-MHH	NACRE	Contact details for village newsletter editors	Awaiting
11/10/2006	I-2006-340-MHH	NWB	Bank statements	File
11/10/2006	I-2006-341-MHH	ENC Planning	Storage Bldg @ Upper Higham Lane to go to planning committee	File
11/10/2006	I-2006-342-MHH	ENC (Lorraine Champion)	ENC Chairman's Charity Race Night on 27th Oct @ WMC, Irthlincote	File
12/10/2006	I-2006-343-MHH	Northants Police Authority	Posters for recruitment of new independent members	Actioned
12/10/2006	I-2006-344-MHH	E-On	Grants available for Christmas lighting	Awaiting
13/10/2006	I-2006-345-MHH	Allianz-Cornhill Insurance	Invoice reminder	File
13/10/2006	I-2006-346-MHH	Lindsey Teak	Invoice reminder	File
13/10/2006	I-2006-347-MHH	CCP (Jackie Ackroyd)	Rural Community Programme - Easter 2007	Awaiting
13/10/2006	I-2006-348-MHH	Atkins	Parish Highways Reps newsletter October 2006	Circulated

CHELVESTON-cum-CALDECOTT PARISH COUNCIL

Receipts and Payments Account 2006/2007

Transact. Number	Date	Document Number	Payee/Sender	Description	Chq.No.	S137	Amount	VAT	Total	Running Balance	Category	Authorising Minute	Signatories	Power
2006.41	29/07/2006	I/2006/257/MHH	Mr & Mrs Bronnert	305 WM Donation	100036	C	£50.00	£0.00	£50.00	£10,030.56	305 Donations			LGA 1972 S139
2006.42	05/08/2006	I/2006/267/MHH	Two benefactors	305 WM Donation	100037	C	£56.00	£0.00	£56.00	£10,086.56	305 Donations			LGA 1972 S139
2006.43	11/09/2006	I/2006/290/MHH	ABB	St Lt Maintenance (Jul - Sep 06)	000615	C	-£114.66	-£20.07	-£134.73	£9,951.83	St Lighting	0610.5.1	MLF, RAM, MJI	PCA 1957 S3
2006.44	11/09/2006	I/2006/261/MHH	NALC	Training course fee	000616	C	-£25.00	£0.00	-£25.00	£9,926.83	Gen. Admin	0610.5.1	MLF, RAM, MJI	LGA 1972 S111
2006.45	11/09/2006	I/2006/286/MHH	BDO Stoy Hayward	External Audit fee	000617	C	-£120.00	-£21.00	-£141.00	£9,785.83	Gen. Admin	0610.5.1	MLF, RAM, MJI	LGA 1972 S111
2006.46	11/09/2006	O/2006/087/MHH	M.H.Hunter	Expenses 0610	000618	C	-£29.82	£0.00	-£29.82	£9,756.01	Gen. Admin	0610.5.2	MLF, RAM, MJI	LGA 1972 S111
2006.47	18/09/2006	I/2006/308/MHH	Mrs Marion Noble	305 WM Donation	100038	C	£251.14	£0.00	£251.14	£10,007.15	305 Donations			LGA 1972 S139
2006.48	26/09/2006	I/2006/310/MHH	ENC	Precept (50%)	BACS	C	£2,750.00	£0.00	£2,750.00	£12,757.15	Precept			LGFA 1992 S41
2006.49	29/09/2006	I/2006/340/MHH	NWB	Interest (Jul - Sep 06)	Bank	C	£85.72	£0.00	£85.72	£12,842.87	Interest			
2006.50	16/10/2006	I/2006/309/MHH	ENC	Grass cutting (Apr - Jul 06)	000619		-£1,352.48	-£236.68	-£1,589.16	£11,253.71	Grass Cutting	0611.5.1	MHH, MLF, RAM	HA 1980 S96
2006.51	16/10/2006	I/2006/318/MHH	Allianz-Cornhill	Insurance for war memorial	000620		-£94.47	£0.00	-£94.47	£11,159.24	Gen. Admin	0611.5.1	MHH, MLF, RAM	LGA 1972 S111
2006.52	16/10/2006	I/2006/319/MHH	RBS (Lindsey Teak)	Bench (HM 80th birthday)	000621		-£294.00	-£51.45	-£345.45	£10,813.79	Misc. Expenses	0611.5.1	MHH, MLF, RAM	PCA 1957 S1
2006.53	16/10/2006	I/2006/325/MHH	NCC	Signs on B645/C59 jct	000622		-£250.00	-£43.75	-£293.75	£10,520.04	Misc. Expenses	0611.5.1	MHH, MLF, RAM	RTRA 1984 S72
2006.54	16/10/2006	I/2006/327/MHH	Star & Garter	Grant for village fireworks	000623		-£150.00	£0.00	-£150.00	£10,370.04	Misc. Expenses	0611.5.2	MHH, MLF, MWW	LGA 1972 S145
2006.55	16/10/2006	I/2006/332/MHH	Westland	305th BG WM G plaque	000624		-£145.00	-£25.37	-£170.37	£10,199.67	305 Costs	0611.5.3	MHH, MLF, RAM	LGA 1972 S139
2006.56	16/10/2006	I/2006/333/MHH	Michael Farrow Ltd	305th BG WM letter painting	000625		-£90.00	-£15.75	-£105.75	£10,093.92	305 Costs	0611.5.3	MHH, MLF, RAM	LGA 1972 S139
2006.57	16/10/2006	O/2006/096/MHH	M.H.Hunter	Expenses 0611	000626		-£86.32	-£5.99	-£92.31	£10,001.61	Gen. Admin	0611.5.4	MHH, MLF, RAM	LGA 1972 S111
Balance C/F							£0.00	£103.00	-£2,575.15	£10,001.61	£10,001.61			

[Database categories are hidden in Column R]

- Statute / SI / Notice
- ACA Audit Commission Act
- C&E Customs & Excise
- HA Highways Act
- LA Litter Act
- LGA Local Govt Act
- LGFA Local Govt Finance Act
- PCA Parish Councils Act
- RTRA Road Traffic Regulations Act
- WM(LAP) War Memorials (Local Authorities' Powers) Act

