

CHELVESTON-cum-CALDECOTT PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council held on Monday, 11th, January at 7.30 p.m. in the Chelveston Village Hall.

Present :- Councillors : Mr A R Dale (Chairman)
 Mr R A Meeson
 Mrs A E Edwards
 Mrs P M Hughes
 Mrs J Wright
 Mr M L Foulger
 Mr T H Bourne

Clerk : Mr A Hunter
 V.D.S. Chairman : Mr A Palfreeman

1. Public time :

No members of the public attended the meeting.

2. Apologies for absence :

District Councillors :- G Moore, B Elgood and A Dunn, this being the date of a full District Meeting.

3. Minutes of the Ordinary Meeting of the Parish Council held on Monday, 9th November 1998 :

The minutes of the Ordinary Meeting of the Parish Council held on Monday, 9th November 1998, having previously been circulated, were confirmed as being correct and signed by the Chairman.

4. Minutes of the Planning Meeting held on Tuesday, 1st December 1998 :

The minutes of the Planning Meeting held on Tuesday, 1st December 1998, having previously been circulated, were confirmed as being correct and signed by the Chairman.

5. Planning Matters :

- 5.1 EN98/00758/FUL : Change of use from health and therapy unit to ancillary accommodation at Wildacre- the meeting was informed that the application will be reported to the next meeting of the Development Committee on 13th January 1999. It was not known whether any representations would be made at the meeting.
- 5.2 Development of Top Farm : The Chairman reported on a site meeting involving himself, representatives of the Planning and Highways authorities plus Mr Carr and his architect, to discuss the proposed six house development. Whilst the house designs were acceptable, the "executive cul-de-sac" layout was not seen as being in keeping with the village style. The architect is to review the development layout and submit alternative arrangements.
- 5.3 Village Design Statement : Adrian Palfreeman informed the meeting that a photographic survey of the village has been completed and shows two differing styles of settlement between Caldecott and Chelveston, with 5 different types of housing. Despite an underwhelming response to the appeal for helpers, a meeting of volunteers has taken place to discuss the project. A meeting with ENC planning is scheduled for three weeks time.
- 5.4 Playing field : The meeting was informed of an offer of use for the field adjacent to Water Lane/B645, but this was not considered as a suitable location for safety reasons, as was the rear of the Village Hall. After further discussion, the most favourable option was seen as Steve Craythorne's field. An approach will be made by the Chairman at a convenient time.

Chairman

Date

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- 5.5 Chelveston Airbase Hangar : The meeting was informed that demolition of the hangar is expected to commence shortly as Mr Carr has been served with a notice to quit. It was thought all avenues of preservation have been exhausted.
6. **Highway matters :**
- 6.1 Village Nameplate : The meeting was informed the removal of a village sign which was relocated during the speed limit project. Some confusion arose when an additional village nameplate was found not to fit the specified location and had to be sited separately. The clerk reported that after an exchange of correspondence, the NCC Highways Department has agreed to replace the missing nameplate.
- 6.2 H.G.V. traffic, Raunds Road : The meeting was informed of complaints which have been received about HGV traffic in the early hours of the mornings between 2 a.m. and 7 a.m. on the Raunds Road. After some discussion it was agreed the Clerk would write to identified fleet owners requesting consideration be given when travelling through the village in the early hours of the morning.
- 6.3 Vehicle Operating Licences : A letter has been received, via a resident, from the Eastern Traffic Area regarding the Carr Bros. operating licence. It is not clear whether the representation was made as an individual or on the council's behalf. Following some discussion, it was determined that the approach was made by an individual on their own initiative some three years ago.
- 6.4 Concessionary Travel Scheme : The meeting was informed of travel concessions available to certain areas of the general public, through East Northants Council. It was agreed best to publicise the facility through the parish notice board.
- 6.5 R.T.A - Caldecott Road : The Chairman informed the meeting of a road traffic accident on the Caldecott Road on Friday, 8th January 1999, resulting in damage to property, power supplies and street lighting. It is believed the driver was travelling somewhat in excess of the 30 m.p.h. speed limit and has been requested to produce documents to the police. A quotation for the repair of damage to the street light has been received from E.M.E.C., which is to be claimed from the driver's insurance, at £256.65 plus VAT. The meeting was informed that 30 m.p.h. repeater signs were not permitted within a 30 m.p.h. zone instigated by street lighting rather than to "by order".

7. **Review of Parish Councils :**

The Chairman reported on a telephone meeting with the Chairman of the Newton Bromswold Parish Meeting regarding the parish review, during which the feelings of the last meeting were conveyed and discussed. It was reported that Newton Bromswold has no desire to join with Chelveston-cum-Caldecott and, a copy of the Newton Bromswold reply has been received for information.

8. **Financial Matters :**

- 8.1 Audit of accounts : The clerk informed the meeting that the 1997/98 accounts were submitted for audit on the morning of the meeting and is to attend the audit at 10.30 a.m. on Thursday, 21st January 1999.
- 8.2 Charitable donations : The meeting was asked to consider which charitable organisations to support within the current financial year. Among others, a specific request has been received from the Northants CAB for a donation to it's Diamond Jubilee Appeal. Following discussions, it was proposed that two charities should each receive £25.00 and to continue support with those which are likely to be of most benefit to parish residents, the nominated recipients being Victim Support and Northants CAB.
- 8.3 Proposed Payments :

Opening balance (c/f from last meeting)			£4,959.51
East Midlands Electricity :	Quarterly a/c to 31.12.98 : £212.25 + £37.14 VAT	[000320]	£249.39
East Midlands Electricity :	Maintenance charges for Qtr :£90.31 +£15.80 VAT	[000321]	£106.11
Mr A Hunter :	Clerk's salary and expenses	[000322]	£193.25