Category	S137	Amount	VAT	Total
Brought Forward		£12,473.76	£0.00	£12,473.76
Precept		£5,500.00	£0.00	£5,500.00
Bank Interest		£162.21	£0.00	£162.21
Misc. Receipts		£0.00	£0.00	£0.00
305th BG memorial donations		£10,609.29	£0.00	£10,609.29
VAT refund		£0.00	£0.00	£0.00
Income		£28,745.26	£0.00	£28,745.26
Clerk's Salary		£0.00	£0.00	£0.00
Gen. Admin		-£1,220.13	-£38.63	-£1,258.76
St Lighting		-£826.14	-£144.60	-£970.74
St Lighting repairs		£0.00	£0.00	£0.00
St Lighting (new)		£0.00	£0.00	£0.00
Grass Cutting		-£2,724.06	-£476.71	-£3,200.77
Traffic Calming		£0.00	£0.00	£0.00
Grounds Maintenance		£0.00	£0.00	£0.00
Village Hall		£0.00	£0.00	£0.00
305th BG memorial costs		-£10,484.17	-£1,820.01	-£12,304.18
Misc. Expenses		-£914.00	-£95.20	-£1,009.20
S137	£0.00		£0.00	£0.00
Expenditure		£0.00	-£16,168.50	-£16,168.50
Income + Expenditure		£0.00	£12,576.76	-£2,575.15

Audit tables	
Brought Forward	£12,473.76
Precept	£5,500.00
Other income	£10,771.50
Wages	£0.00
Loan interest	£0.00
Other Expenditure	£18,743.65
Balance	£10,001.61
Bank books	#
Assets	£0.00
Borrowing	£0.00

= check bank statements to reconcile with balance

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 4p	Post pence	DL Env @ 3p	C5 Env @ 6p	A4 Env @ 10p	Copy @ 4p	Phone Calls	Mileage @ 40p/mile	Other
31/08/2006	Easyspace - upgraded mailbox (10 Mb)									£1.69
06/09/2006	Orange - ISP broadband									£17.99
10/09/2006	Budget Control sheets (Q2)	1					7			
10/09/2006	Statcounter - upgraded web-site log files									£5.92
13/09/2006	ENC Planning - response to application		32	1						
14/09/2006	BDO Stoy Hayward - payment of invoice		32	1						
15/09/2006	ABB - payment of invoice		32	1						
15/09/2006	NALC - Course fee		32	1						
15/09/2006	Lindsey Teak - bench order	1	32	1			1			
16/09/2006	Minutes 0610 - 4 P.Cllrs & File	9				4	36			
16/09/2006	Lever arch file (2)									£2.98
16/09/2006	WT Drage - payment of invoice		32	1						
16/09/2006	Allianz-Cornhill - WM insurance cover	1	32	1			1			
26/09/2006	NALC/CTP - Insurance & risk course								46	
05/10/2006	Mastergrave - bench plaque									£40.24
11/10/2006	Agenda 0611 - 7 P.Cllrs & File	5		7			35			
TOTALS		£0.68	£2.24	£0.42	£0.24	£0.00	£3.20	£0.00	£18.40	£67.13

TOTAL VALUE = £92.31

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Minutes of an Ordinary Meeting of the Parish Council

13th November 2006

Meeting Number 0612

Minutes of an **Ordinary Meeting** of the Parish Council held at 7:30 p.m. - **Monday 13th November 2006** in the Chelveston Village Hall.

Present :- Councillors :

Cllr A.R.Dale	(Chairman)
Cllr M.W.Wooding	(Vice-chairman)
Cllr M.L.Foulger	
Cllr M.J.Izzard	
Cllr R.A.Meeson	
Cllr S.E.Stopps	

Clerk: Mr. M.H.Hunter

Public: 3 members of the public

Open Forum

Cllr Dale explained that was an opportunity to speak on any agenda item for a max of 15 minutes before the meeting started.

1 Apologies

- 1.1 Cllr Dale opened the meeting at 7:30 p.m. and asked for any apologies. Cllr Palfreeman (holiday), D.Cllr Whiting (prior engagement). The meeting agreed to accept the apologies.

2 Declarations of Interest under Section 50 of the LGA 2000

- 2.1 Cllr Meeson declared a prejudicial interest in item 4.2.1(licensee), Cllr Foulger declared a prejudicial interest in item 5.1 (recipient of expenses) and Cllr Dale declared a prejudicial interest in item 5.1 (recipient of expenses).

3 Minutes of Previous Meetings

The minutes of an ordinary meeting of the Parish Council **0611 – 16th October 2006** had been circulated. Cllr Foulger identified an error on page 1149 – the closing balance should read £10,001.61 not £10,001.41.

The meeting resolved to:

- 3.1 Approve the minutes of meetings **0611** with the above amendment.

Proposed: Cllr Wooding Seconded: Cllr Stopps Decision: Unanimous

4 Planning and Licensing Matters

- 4.1 **EN/06//02155/VAR** – Variation of conditions 4 & 5 of EN/87/00605/OUT to allow occupancy of Redwood and associated workshop/stores by persons other than the applicant, at Redwood, Raunds Rd, Chelveston. Cllr Dale explained the proposal was to amend an error, which referred to the applicant instead of the occupant.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

The meeting resolved not to object to the application & instructed the Clerk to notify ENC accordingly.

Proposed: Cllr Meeson Seconded: Cllr Wooding Decision: Unanimous

Cllr Meeson withdrew from the meeting.

4.2 Update on previous applications.

- 4.2.1 Cllr Dale advised that the license review for the *Star & Garter* would be held on Thursday 16th November. The brewery's solicitors, the police & the landlord had met on Wednesday 8th November and proposed a set of conditions to be attached to the license. These had been issued to all the respondents and the Council was therefore asked to comment on them.

Cllr Wooding felt the conditions met the concerns of the Council and should be supported, but that the 9 month review should remain as per the original response.