Chairman



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Victim Support :	Charitable donation	[000323]	£25.00
Northants CAB :	Charitable donation	[000324]	£25.00

Total payments this meeting :- £598.75

Receipts and balance - The following deposits have been received :-

NatWest Bank :	Interest on a/c July to September	£50.35
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Closing balance :- £4,411.11

It was proposed by Cllr Mrs Edwards and seconded by Cllr Foulger that these payments be approved.
Carried unanimously

9. Vandalism and Incidents :

The Chairman reported on "incidents" brought to the attention of the police during the previous quarter. These included 1 assault on a farm worker, 3 thefts from motor vehicles, 1 attempted theft from motor vehicle, 1 burglary at the golf club, 1 criminal damage to property and 2 arrests for possession of controlled substances. One incident not reported to the police was the theft of Keith Carr's Landrover, which was returned after being spotted.

10. Welcome letter and Website :

The meeting was informed that the "welcome letter" pack is complete apart from a few minor alterations to text. The web site information is still under development.

11. Millennium Celebrations :

Following some discussion, it was agreed there would not be an organised event to celebrate the millennium locally, however, the Parish Council will participate in the distributing of commemorative mugs to children under the age of 16. The mugs will be subsidised from ENC by £1 each, with the P.C. meeting the remaining cost. The gift of £200 from ENC to the Parish Council will be used as a contribution toward the cost of the footpath. The clerk is to write to ENC to with decision.

12. Election Planning :

The meeting was informed that one further meeting is scheduled prior to the Local Elections. Councillors indicated their availability for re-election and discussed whether publicity would encourage a good turnout of electorate.

13. Clerk's Report :

Meeting of Chairmen - The meeting was informed that the Chairman is unable to attend a meeting of Chairmen and Mayors due to business commitments outside the UK. The clerk to reply to the invitation.

Correspondence for information - (plus any items received up to the time of the meeting)

Huntingdon D.C. :	Letter re Alconbury development	: distributed
ACRE :	Inter-village quiz; semi finals & finals venue	: filed
E.N.C. :	Letter & poster re dog fouling	: distributed
N.C.C. :	Community project competition	: filed
Aston Business School :	Report on "Funding of local councils"	: distributed
E.N.C. :	Electoral registration - 1999/2000 draft register	: distributed
NALC :	"Update" - Nov/Dec 1998	: distributed
	"Village of the year" results	: distributed
Care & Repair :	Letter & leaflet about "care & repair" scheme	: distributed
Environment Agency :	Letter & draft action plan	: circulated
N.C.C. :	"Awards for all" lottery funds availability	: distributed
NALC :	"Outdoor skills" - Jan to May 1999	: distributed

Chairman



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NALC :	National Association Constitution	: distributed
N.C.C. :	C.C. performance plan/budget 1999/2000	: distributed
Hillyards of Oundle :	Change of address note	: filed
ACRE :	Village Viewpoint - Winter '98	: distributed
	VAT Reclaims for village hall projects to March 99	: filed
N.C.C. :	"Events" magazine - Jan to April '99	: distributed
N.C.C. :	County council review - submission of proposals	: filed
NatWest Bank :	Statement of account	: reconciled
E.N.C. :	Acknowledgement to "parish review" reply	: filed
N.L.H.N. :	"Local history news" Winter 1998	: circulated
Northants Police :	Letter requesting meeting dates for 1999	: reply & file
E.M.E.C. :	Statement of account	: filed
E.N.C. :	Housing Strategy Statement 1999/2000	: circulated
E.N.C. :	Council Meeting & Reports of Committees (11th Jan)	: circulated

14. Any Other Business :

- 14.1 Footpath Priorities : Due to an omission on the clerk's part this item is included at the Chairman's discretion. The meeting discussed which of the public footpaths around the parish should be given priority for maintenance purposes. As Footpath Warden, Cllr Foulger will convey the decision of the meeting.
- 14.2 Water Lane brook : Cllr Mrs Hughes informed the meeting that rubbish which was cleared from the brook last year and not collected by ENC as promised and thrown back in by persons unknown has now been retrieved again and needs collecting. The clerk will write to Tom McGill.

15. Date of next Meeting :

The next meeting will be held in the Chelveston Village Hall on Monday, 8th March 1999, at 7.30 p.m.

The meeting closed at 9.15 p.m.

Chairman



Date

8/3/99

CHELVESTON-cum-CALDECOTT PARISH COUNCIL

Minutes of the Annual Parish (Public) Meeting held on Monday, 8th March, 1999 at 7.30 p.m. in the Chelveston Village Hall.

Present :- Councillors : Mr A R Dale (Chairman)
Mr R A Meeson
Mrs A E Edwards
Mrs P M Hughes
Mrs J Wright
Mr M L Foulger
Mr T H Bourne

Clerk : Mr A Hunter
V D S Chairman : Mr A Palfreeman

No members of the public attended the meeting

1. Apologies for absence.

District Cllr G Moore (meeting in Corby)

2. Minutes of the previous Annual Parish Meeting held on Monday, 9th March 1998.

The minutes of the Annual Parish Meeting held on Monday, 9th March 1999 were previously approved and signed at the Annual Meeting of the Parish Council on Monday, 11th May 1998.

3. Matters arising from those minutes.

3.1 Village History - with there being no members of the public present at the meeting, it was decided to discuss the matter under item 10.1 of the Parish Council Meeting.