The meeting resolved to support the conditions & instructed the Clerk to notify ENC accordingly.

Proposed: Cllr Wooding Seconded: Cllr Foulger Decision: Unanimous

Cllr Meeson returned to the meeting.

- 4.2.2 The Clerk advised that EN/06/01756/FUL, storage building at Carr Bros. site in Upper Higham Lane had been granted by the planning committee meeting.

5 Financial Transactions

- 5.1 The following invoices are due for payment – Cllr Foulger (Poppy Wreath). The meeting resolved to approve this payment & authorised the appropriate cheque to be signed.

Proposed: Cllr Wooding Seconded: Cllr Stopps Decision: Unanimous

- 5.2 The following invoices are due for payment for the war memorial – Cllr Dale expenses. The 305th BGMA had agreed reimbursement from the appeal fund. The meeting resolved to approve this payment & authorised the appropriate cheque to be signed.

Proposed: Cllr Wooding Seconded: Cllr Izzard Decision: Unanimous

- 5.3 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payments & authorised the appropriate cheque to be signed.

Proposed: Cllr Stopps Seconded: Cllr Foulger Decision: Unanimous

- 5.4 The bank statements for the month of October have been received and reconciled.

- 5.5 The Clerk advised the VAT refund had been applied for.

- 5.6 The Clerk advised that the s137 LGA 1972 allowance (currently £5.44 per elector) would rise to £5.64 per elector in the financial year 2007/8.

Opening Balance for the meeting £10,001.61

Receipts since last meeting

Number	Sender	Description	Method	Amount
None				
Total Receipts this meeting				<u><u>£0.00</u></u>

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2006.58	M.L.Foulger	Poppy Wreath	000627	£16.50
2006.59	A.R.Dale	War memorial expenses	000628	£21.13
2006.60	M.H.Hunter	Expenses to 0612	000629	£32.93
Total Expenditure this meeting				£70.56
Closing Balance for this meeting				£9,931.05

6 Updates on Projects List

6.1 Highways Issues

The Clerk advised that a problem had arisen with NCC who wanted prepayment. Because of the Council's earlier instructions against prepayments to NCC (due to previous issues with non-performance of services lasting some 13 months), there was an impasse. The Clerk had asked NCC to guarantee the work would be undertaken as soon as the cheque cleared, but NCC had declined to give this assurance. The Clerk therefore wished to know if the Council wished him to pursue this with the elected members or simply pre-pay in order to get it over and done with. Cllr Dale felt the Council should pay but write to NCC to express the concerns raised.

The meeting resolved to pre-pay & authorised the Clerk to act accordingly.

Proposed: Cllr Dale Seconded: Cllr Wooding Decision: Unanimous

6.2 305th BG Memorial

Cllr Dale advised of the revised landscaping design and showed samples of the stone to the meeting. ENC Planning had approved a minor planning amendment. Work on the B-17 mast top was continuing with a modification requested by the 305th historians.

The Clerk advised the meeting of the provisional arrangements for the dedication service, which would take place on Saturday 26th May 2007.

The meeting resolved to authorise the landscaping proposal & authorised the Clerk to place the order accordingly.

Proposed: Cllr Meeson Seconded: Cllr Wooding Decision: Unanimous

6.3 Street Lighting

The Clerk confirmed lamp 21 (by Pretoria Cottages, Raunds Rd) had been repaired. Lamp 1 (by *Acorn Cottage*, Water Lane) had failed and ABB had provided a quote to replace the 80w MBFU fitting. The Clerk had asked for a second quote for a 35w SOX fitting.

The meeting resolved to replace lamp 1 with a 35w SOX unit & authorised the Clerk to place the order accordingly.

Proposed: Cllr Foulger Seconded: Cllr Wooding Decision: Unanimous

ABB had also identified that lamp 11 (between 11/15 Duchy Close) was suffering from concrete spalling and had quoted to replace it with a 5m tubular steel post.

Cllr Dale asked the Clerk to investigate if lamp 11 would last to the next financial year.

6.4 Ditches

Cllr Foulger advised no progress.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

6.5 E-Government

The Clerk advised for the 30 day period ending 11th November 15.2% came from the US, 1.3% from Europe & 1.1% from other countries. The history pages remain popular and an “old boy” from the former village school had contacted him with details of the schoolteachers and two requests for information from the US had been received. The Clerk has recently written to the Clerk of Walton-on-Trent PC to ask if they can supply any further information on the last Lord of the Manor.

7 The Council’s participation in the annual remembrance service – a proposal by Cllr Foulger.

Cllr Foulger proposed the following -

This Council resolves to send a representative to the annual Remembrance Day service at St John the Baptist Church in November and authorises the annual purchase of a Poppy Wreath (up to the value of £20.00) from the Royal British Legion. This authorisation will remain in force until revoked or amended by further resolution of the Council.

The meeting resolved to adopt the proposal & instructed the Clerk to act accordingly.

Proposed: Cllr Dale

Seconded: Cllr Wooding

Decision: Unanimous

8 Update on the Local Government White Paper.

The Clerk briefed the Council on the recent announcements by Ruth Kelly MP (SofS for Communities and Local Government) in the White Paper “*Strong & Prosperous Communities*”, including the Power of Wellbeing (s2 LGA 2000), the devolving of creating local byelaws and the extension of spot fines.

The White Paper also called for further amalgamation of the second & third tier Councils into unitary Councils. To this end NCC had called a conference of the counties PTCs and invited the Chair & Clerk to attend. It was widely expected that NCC wished to adopt unitary status and wanted the PTCs “on side” with the carrot of (some) devolved powers.

Cllr Dale considered the present three tier system was more beneficial to the electorate and the meeting supported this.

9 Rights of Way report.

The Clerk (as PPW) advised that both the rambles and Preserve had held their walks with pictures of both in the ET.

10 Visits, Training & Courses.

The Clerk advised of the following –

Thurs 16th Nov – Code of Conduct at SNC @ 18:30 (Cllr Foulger - £25).

Weds 22nd Nov – NV Older Persons Health Forum at Gospel Church, Rushden @ 14:00.