4. Chairman's Report.

The Chairman made a verbal report to the meeting, recounting the successes during a difficult year, in particular the harnessing of certain village youth's energies into more socially acceptable avenues, the efforts of the Village Design Statement team and the overall improvement in liaison with sections of the local community, including a "welcome pack" for new arrivals. Reference was made to the forthcoming local elections and, with two councillors announcing their decision to retire, the Chairman proposed a vote of thanks to Cllr Mrs Hughes (1983) and Cllr Bourne (1995), which was seconded by Cllr Foulger and unanimously approved.

5. Accounts.

The accounts for the year ended 31st March 1997 were audited on 10th April 1998, with the Auditor's Certificate issued on 2nd July 1998.

The accounts for the year ended 31st March 1998 were approved and signed at a meeting held on 13th July 1998. With there being no members of the public present at the meeting, the details will be discussed under item 8.1 of the Parish Council Meeting.

6. Any other business.

6.1 On behalf of a resident unable to attend the meeting, Cllr Foulger pointed out that the footpath from Caldecott to the School House corner was very muddy and required cleaning. To be discussed further under item 7 - Footpaths, of the Parish Council Meeting.

6.2 The meeting discussed whether there should be "Chelveston Village Hall" sign. No decision was made.

The meeting closed at 7.55 p.m.

Chairman



Date

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CHELVESTON-cum-CALDECOTT PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council held on Monday, 8th March, 1999 at 7.55 p.m. in the Chelveston Village Hall.

Present :- Councillors : Mr A R Dale (Chairman)
Mr R A Meeson
Mrs A E Edwards
Mrs P M Hughes
Mrs J Wright
Mr M L Foulger
Mr T H Bourne

Clerk : Mr A Hunter
V D S Chairman : Mr A Palfreeman

1. Apologies for absence.

District Cllr G Moore (meeting in Corby)

2. Minutes of the Ordinary Meeting held on Monday, 11th January 1999.

The minutes of the Ordinary Meeting held on Monday, 11th January 1999, having previously been circulated, were confirmed as being correct and signed by the Chairman.

3. Planning Matters.

3.1 Community Premises Entertainment Licence - Village Hall, Chelveston-cum-Caldecott - The meeting considered an application to renew the Village Hall Entertainment licence. After a short discussion, the meeting agreed to no objection. The clerk will reply in writing.

3.2 EN98/00758/FUL - Wildacre, Raunds Road, Chelveston - Notification of the granting of planning permission has been received. The meeting's attention was drawn to condition 2 "the building shall not be occupied at any time other than for purposes ancillary to the main dwelling".

3.3 Proposed Development: Alconbury Airfield - Letter received regarding refusal of permission from Huntingdonshire District Council. The main reasons given as not meeting local employment needs nor being sustainable and, would produce unacceptable levels of traffic on local road system.

3.4 Proposed Development of Top Farm - Following a site meeting on 10th December 1998, Adrian Palfreeman has met with the planners in Thrapston to redesign the proposed development. Revised plans have been made aware to those villagers concerned, who have voiced approval. A formal planning application has been submitted for consideration at a meeting of the Development Committee on 7th April 1999. The meeting was informed that the planners had changed their minds again to approve only 4 dwellings on the site. It is noted that the Parish Council fully supports the proposal to develop the site with 6 houses as seen at this meeting.

4. Village Design Statement.

Nothing to report from the last meeting of the VDS team, with a second meeting postponed due to the VDS Chairman being snowbound !! The next meeting is scheduled for Monday 15th March 1999.

5. Playing Field.

No further progress to report on previous alternatives. The meeting discussed the possibility of using the area behind the Village Hall. Cllr Dale and the VDS Chairman will prepare a cost proposal for clearing the site. The discussion was expanded to include an alternative Village Hall, with Cllr Dale to arrange a joint meeting to involve representatives of ; School Trustees / Village Hall committee / Parish Council / VDS team.

Chairman

Date

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6. Highway Matters.

- 6.1 Village Nameplate - The clerk reported on conversations with NCC Highways regarding the siting of signs. Following some discussion the meeting agreed to the "new" village sign being sited with the 30 m.p.h. sign as a replacement for the one previously removed and, a new village sign to be sited on the back of the Caldecott village nameplate in Caldecott Road. An objection to the siting of the new village nameplate on the rear of the Caldecott nameplate by Cllr Foulger is hereby noted.
- 6.2 RTA Caldecott Road - The meeting was informed that a written claim for a replacement streetlight was made by the clerk. The driver's insurance company has agreed to pay EMEC's invoice upon presentation.
- 6.3 HGV Traffic, Raunds Road - The clerk reported on progress to date, including further complaints received. Some haulage companies still to be contacted. Excessive speed was reported as still a problem on the Raunds Road and the B645. The clerk to investigate the costs associated with painted "30" signs on the road surface and self installed 30 mph repeater signs on posts.

7. Footpaths.

The meeting was informed that the bridge in Water Lane has been replaced, but a number of paths are in need of attention. After some discussion the meeting agreed a netting footpath could be a cost effective way of completing the "Millennium Path". Price to be sought from Wrekin Construction. Various footpaths are reported to be in need of some attention, Cllr Mrs Wright agreed to compile a list for the clerk to discuss with ENC. Public footpath "MM1" has crops planted too close and will encroach during the growing season.

8. Financial Matters.

- 8.1 Audit of Accounts for year ended 31st March 1998 - The clerk reported on matters arising from the audit. The meeting considered the advice to increase Fidelity Insurance to a suggested level of £5000 in light of year end balance. This will be reviewed at the time of insurance renewal. The Chairman signed form "C" to acknowledge matters reported.
- 8.2 Payments - The following invoices / subscription renewals are due for payment ;
- 8.2.1 NALC - Subscription this year is based upon the number of electors and is £66.00 (previously £64.00). It is recommended that 2 additional copies of "Village Viewpoint" be ordered @ £3.50 ea. (previously £3.00) plus one copy of "Local Council Review" @ £9.99 for 6 issues per year (previously £8.95), for circulation to councillors. Total sum is £82.99.
- 8.2.2 ACRE - Subscription remains unchanged at £20.00 for membership.
- 8.2.3 Clerk's salary and expenses - Invoice submitted for salary of £150, plus expenses of £22.74. Total £172.74.
- 8.2.4 Chairman's Allowance - The meeting discussed the allowance for the year 1998/99 and agreed on a level of £80.00
- 8.3 Opening and Closing Balances -

Opening Balance :	(carried forward from last meeting)		£4,411.11
N.A.L.C. :	Annual subscription (£66) and publications (£16.99)	[000325]	£82.99 ✓
A.C.R.E. :	Annual subscription	[000326]	£20.00 ✓
Mr A Hunter :	Clerk's salary (£150) and expenses (£22.74)	[000327]	£172.74 ✓
Mr A R Dale :	Chairman's allowance	[000328]	£80.00 ✓
	Payments this meeting :		£355.73
Closing balance :			£4,055.38

Chairman



Date

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It was proposed by Cllr Mrs Edwards and seconded by Cllr Mrs Hughes that the financial matters be approved. Agreed unanimously

9. Welcome Letter & Website.

No further progress to report.

10. Millennium Celebrations.

The meeting discussed funding for known and potential millennium events:

Bells - not a viable proposition, it would take several years worth of precept to put right.

Village History - this is not likely to be ready for the millennium, but will continue to be supported by the Parish Council.

Mug donations - a newsletter will be circulated to all households to enquire the ages and number of children.

11. Consultation Documents.

11.1 Crime and Disorder Audit - The meeting briefly discussed some aspects of the report and the relevance to the parish. It was agreed the clerk will draft a suitable response.

11.2 Revised Tenancy Agreement - Whilst the Parish Council has no control over any housing stock, it was felt that a constructive response would be useful to the consultation. The clerk will draft a reply.

12. Clerks Report.

12.1 Unmetered Electricity Connections - Contracts for electricity supply (streetlighting) have been received. These have been signed and returned by the clerk on behalf of the Parish Council, along with a complete list of streetlights and locations.

12.2 Unsolicited publication - The meeting was informed of a "rogue" publication by a previous NALC officer and a subsequent exchange of correspondence with NALC officers about the activities of said person. It was agreed that the Parish Council would not subscribe to the publication.

12.3 Grass cutting - No replies have been received from ENC or Glendales, the meeting considered an approach made by Countrywide Grounds Maintenance. An enquiry will be made by the clerk.

12.4 Water Lane brook - Following further representations by the clerk, ENC had promised to clear debris from the brook within 7 days from 25th January 1999. This was confirmed as having been completed. It was reported that the Armco pipes needed to be jetted again, having been blocked by debris washed down by recent rains. This will be reported along with items noted under "Footpaths".

12.3 Correspondence for information. (plus any items received up to the date of the meeting)

The Volunteer Centre :	Invitation to launch of 2nd Community Bus	: filed
Northants Governors Serv.:	Advertisement for clerks	: filed
Millennium Moments :	Information sheet	: distributed
E.N.C. :	Minutes of Millennium Celebrations Working Party	: distributed
Victim Support :	Thank you letter, for donation.	: filed
E.N.C. :	Reply to letter re; Correspondence address for clerk	: filed
The Bridge :	Letter about Accommodation Project	: distributed
Environment Agency :	Consultation Document "Partnership Initiative"	: circulated
N.A.L.C. :	"Update" - January '99	: distributed
	Questionnaire - Millennium Celebrations	: filed
	Questionnaire - Recreation Grounds	: filed
S.L.C.C. :	Publication "The Clerk" February '99	: circulated
E.N.C. :	Reply to "Parish Review" letter	: distributed

Chairman



Date 10/5'

Glasdon UK :	Product selector & change of details form	: filed
N.C.C. :	Annual Report	: circulated
J R Photography :	Community photographs	: distributed
East Northants CAB :	Thank you letter re donation	: filed
E.N.C. :	Register of Electors & Guide to Election Procedures	: distributed
N.C.C. :	Driver improvement skills course	: filed
Stonepound Books :	Leaflet for book "How to Stop & Influence Planning Permission"	: filed
Winged Fellowship :	Application for donation	: filed
E.N.C. :	"Local Transport Plans" seminar	: distributed
E.N.C. :	Environmental Festival, publicity material	: distributed
Beacon Millennium :	Promotional publication for beacons	: circulated
N.A.L.C. :	Taylor's "Millennium Blooms"	: distributed
	"Update" February '99	: distributed
	County Structure Plan: deposit draft	: distributed
	"Community Projects VAT"	: distributed
	Confidential Reporting Code	: distributed
	Leaflets about benefits of NALC & ACRE membership	: filed
E.N.C. :	Council meeting & reports of committees	: circulated
Discovery Time Capsules :	Literature for millennium time capsules	: filed
Northants Police :	Enquiry re newsletters	: for circulation
N.C.C. :	New address for Road Maintenance	: for circulation


13. Next agenda and further information.

- Top Gate Farm - what is the result of the eviction notice served six months ago ? - clerk to enquire
- Hillside - was the footpath resurfaced as notified ? - to be checked and reported.
- Discussion required on Millennium Party for the village children, to include the distribution of mugs.
- County Structure Plan - are any changes planned which will effect the parish, discussion required.