Thurs 23rd Nov – Talking Justice question time at UCN, N’ton @ 17:30.

Tues 28th Nov – Parish Council conference at Sywell Airport @ 16:00 (Chair & Clerk).

Chelveston-cum-Caldecott Parish Council

Northamptonshire

11 Approval of Chairman's & Clerk's Correspondence Logs

11.1 The meeting resolved to approve the Council Correspondence Logs and the various actions required dealing with each item.

Proposed: Cllr Foulger

Seconded: Cllr Meeson

Decision: Unanimous

12 Councillor's Reports

The Clerk advised Cllr Foulger had requested additional time to make further copies from the "Book of Governors" before it was handed over for depositing at the County Records Office.

The Clerk advised CCP had provided details of the Easter 2007 rural community programme. The Council had previously declined the 2006 CCP Easter & summer programmes and so the Clerk wished to know if the Council was minded to continue with this approach? Cllr Dale considered the age range mean there were even less children now who would benefit from the programme.

The Clerk advised that Northants Police were suffering budgetary problems and were asking if the PTCs wished to buy a PCSO (£15k) or a Special Constable (£3.5k) in a 50% cost share arrangement. Cllr Wooding felt strongly against this.

Cllr Wooding asked the "dips" on the B645 near Lancaster Farm be reported to highways before an unwary driver lost control of his vehicle.

Cllr Izzard requested the Clerk ask the Environment Agency for an update on the ditch contamination on the B663.

Cllr Izzard reported fly tipping in Bidwell lane.

Cllr Stopps and others commented on the state of some paths. Cllr Foulger (as Highways representative) reminded the meeting that the Cllrs were going to provide him with details of priority areas, but only one Cllr had done so, so far. The other Cllrs then provided details.

The Public and Press were excluded from the meeting under s100A LGA 1972 from item 13 as it involved the likely disclosure of exempt information as defined in paragraphs 1, 3 & 4 of Part 1 of Schedule 12A of the Act.

13 Clerk's conditions of service – annual review under SO 14

Cllr Dale reminded the Council that they were obliged to review the Clerk's conditions annually, not later than the meeting at which the budget is set. Since the public and press were excluded from the debate, the budget meeting would now be held in December.

The Clerk advised the meeting of his conditions of service (based on the SLCC – NALC national conditions agreement) and the implications of the national pay agreement at some future point in time when the Clerk was eventually replaced. The Clerk was happy to continue with the existing arrangement whilst his personal circumstances remained as present, but the Council could not reasonably expect any future applicant to do likewise.

Cllr Dale advised the meeting that the appointment of a future clerk would have policy and funding implications for the Council and Cllrs needed to consider these in readiness for the budget meeting.

Cllr Dale proposed a vote of thanks to the Clerk for his work, which has resulted in benefits to the Council. The meeting unanimously agreed.

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Date of Next Meeting:

Ordinary meeting of the Council would be held on 11th December 2006 (Budget meeting) at 7:30 p.m. in the Chelveston Village Hall.

The Meeting closed at 9:05 p.m.

Issued on 16th November 2006.

Pages 1156 – 1165 signed under seal as true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Clerk's Incoming Correspondence Log