14. Date of next meeting.

The next scheduled meeting of the parish council will be Monday, 10th May 1999 at 7.30 p.m. in the Chelveston Village Hall.

The meeting closed at 10.00 p.m.

Chairman 

Date 10/5

CHELVESTON-cum-CALDECOTT PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on Monday, 10th May 1999 , at 7.30 p.m. in the Chelveston Village Hall.

Present :-

Councillors :	A R Dale (Chairman) R A Meeson A J Palfreeman M L Foulger Mrs J Wright
Clerk :	Mr A Hunter
Others :	Mr P Logue & Mr M Izzard (by invitation)

1. Apologies for absence.

There being no absentees from the meeting and, being the first meeting following Local Elections, elected members each signed a "Declaration of Acceptance of Office" in the presence of the Clerk.

2. Co-option of 2 Councillors.

Mr P Logue was proposed by Cllr Mrs Wright and seconded by Cllr Foulger - carried unanimously.
Mr M J Izzard was proposed by Cllr Meeson and seconded by Cllr Dale - carried unanimously.

The co-opted Councillors each signed a "Declaration of Acceptance of Office" and were welcomed by the Chairman.

3. Election of Chairman.

Cllr Meeson proposed Cllr Dale to take a second term of office, seconded by Cllr Mrs Wright - carried unanimously.

4. Election of Vice Chairman.

Cllr Dale proposed Cllr Palfreeman as Vice Chairman, seconded by Cllr Mrs Wright - carried unanimously.

5. Public time.

Mr Shaun Drage of Newton Road, Rushden addressed the meeting to give a brief explanation for his approach to Mr Les Carr regarding the development of the "Chelveston Hospital" site to provide a house with attached swimming facilities to be run as a business.

8. Planning Matters. (one item brought forward)

- 8.4 Informal Discussions with Shaun Drage - The meeting discussed the proposal as put forward by Mr Drage and the condition of the site with regard to possible contamination. It was generally agreed that the proposal would bring improved amenity to an existing "brownfield" site and, although within the parish in "open countryside", there would be no objection from the Parish Council, subject to sight of detailed plans.

6. Minutes of the Annual Parish Meeting held on Monday, 8th March 1999.

The Minutes of the Annual Parish Meeting held on Monday, 8th March 1999, having previously been circulated, were confirmed as being correct and signed by the Chairman.

7. Minutes of the Ordinary Meeting of the Parish Council held on Monday, 8th March 1999.

The Minutes of the Ordinary Meeting of the Parish Council held on Monday, 8th March 1999, having previously been circulated, were confirmed as being correct and signed by the Chairman.

Chairman



Date

13/9

It is noted that the resignation of Cllr Mrs Edwards was received just prior to the Local Elections, due to family commitments. Cllr Foulger proposed a vote of thanks for the valuable contribution made by Cllr Edwards during her period of service, seconded by Cllr Dale - carried unanimously. The Clerk will convey the Council's thanks to Mrs Edwards.

8. Planning Matters.

- 8.1 EN96/00187/PPU Top Gate Farm - The Clerk advised the meeting that Mr Chapman will be served with a notice of prosecution, having failed to comply with an eviction order. It is anticipated the case will be heard in Wellingborough Magistrates Court within six months.
- 8.2 Hawthorn Cottage - The meeting was informed that Mr Taylor is in breach of condition of his planning permission with regard to highway safety by constructing a "footbridge" adjoining the property to the main highway and has been served with a notice to remove it.
- 8.3 Top Farm Proposed Development - Two letters received from Les Carr's agent were circulated prior to the meeting. The general consensus is of support for the overall development of the total site as per the plans submitted. It was suggested the two additional houses could be classed as development of a "brownfield site" adjoining the village. Cllr Dale will approach Mr Read, Chief Planning Officer, to convey the level of local support for the proposal. It was agreed that the Chairman will speak in support of the proposal at the relevant Development Meeting.
- 8.5 Northamptonshire County Structure Plan 1996 - 2016: Deposit Draft - The Clerk summarised the Structure Plan contents to the meeting. Following some discussion it was agreed the Clerk will respond in support of the document, but emphasising concern in two areas; an isolation of villages with little or no public transport services, putting more reliance on the private car for access to basic needs, plus, the need for more flexibility and a greater influence for Parish Councils in planning matters within "restraint villages".
- 8.6 Village Design Statement - Cllr Palfreeman informed the meeting of the latest position and distributed a draft questionnaire to be circulated to all households for opinions. A timescale has not been agreed, the questionnaire is to be finalised first.

9. Highway matters.

- 9.1 Grass Cutting - The clerk briefed Cllrs on prices received from NCC, Serco, Glendales and Countrywide Grounds Maintenance, but with the cutting season under way it is too late to change this year. After some discussion it was agreed to open negotiations with Glendales for 6 cuts per year with a target price of £150.00 per cut.
- 9.2 HGV Traffic, Raunds Road/ Speeding - The clerk reported on communications with NALC, DETR, NCC Road Safety and Northants Police regarding HGV traffic and speeding in general. NCC Road Safety have sent forms to book "Speed Boards" and "Speed Indicator Device", which will be completed and returned.

10. Footpaths.

- 10.1 Footpath resurfacing, Hillside - It was reported that Hillside had not been resurfaced due to a lack of cash.
- 10.2 Status of Public Footpaths - Cllr Wright has compiled a list footways requiring attention, which has been passed to the clerk for discussion with ENC Community Services Officer.
- 10.3 Millennium Path - Nothing to report. After some discussion it was agreed that Cllr Dale and A.N. Other will plan the route and raise a specification.