Date of Receipt	Document Number	Correspondent	Description	Action Required
2006				
18/07/2006	I-2006-247-MHH	Police	Monthly crime sheets - June 2006	Circulated
14/09/2006	I-2006-306-MHH	NALH	Hindsight magazine Issue 11 September 2006	Circulated
03/10/2006	I-2006-325-MHH	NCC	Invoice for sign to village hall & church on B645/C59 jct	Awaiting
12/10/2006	I-2006-344-MHH	E-On	Grants available for Christmas lighting	Awaiting
13/10/2006	I-2006-347-MHH	CCP (Jackie Ackroyd)	Rural Community Programme - Easter 2007	Awaiting
18/10/2006	I-2006-350-MHH	M.L.Foulger	Receipt for Poppy Wreath	Actioned
19/10/2006	I-2006-351-MHH	CCP (Laureen Swift)	Poster for display	Actioned
19/10/2006	I-2006-352-MHH	Beds BC (D.Bailey)	Survey on Beds BC planning services (as part of LDF)	Awaiting
19/10/2006	I-2006-353-MHH	The Tree Council	The Tree Guardian Issue 8 (Autumn 2006)	TW file
20/10/2006	I-2006-354-MHH	423rd ABS (Penny Ash)	Invite to American Thanksgiving service Weds 22nd Nov	Actioned
20/10/2006	I-2006-355-MHH	BCC (Martyn Brawn)	Confirmation of ROW open over the former airfield except F/P Y20	ROW file
20/10/2006	I-2006-356-MHH	Police	NN Police newsletter Issue 2 (October 2006)	File
21/10/2006	I-2006-357-MHH	Comm Volunteer Service	Bite-size pension workshops for voluntary groups	File
27/10/2006	I-2006-358-MHH	Playground Services	Brochure (based on AFA £10,000 grant scheme)	File
27/10/2006	I-2006-359-MHH	Police	Monthly crime sheets - September 2006	File
27/10/2006	I-2006-360-MHH	NALC	Annual report	File
27/10/2006	I-2006-361-MHH	AFA (James Mann)	Request for update on memorial progress	Actioned
28/10/2006	I-2006-362-MHH	ENC (Karen Horner)	Acknowledgemnt of Three Town Plan (LDF) response	File
30/10/2006	I-2006-363-MHH	Beds BC (D.Bailey)	Bedford Town centre site allocations (LDF)	File
30/10/2006	I-2006-364-MHH	ENC	Councillors Information Circular (October 2006)	File
30/10/2006	I-2006-365-MHH	ENC	Reports of Committees (November 2006)	File
30/10/2006	I-2006-366-MHH	Dr O.A.Taiwo	Medical fitness declaration for a Cllr	File
31/10/2006	I-2006-367-MHH	ENC (Keith Osborne)	Agenda for ENC mtg on Mon 6th November	File
01/11/2006	I-2006-368-MHH	PPI Forum	Agenda for mtg on 21st November @ The Abbey Centre, N'ton	Circulated
01/11/2006	I-2006-369-MHH	NCC (Andrew Coleman)	EN & Wellingborough area public transport guide (Oct 2006)	File
02/11/2006	I-2006-370-MHH	ABB	Quote to replace lamp 1 (Acron Cottage, Water Lane)	Actioned
02/11/2006	I-2006-371-MHH	ENC	Minutes from Resources Committee (ENC restructuring)	Circulated
02/11/2006	I-2006-372-MHH	NACRE	Rural Rides Vol 2 Issue 5 (October 2006)	Circulated
02/11/2006	I-2006-373-MHH	C&CD	Clerk's & Councils Direct Issue 48 Nov 2006	Circulated
03/11/2006	I-2006-374-MHH	ENC Planning	Minor amendment to 305th WM approved	WM File
03/11/2006	I-2006-375-MHH	ENC Licensing Unit	Notification of hearing for the <i>Star & Garter</i>	Actioned
03/11/2006	I-2006-376-MHH	Police	Request for funding for PCSO or Parish Constable	Awaiting
03/11/2006	I-2006-377-MHH	NWB	Bank statements	File
04/11/2006	I-2006-378-MHH	ENC (Keeley Morris)	Acknowledgemnt of 80th Birthday grant request invoices	File
04/11/2006	I-2006-379-MHH	ENC (Lorraine Campion)	Confirmation of ENC chairman booked for 305th WM dedication day	Awaiting
04/11/2006	I-2006-380-MHH	NCC (Steve Hollowell)	Revised ROW map for MM17-19	ROW file
07/11/2006	I-2006-381-MHH	ABB	Alternate quote to replace lamp 1 (Acron Cottage, Water Lane)	Actioned
07/11/2006	I-2006-382-MHH	Criminal Justice System	Invite to "Talking Justice Question Time" on 23rd Nov @ UCN	Circulated
08/11/2006	I-2006-383-MHH	ENC Planning	Application to vary conditions at Redwood, Raunds Rd	Actioned
09/11/2006	I-2006-384-MHH	HM Customs & Revenue	BACS remittance advice of VAT refund	File
09/11/2006	I-2006-385-MHH	NVOP health forum	Notice of meeting on 22nd Nov at Gospel Church, Rushden	Circulated
10/11/2006	I-2006-386-MHH	PPI Forum	Agenda for meeting on 14th November at Cornmarket, Kettering	Circulated
10/11/2006	I-2006-387-MHH	ENC Licensing Unit	Notice of meeting on 16th November 2006 (Inc <i>Star & Garter</i>)	Actioned
10/11/2006	I-2006-388-MHH	NCC (Peter Gould)	Invite to Local Govt White Paper conference on 28th Nov @ Sywell	Awaiting
11/11/2006	I-2006-389-MHH	Poppleston Allen	Letter from brewery solicitors with possible conditions for license	Actioned
11/11/2006	I-2006-390-MHH	ABB	Quote to replace lamp 10 (nr 14 Duchy Close)	Awaiting
13/11/2006	I-2006-391-MHH	NCC	Press release on unitary status review	File

Chelveston-cum-Caldecott Parish Council
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Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2006						
16/10/2006	O-2006-096-MHH	Parish Cllrs	Minutes of meeting 0611	Delivered		
16/10/2006	O-2006-097-MHH	RBS Finance	Payment of invoice	Posted	0611.5.1	I-2006-319-MHH
16/10/2006	O-2006-098-MHH	Westland	Payment of invoice	Posted	0611.5.3	I-2006-332-MHH
16/10/2006	O-2006-099-MHH	Michael Farrow Ltd	Payment of invoice	Posted	0611.5.3	I-2006-333-MHH
16/10/2006	O-2006-100-MHH	ENC Licensing Unit	Response to consultation	Posted	0611.4.2	I-2006-317-MHH
17/10/2006	O-2006-101-MHH	ENC (David Lovell)	HM Queen's 80th Birthday grant request	Posted	0611.8	I-2006-237-MHH
19/10/2006	O-2006-102-MHH	ENC (Karen Horner)	Response to (LDF) Three Towns Plan	Posted	0611.9	I-2006-298-MHH
21/10/2006	O-2006-103-MHH	NACRE	Response to Newsletter editor details	Posted		I-2006-339-MHH
21/10/2006	O-2006-104-MHH	ENC Planning	Response to CRE generator application	Delivered	0611.4.1	I-2006-316-MHH
28/10/2006	O-2006-105-MHH	HM Customs & Revenue	VAT return (2005-6)	Posted		
29/10/2006	O-2006-106-MHH	ENC Planning	Request for minor amendment to 305th WM	Posted	0611.6.2	
01/11/2006	O-2006-107-MHH	Allianz-Cornhill Insurance	Cllrs 75-80 Personal Accident cover information	Posted		I-2006-153-MHH
09/11/2006	O-2006-108-MHH	Parish Cllrs	Agenda 0612	Delivered		

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 4p	Post pence	DL Env @ 3p	C5 Env @ 6p	A4 Env @ 10p	Copy @ 4p	Phone Calls	Mileage @ 40p/mile	Other
06/10/2006	Orange - ISP broadband									£17.99
15/10/2006	Pre-minutes for Clerk	5								
16/10/2006	ENC - payment of invoice		32	1						
16/10/2006	Allianz-Cornhill - payment of invoice		32	1						
16/10/2006	RBS Finance - payment of invoice	1	32	1			1			
16/10/2006	Westland - payment of invoice	1	32	1			1			
16/10/2006	Michael Farrow Ltd - payment of invoice	1	32	1			1			
16/10/2006	ENC Licensing - <i>Star & Garter</i> review	1	32	1			1			
17/10/2006	ENC - HM 80th Birthday grant request	1	32	1			1			
18/10/2006	Minutes 0611 - 4 P.Cllrs & File	9				4	36			
19/10/2006	ENC Planning - Response to LDF plan	1	32	1			1			
21/10/2006	NACRE- Details of newsletter editor		32	1						
28/10/2006	HMC&R - VAT claim	2	32	1			3			
29/10/2006	ENC Planning - Minor amendment to WM	1	32	1			1			
31/10/2006	ENC Planning - Response to application	6				1	6		12	
01/11/2006	Allianz-Cornhill - Cllr medical details	1	32	1			2			
08/11/2006	Letter to Clerk (Walton-on-Trent)	2	32	1			1			
08/11/2006	Agenda 0612 - 7 P.Cllrs & File	4		7			28			
08/11/2006	Budget drafts	1					7			
TOTALS		£1.48	£4.16	£0.60	£0.30	£0.00	£3.60	£0.00	£4.80	£17.99