11. Millennium Celebrations: Children's Party.

Following a short discussion it was agreed to carry this item forward to the next meeting.

Chairman



Date

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12. Village Newsletter.

Various ideas were suggested for inclusion in a Village Newsletter which will be circulated with a questionnaire to determine the total number of village children eligible for the Millennium Mugs and preference for timing of venue for the children's party.

13. Financial Matters.

13.1 Accounts for Year Ended 31st March 1999 - Accounts for year ended 31 March 1999, were circulated prior to the meeting. A brief explanation was given for the benefit of new councillors. NOTE: The clerk forgot to have the accounts signed, so this will be included in the next agenda.

13.2 Accounts Payable:

EMEC; - Reinstallation of street light following R.T.A.. Passed to driver's insurance company for payment. £256.65 + £44.91 VAT. (£301.56).

EMEC; - Public lighting maintenance charges - £90.31 + £15.80 VAT (£106.11). ✓

EMEC; - Public lighting charges for quarter ending 31st March 1999, £212.25 + £37.14 VAT (£249.39). ✓

Cornhill Insurance; - Invitation to renew insurance cover @ £91.52 (incl. 4% IPT), previously £86.32 (6% increase)

Clerk's Salary & Expenses; - Invoice for £176.16, which is a salary of £150.00 and expenses for March and April of £26.16.

13.3 Balances - Opening balance, total expenditure, receipts and closing balance.

Opening Balance : (brought forward from last meeting) **£4,055.38**

Payments:

EMEC:	Maintenance charges for qtr to 31.3.99	[000329]	£106.11
EMEC:	Street lighting for qtr to 31.3.99	[000330]	£249.39
Cornhill Insurance:	To renew policy	[000331]	£91.52
Mr A Hunter:	Clerk's salary and expenses	[000332]	£176.16

Total payments this meeting: £623.18

Receipts:

NatWest Bank:	Interest on Clubs & Societies account	£77.47
ENC.:	Precept for 1999/2000	£4,500.00
HM Customs:	VAT Refund for 1998/99	£740.68
Mr A R Dale:	Donation (1998/99 Chairman's allowance)	£80.00

Total receipts this meeting: £5,398.15

Closing Balance: (carried forward to next meeting) **£8,830.35**

It was proposed by Cllr Meeson and seconded by Cllr Wright that the Financial Matters be approved. Carried unanimously.

14. Clerk's Report.

Correspondence for information: (plus any received up to the date of the meeting)

ACRE:	Village of the Year competition 1999	: filed
NCC:	Leaflet - Millennium Celebrations Toolkit	: filed
E.N.C.:	District & Parish Election Notices	: notice board
M Clayden:	Publication - "Clerks & Councils Direct"	: circulated
NCC:	Recreation grounds questionnaire.	: complete & return

Chairman



Date

15/9

N.H.A.	Annual Report	: circulated
S.L.C.C.:	25th Annual Conference & Notice of Meeting	: circulated
N.L.H.N.:	Local History News (Spring 1999)	: circulated
Northants Police:	Community Safety Newsletter	: distributed
SERVE:	Notice of Seminar/Workshop	: filed
NatWest Bank:	Statements of Accounts (year end)	: reconcile & filed
EMEC:	Statement of account.	: filed
E.N.C.:	District & Parish elections - Statement of Persons Nominated	: notice board
N.H.A.:	Newsletter - Primary Care Groups	: distributed
EMEC:	Amendments to Inventory	: complete & return
NCC:	Events Magazine - May to August 1999	: distributed
E.N.C.:	Crime & Disorder Strategy, 1999 - 2002	: distributed
E.N.C.:	Return of Names of Persons Elected Councillor	: notice board/distr
	Notice of Persons Elected in Uncontested Election	: notice board/distr
	Notice of Election Agents	: notice board
DETR:	Publication - Insulation against Traffic Noise	: filed
NCC:	Letter - "Millennium Preparations"	: distributed
E.N.C.:	Council Meeting & Reports of Committees (26/04/99)	: circulated
HM Customs:	Information Sheet "Community projects & VAT)	: filed
E.N.C.:	Notice of Poll for District Election	: notice board/distr
Record Equip.:	Product leaflet - Playground equipment	: filed
E.N.C.:	"Awards for All" leaflet	: filed
NALC:	Publication - "Village Viewpoint"	: distributed
	"Update" - March/April	: distributed
	Swarm Collection phone numbers	: notice board/distr
	"Tuckleys Frozen Foods" leaflet	: distributed
HM Customs:	VAT remittance advice	: cash book & filed
E.N.C.:	Advice of Parish Precept	: cash book & filed
ENC.:	Return of Names of Persons Elected Councillor	: notice board/distr
SLCC:	Periodical; "The Clerk" - May 1999	:: to be circulated

15. Next agenda and other information.

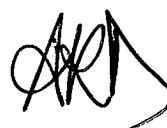
- ✓ Toilet block and area behind village hall - clear for children's playground ?
- ✓ Operation Springclean: 12 bags of rubbish collected, with Bidwell particularly bad. Within 2 days of the project, a wardrobe and mattresses were dumped in the brook opposite the spinney.

16. Date of next Meeting.

The next scheduled meeting of the Parish Council is Monday, 12th July 1999 at 8.00 p.m.

The Meeting closed at 9.50 p.m.

Chairman



Date

13/9

CHELVESTON-cum-CALDECOTT PARISH COUNCIL

Minutes of the Planning Meeting of the Parish Council held on Monday, 14th June 1999 , at 8.00 p.m. in the Chelveston Village Hall.