TOTAL VALUE = £32.93

Chelveston-cum-Caldecott Parish Council

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Minutes of an Ordinary Meeting of the Parish Council

11th December 2006

Meeting Number 0613

Minutes of an **Ordinary Meeting** of the Parish Council held at 7:30 p.m. - **Monday 11th December 2006** in the Chelveston Village Hall.

Present :- Councillors : Cllr A.R.Dale (Chairman)
 Cllr M.W.Wooding (Vice-chairman)
 Cllr M.L.Foulger
 Cllr M.J.Izzard
 Cllr A.J.Palfreeman
 Cllr S.E.Stopps

Clerk: Mr. M.H.Hunter

Public: None

Open Forum

Cllr Dale explained that was an opportunity to speak on any agenda item for a max of 15 minutes before the meeting started.

1 Apologies

- 1.1 Cllr Dale opened the meeting at 7:30 p.m. and asked for any apologies. Cllr R. Meeson (work commitments), D.Cllr P.Whiting (prior engagement) & C.Cllr D.Lawson (prior engagement). The meeting agreed to accept the apologies.

2 Declarations of Interest under Section 50 of the LGA 2000

- 2.1 Cllr **Foulger** declared a prejudicial interest in item 5.1 (Secretary of Village Hall committee & recipient of expenses).

3 Minutes of Previous Meetings

The minutes of an ordinary meeting of the Parish Council **0612 – 13th November 2006** had been circulated.

The meeting resolved to:

- 3.1 Approve the minutes of meetings **0612** with the no amendments.

Proposed: Cllr Palfreeman Seconded: Cllr Wooding Decision: Unanimous

4 Planning and Licensing Matters

- 4.1 New applications – None.

4.2 Update on previous applications.

The Clerk advised that EN/06/02155/VAR, the variation of conditions 4 & 5 of EN/87/00605/OUT to allow occupancy of Redwood and associated workshop/stores by

Chelveston-cum-Caldecott Parish Council

Northamptonshire

persons other than the applicant, at Redwood, Raunds Rd, Chelveston, had been permitted by officer delegation.

The licensing panel had accepted the brewery proposed additional conditions for controlling the biker parking at the *Star & Garter* license review.

5 Financial Transactions

- 5.1 The following invoices are due for payment – Powergen (St Lt Power Jul – Oct 06), Village Hall Committee (Hall hire 06), SLCC (subscription 07), Cllr Foulger (autumn newsletter paper) & ABB (St Lt maintenance Oct – Dec 06). The meeting resolved to approve these payments & authorised the appropriate cheques to be signed.

Proposed: Cllr Wooding Seconded: Stopps Decision: Unanimous

- 5.2 The following grant request had been received – Mr D.Kightley for bulb planting in Caldecott. A supporting invoice had been provided for £65.74.

The meeting resolved to approve the payment & authorised the appropriate cheque to be signed.

Proposed: Cllr Palfreeman Seconded: Cllr Wooding Decision: Unanimous

- 5.3 A full list of the Clerk's expenses was included with the agenda. The meeting resolved to approve the payments & authorised the appropriate cheque to be signed.

Proposed: Cllr Dale Seconded: Cllr Wooding Decision: Unanimous

- 5.4 The bank statements for the month of November have been received and reconciled.

- 5.5 The Clerk advised the VAT refund had been received and the s136 grass-cutting grant had been applied for.

- 5.6 The Clerk went through the third quarter budget control sheets and requested the following virements to the budget, which were agreed by the meeting.

Bank Interest	+£20	Repairs: lights/seats	+£32
Subscriptions	-£80	General Exp	+£209
Conf & training	-£60	Verge Maint	+£380
S137	-£25	Hall hire	+£25
Traffic Calming	-£500	Grants	+£65
Reserves	-£1,303	Vat paid	+£1,450

Opening Balance for the meeting £9,931.05

Receipts since last meeting

Number	Sender	Description	Method	Amount
2006.61	HMR&C	Vat refund for 2005/6	BACS	£1,085.68
Total Receipts this meeting				<u>£1,085.68</u>

Payments to be made this meeting

Number	Payee	Description	Cheque	Amount
2006.62	Powergen	St Lt power (Jul – Oct 06)	000630	£267.14
2006.63	VH Committee	Hall hire 2006	000631	£145.00
2006.64	SLCC	Subscription 2007	000632	£25.00
2006.65	D.Kightley	Grant for bulb plating	000633	£65.74
2006.66	M.L.Foulger	Paper for newsletter	000634	£2.52
2006.67	ABB	St Lt maint (Oct – Dec 06)	000635	£134.73

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2006.68	M.H.Hunter	Expenses to 0613	000636	£43.24
		Total Expenditure this meeting		£683.37
		Closing Balance for this meeting		£10,333.36

6 Updates on Projects List

6.1 Highways Issues

The Clerk advised that as requested, he had issued the cheque to NCC, along with a letter to the Chief Executive. The dips on the B645 near Lancaster Farm have been reported, but assessed as not requiring rectification. A dual strip counter has recently been installed on the C59 between the housing annex and Upper Higham Lane.

The s136 agreement for grass cutting for 2007 is due (4 cuts if NCC).

The meeting resolved to continue with the contractor services & instructed the Clerk to respond accordingly.

Proposed: Cllr Foulger Seconded: Cllr Izzard Decision: Unanimous

6.2 305th BG Memorial

Cllr Dale advised of problems with digging out the foundations for the paving and retaining wall. This would require additional effort from the builder and Cllr Dale would contact him accordingly. Work progresses on the B17 vane.

The Clerk advised that the 423rd ABS had been notified of the dedication date and a formal request had been made for the road closure between 13:30 – 15:30.

6.3 Street Lighting

The Clerk advised that ABB had confirmed that the replacement of lamp 11 (between 11/15 Duchy Close) could wait till next spring. The works to lamp 1 (by *Acorn Cottage*, Water Lane) had been carried out.

6.4 Ditches

Cllr Foulger advised no progress with *the Barns* ditch.

Cllr Izzard updated the meeting on the ditch contamination on the B663 (Raunds Rd).

The Clerk confirmed he had asked Environment Agency for an update on the B663 ditch contamination, as requested by Cllr Izzard and they had responded that they were due to formally issue a notice to the party responsible for the contamination.

6.5 E-Government

The Clerk advised for the 30 day period ending 9th December 2006, 21.4% came from the US, 3.6% from Europe & 1.8% from other countries.

7 Budget for 2007/8.

The Clerk (as RFO) went through two possible budget options, both of which involved increasing the Precept, due to the effect of the reduced carry over from 2006/7, the end of the transitional ENC funding arrangements and the additional costs identified (election, lamp 11 replacement and the 305th dedication day).

The meeting resolved to go with budget A & instructed the Clerk to act accordingly.

Proposed: Cllr Dale Seconded: Cllr Foulger Decision: Unanimous

Chelveston-cum-Caldecott Parish Council

Northamptonshire

8 Meeting Dates for 2007.

The Clerk advised he had booked the second Monday of the month for 2007, and the dates would be added to the minutes. Assuming the elections take place on Thursday 3rd May, the new Cllrs will assume their role on Monday 7th and meet on Monday 14th (Annual meeting).

9 Rights of Way report.

The Clerk (as PPW) advised that as requested by Cllrs Meeson & Izzard, he had included a hand drawn map on the autumn newsletter of the new ROW over the former airfield. Cllr Palfreeman advised that a local farmer was unhappy with horse riders using the footpaths.

10 Visits, Training & Courses.

The Clerk advised of the following –

Tues 30th Jan – EN Community Safety Wider Partnership Event at ENC @ 13:30.

Sat 10th Mar – ENC Chairman's charity masked ball at Wicksteed Park Pavilion.

11 Approval of Chairman's & Clerk's Correspondence Logs

11.1 The meeting resolved to approve the Council Correspondence Logs and the various actions required dealing with each item.

Proposed: Cllr Dale Seconded: Cllr Palfreeman Decision: Unanimous

12 Councillor's Reports

The Clerk advised Cllr Foulger had requested additional time to make further copies from the "Book of Governors" before it was handed over for depositing at the County Records Office.

The Clerk updated the meeting on the recent NCC – PTC conference held at Sywell.

The Clerk advised that most of the Electoral Administration Act 2006 came into force on 11th September 2006. s17(4) – *not yet in force* – will modify s79(1) LGA 1972 and lower the minimum age for standing for election and holding office in a local authority from 21 to 18.

Cllr Izzard reported several incidents of fly tipping – Bidwell Lane & Water Lane.

Date of Next Meeting:

Ordinary meeting of the Council would be held on 8th January 2007 (Precept meeting) at 7:30 p.m. in the Chelveston Village Hall.

The Meeting closed at 8:35 p.m.

Issued on 12th December 2006.