Present :- Councillors : Mr A R Dale (Chairman)
 Mr R A Meeson
 Mr A Palfreeman
 Mr M L Foulger
 Mr M Izzard

Clerk : Mr A Hunter

1. Public time.

No public attended the meeting

2. Apologies for absence.

Cllrs P Logue and Mrs J Wright on holiday

3. Planning Matters.

- 3.1 EN99/00349/REM - Dwelling house (reserved matters - EN96/0803/OUT) at Land Adjacent to Redwood, Raunds Road, Chelveston. - After some discussion it was agreed "no objection with comments", recommending retention of hedging to front boundary and no business use except childminding with a restriction on numbers.
- 3.2 EN99/00353/FUL - Two storey side extension and vehicular access at 1 Sawyers Crescent, Chelveston. It was agreed "no objection" to this application. It is noted that the "off road" parking will improve road safety and ease parking problems for other residents.
- 3.3 EN99/00404/FUL - Two detached dwelling houses at Top Farm, The Green, Chelveston. - Opinion of local residents counselled prior to meeting showed full support for development of the site. After some discussion it was agreed to "support proposal" on the grounds of improved visual amenity to the village and will complement EN99/00390/FUL.
- 3.4 EN99/00390/FUL - Four detached dwelling houses at Top Farm, The Green, Chelveston - It was agreed "no objection" to the application, with additional comments regarding previous outline permission and the matching of materials for garages and boundary walls.

4. Other items of interest or information.

Nothing further to discuss

The meeting closed at 8.45 p.m.

Chairman



Date

13/9

CHELVESTON-cum-CALDECOTT PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council held on Monday, 12th July 1999 , at 8.00 p.m. in the Chelveston Village Hall.

Present :-

Councillors :	Mr A R Dale (Chairman)
	Mr R A Meeson
	Mr A Palfreeman
	Mr M L Foulger
	Mrs J Wright
	Mr P Logue
	Mr M Izzard
District Councillors:	G L Moore
	R J Gell
Clerk :	Mr A Hunter

1. Public time

There were no members of the public attending the meeting.

2. Apologies for absence.

Apologies received from District Cllr. Mrs A Sauntson (existing commitments).

3. Minutes of the Ordinary Parish Council Meeting held on Monday, 10th May 1999.

The Minutes of the Ordinary Parish Council Meeting held on Monday, 10th May 1999, having previously been circulated, were found to be incorrect on page 545. The corrected minutes will be re-presented at the next meeting

4. Minutes of the Planning Meeting held on Monday, 14th June 1999.

The Minutes of the Planning Meeting held on Monday, 14th June 1999, having previously been circulated, were considered as correct, but will be signed at the next meeting.

5. Planning Matters.

5.1 EN99/00461/FUL - Conservatory and single storey extension at Ford Cottage, 47 Water Lane - After some discussion it was agreed "no objection" to the application.

5.2 Village Design Statement - Cllr Palfreeman reported a very good response (70%) to the questionnaire, with more replies still expected to be returned. A presentation was made to the meeting to highlight overall answers to specific questions. The next step was seen as a Draft Statement.

5.3 Development of Top Farm - Cllr Dale briefed the meeting on events since the last meeting. Cllrs expressed dismay at the apparent impasse, particularly after following the guidelines, including counselling of opinion from local residents. It seems there is a different Planner handling the matter and will not agree to a site meeting. It was recommended to insist the application being considered at the next Development Meeting.

6. Village Hall - Play Area.

After some discussion it was agreed that progress could not be made until the matter had been discussed by the Village Hall Committee and a proposal put to the School Trustees. The meeting was informed that a Village Hall Committee meeting is to be held soon.

Chairman



Date

13/7

7. Information Evening for Councillors.

Correspondence regarding NALC training evenings for new Councillors, at a cost of £10.00 per delegate, was distributed prior to the meeting. After some discussion it was proposed by Cllr Dale and seconded by Cllr Mrs Wright that attendance by new and existing Councillors would be of overall benefit. Carried unanimously. Six delegates to attend the evening of Tuesday, 21st September at Oundle Town Council Drill Hall.

8. Financial Matters.

8.1 Accounts for year ended 31st March 1999 - The Receipts and Payment Book and Accounts for the Year Ended 31st March 1999, having been approved at the previous meeting, were signed by the Chairman and Clerk.

8.2 Accounts payable :-

EMEC: Maintenance charges for quarter ending 30th June 1999, £90.31 + £15.80 VAT. (£106.11) ✓

EMEC: Lighting charges for quarter ending 30th June 1999, £212.25 + £37.14 VAT. (£249.39) ✓

N.L.H.N.: Annual subscription, includes four quarterly publications, £4.80. Unchanged from last year.

Mr A Hunter: Clerk's salary (£150.00) and expenses (£20.64). Total £170.64^e

NatWest Bank: Interest charged to current account, £17.38 (mistake by bank)

N.A.L.C.: Attendance of 6 delegates for Councillors information evening @ £10.00 each, £60.00 ✓

8.3 Transactions and Balances

Opening Balance :	(brought forward from last meeting)		£8,830.35
Payments:			
E.M.E.C. (Leics.):	Maintenance charges for qtr ending 30.06.99	[000333]	£106.11
E.M.E.C. (Notts.):	Streetlighting for qtr ending 30.06.99	[000334]	£249.39
N.L.H.N.:	Subscription renewal	[000335]	£4.80
Mr A Hunter:	Clerk's salary and expenses.	[000336]	£170.64
NatWest Bank:	Interest charged to account		£17.38
N.A.L.C.:	Councillors information evening	[000337]	£60.00
Total payments this meeting:			£608.32
Receipts:			
NatWest Bank:	Interest on deposit account. (30 Mar to 28 Jun)		£35.35
Total receipts this meeting:			£35.35
Closing Balance:	(carried forward to next meeting)		£8,257.38

9. National Association Constitution.

The National Association has proposed changes to the Constitution, copies of which were distributed prior to the meeting. Following discussions, it was agreed that the changes were of an organisational nature and would have no effect on the Parish Council, therefore a response of "no objection" provided it will not endanger the livelihood of existing employees, will be forwarded by the clerk.