Pages 1166 – 1173 signed under seal as true record

Adrian Dale
Chairman of the Parish Council

Mark Hunter
Clerk to the Parish Council

Chelveston-cum-Caldecott Parish Council

Northamptonshire

Clerk's Incoming Correspondence Log

Date of Receipt	Document Number	Correspondent	Description	Action Required
2 0 0 6				
18/07/2006	I-2006-247-MHH	Police	Monthly crime sheets - June 2006	Circulated
14/09/2006	I-2006-306-MHH	NALH	Hindsight magazine Issue 11 September 2006	Circulated
01/11/2006	I-2006-368-MHH	PPI Forum	Agenda for mtg on 21st November @ The Abbey Centre, N'ton	Circulated
02/11/2006	I-2006-371-MHH	ENC	Minutes from Resources Committee (ENC restructuring)	Circulated
02/11/2006	I-2006-372-MHH	NACRE	Rural Rides Vol 2 Issue 5 (October 2006)	Circulated
02/11/2006	I-2006-373-MHH	C&CD	Clerk's & Councils Direct Issue 48 Nov 2006	Circulated
04/11/2006	I-2006-379-MHH	ENC (Lorraine Campion)	Confirmation of ENC chairman booked for 305th WM dedication day	Awaiting
10/11/2006	I-2006-386-MHH	PPI Forum	Agenda for meeting on 14th November at Cornmarket, Kettering	Circulated
13/11/2006	I-2006-391-MHH	NCC	Press release on unitary status review	File
14/11/2006	I-2006-392-MHH	A.W.Fuller groundworks	Quote for 305th WM landscaping	WM File
14/11/2006	I-2006-393-MHH	Powergen	Street Lighting Power invoice (Jul - Oct)	Awaiting
16/11/2006	I-2006-394-MHH	Police	Briefing evening on 28th Nov at Wootton Hall	Actioned
16/11/2006	I-2006-395-MHH	Village Hall Committee	Invoice for hall hire (2006)	Awaiting
16/11/2006	I-2006-396-MHH	ENC (Mick Bowerman)	Agenda for meeting of the ENC Standards Board on 22nd Nov	File
17/11/2006	I-2006-397-MHH	Allianz-Cornhill Insurance	Endorsement for named Cllr cover (75-85)	Insure File
18/11/2006	I-2006-398-MHH	Police	Monthly crime sheets - October 2006	File
23/11/2006	I-2006-399-MHH	Peter Bone MP	Newsletter & poster	Circulated
23/11/2006	I-2006-400-MHH	SLCC	Subscription renewal	Awaiting
24/11/2006	I-2006-401-MHH	EMDA	EMDA News (November 2006)	Circulated
24/11/2006	I-2006-402-MHH	ENC (Robert Austin)	Precept request forms for 2007/8	Awaiting
25/11/2006	I-2006-403-MHH	Preserve	Draft letter to ENC Cllrs ref CRE application	Circulated
25/11/2006	I-2006-404-MHH	NCC (Heather Walters)	Payment chaser (road signs)	Actioned
25/11/2006	I-2006-405-MHH	NCC (Val Kirkham)	Confirmation of receipt of roadsign cheque & CE investigating	File
25/11/2006	I-2006-406-MHH	ENC Licensing Unit	Review of Star & Garter license - additional conditions added	File
25/11/2006	I-2006-407-MHH	David Kightley	Grant request for bulb planting in Caldecott	Awaiting
28/11/2006	I-2006-408-MHH	NCC	Country parks & open spaces review	Awaiting
29/11/2006	I-2006-409-MHH	E-On	Unmetered Supplies update request	Awaiting
01/12/2006	I-2006-410-MHH	ENC	Councillors' Information Circular (November 2006)	Circulated
01/12/2006	I-2006-411-MHH	NCC	Connexions magazine Issue 8 (Autumn 2006)	Circulated
04/12/2006	I-2006-412-MHH	NALC	Update Issue 4 October-November 2006	Circulated
05/12/2006	I-2006-413-MHH	PPI Forum	Agenda for meeting on 12th December at the Abbey Centre, N'ton	Circulated
05/12/2006	I-2006-414-MHH	M.L.Foulger	Invoice for Newsletter paper	Awaiting
05/12/2006	I-2006-415-MHH	NWB	Bank statements	File
06/12/2006	I-2006-416-MHH	Atkins (Lara Inglott)	Grass-cutting - S136 agreement for 2007	Awaiting
07/12/2006	I-2006-417-MHH	ENC (Mike Bailey)	Northants waste strategy consultation	Circulated
07/12/2006	I-2006-418-MHH	NACRE	Village Viewpoint Winter 2006	Circulated
08/12/2006	I-2006-419-MHH	ENC (Lorraine Campion)	Invite to Charity Masked Ball @ Wicksteads on 10th March 2007	Awaiting
09/12/2006	I-2006-420-MHH	ENC (Terrie Watson)	Invite to EN Community Safety Wider Partnership mtg on 30th Jan	Awaiting
09/12/2006	I-2006-421-MHH	ABB	Invoice for St Lt maintenance (Oct - Dec 2006)	Awaiting
09/12/2006	I-2006-422-MHH	ENC (Elaine McStein)	Consultation in progress for Street Closure order for 305th WM	File

Chelveston-cum-Caldecott Parish Council
Northamptonshire

Clerk's Outgoing Correspondence Log

Date Sent	Document Number	Recipients	Description	Action Required	Action Minute No.	Related Document No.
2006						
13/11/2006	O-2006-110-MHH	Parish Cllrs	Minutes of meeting 0612	Delivered		
11/11/2006	O-2006-111-MHH	A.R.Dale	Remittance Advice	Delivered	0612.5.2	
13/11/2006	O-2006-112-MHH	ENC Licensing Unit	Additional comments based brewery solicitor's letter	Posted	0612.4.2.1	I-2006-389-MHH
14/11/2006	O-2006-113-MHH	ENC Planning	Response to Redwood variation application	Posted	0612.4.1	I-2006-383-MHH
15/11/2006	O-2006-114-MHH	A.W.Fuller groundworks	Order for WM landscaping	Posted	0612.6.2	I-2006-392-MHH
16/11/2006	O-2006-115-MHH	ABB	Order to replace lamp 1	Posted	0612.6.3	I-2006-381-MHH
17/11/2006	O-2006-116-MHH	NCC (Peter Gould)	Payment of invoice & letter to CE	Posted	0612.6.1	I-2006-325-MHH
20/11/2006	O-2006-117-MHH	Parish	Autumn Newsletter	Delivered		
25/11/2006	O-2006-118-MHH	CCP	Rural community programme 2007 response	Posted	0612.12	I-2006-347-MHH
06/12/2006	O-2006-119-MHH	Parish Cllrs	Agenda 0613	Delivered		
05/12/2006	O-2006-120-MHH	Penny Ash, 423rd ABS	Dedication day details	Posted		
06/12/2006	O-2006-121-MHH	Atkins (Lara Inglott)	Grass cutting S136 grant application	Posted		

**Chelveston-cum-Caldecott Parish Council
Clerk's Expenses Record**

S&P= Supply + Print

Date	Item	A4 S & P @ 4p	Post pence	DL Env @ 3p	C5 Env @ 6p	A4 Env @ 10p	Copy @ 4p	Phone Calls	Mileage @ 40p/mile	Other
06/11/2006	Orange - ISP broadband									£17.99
11/11/2006	Pre-minutes for Clerk	5								
16/11/2006	Minutes 0612 - 4 P.Cllrs & File	10			4		40			
13/11/2006	ENC Licensing - letter re brewery proposal	1	32	1			1			
14/11/2006	ENC Planning - response to application		32	1						
15/11/2006	Fuller groundworks - landscaping order	1	32	1			1			
16/11/2006	ABB - lamp 1 head replacement order	1	32	1			1			
17/11/2006	NCC - Payment of invoice	1	32	1			1			
19/11/2006	Meeting Dates 2007	1					7			
25/11/2006	CCP - Rural programme response	1					1			
28/11/2006	NCC - PTC conference @ Sywell								36	
02/12/2006	Ring Binder (2)									£3.98
01/12/2006	Penny Ash, 423rd ABS - Dedication day	2	32	1			1			
06/12/2006	Agenda 0613 - 7 P.Cllrs & File	4		7			28			
TOTALS		£1.08	£1.92	£0.39	£0.24	£0.00	£3.24	£0.00	£14.40	£21.97

TOTAL VALUE = £43.24