Chairman



Date

13/9

10. Village Newsletter.

The clerk reported that after two false starts the first edition is under way with an anticipated circulation by the end of July (this year).

11. Grass cutting.

A copy of the "Parish Mowing - 136 agreement" was distributed prior to the meeting. It was agreed that it provided a basis for discussion, even though it is not adhered to by the current County contractor. It was reiterated that Glendales is the preferred contractor if terms of 6 cuts at £150.00 per cut can be achieved.

12. Dog Warden Service.

Following discussions, it was agreed that the Dog Warden Service has been of benefit to the district and should receive continued support. The clerk will forward the Council's views to ENC.

13. Clerk's Report.

Higham Ferrers Community Safety Forum - The role of the Community Safety Councillor was explained for the benefit of new Councillors. A copy of the Notice of Meeting and Minutes of Last Meeting of the Forum were received by the clerk, but not, unfortunately, by the Community Safety Councillor. The clerk will request future copies be sent direct to Cllr Foulger.

Correspondence for information (plus any items received up to the time of the meeting)

Local Government Commission:	Draft recommendations for Electoral arrangements for N.C.C.	: circulated
E.N.C.:	Notice of 27th Annual Meeting	: circulated
	Invitation to attend 27th Annual Meeting	: declined
N.C.C.:	Parish Mowing - 136 Agreement	: distributed
N.A.L.C.:	"Local Council Review" - May 1999	: circulated
Northants Police:	Policing Plan 1999/2000	: circulated
N.A.L.C.:	Leaflet ; "Beacon Millennium"	: filed
E.M.E.C.:	Statement of account	: filed
Huntingdon D.C.:	Notice of appeal by Alconbury Developments Ltd	: filed
E.M.E.C.:	Further revision to Inventory	: signed & returned
NatWest Bank:	New cheque book (000401 to 000450)	: filed
N.A.L.C.:	Year Book 1999/2000	: filed
	Booklet: "Alternatives to the Bus Shelter"	: circulated
	Leaflet: "Basic training for new Clerks"	: filed
SERVE:	Questionnaire regarding Millennium period	: returned
E.N.C.:	Notification of East Northants Chairman	: distributed
N.A.L.C.:	"Update" May 99	: distributed
	Leaflet - "Earlybird Catering" - catering service	: filed
	Leaflet "Impact China" - promoting Millennium Mugs	: filed
E.N.C.:	"Dealing with Planning Applications" - guidance notes	: distributed
NatWest Bank:	Statement - current account	: checked & filed
DETR:	Reply to letter about HGV traffic in the village	: filed
S.L.C.C.:	Notice of Extraordinary Meeting	: filed
	1999 Salary awards	: filed
E.N.C.:	Addition to Register of Electors	: filed
Cory Environmental:	Invitation to launch of Cory Environmental Trust	: declined
N.L.H.N.:	Quarterly publication - Summer 1999	: circulated
N.C.D.A.:	Information regarding "Co-operative Development Agency"	: filed
E.N.C.:	Council Meeting & Reports of Committees	: circulated
Norrie Dinning:	Promotion letter -Hand Crafted Woodwork Services	: filed

Chairman



Date

15/9

N.L.H.N.:	"Dates for your Diary" addendum	: for circulation
NatWest Bank:	Statements for Current & Deposit accounts	: checked & filed
E.M.E.C.:	Statement of Account (overdue item being chased)	: discussed & filed
N.C.C.:	"Parish Path Wardens" newsletter - Summer 1999	: circulated
N.A.L.C.:	"Local Council Review"	: circulated
E.N.C.:	1998 Drinking Water Quality Summary Report (letter)	: filed

14. Items for next agenda and other information.

- ➔ Millennium Footpath - route confirmed as via Bidwell
- ➔ Dumping at Airbase, off B645 Shelton Road - clerk to inform ENC
- ➔ Open Yelden Road? - approach to Yelden Chairman
- ➔ Millennium Children's Party - next agenda
- ➔ Raunds bus - Friday service stopped after Alec Head sold - why?

15. Date of next Meeting.

The next scheduled meeting of the Parish Council will be on Monday, 13th September 1999 at 8.00 p.m.

The Meeting closed at 9.30 p.m.

Chairman



Date

13/9

CHELVESTON-cum-CALDECOTT PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council held on Monday, 13th September 1999, at 8.00 p.m. in the Chelveston Village Hall.

Present :-	Councillors :	Mr A R Dale Mr R A Meeson Mrs J Wright Mr M L Foulger Mr P Logue Mr M Izzard Mr R Gell Mr A Hunter
	District Councillor: Clerk :	

1. Public time.

There were no members of the public present at the meeting.

2. Apologies for absence.

Apologies received from District Cllr Mrs A Sauntson (prior engagement)

3. Minutes of the Ordinary Parish Council Meeting held on Monday, 10th May 1999.

The Minutes of the Ordinary Parish Council Meeting held on Monday, 10th May 1999, having previously been circulated and found to be incorrect, were re-presented with page 545 corrected (cheque number), were considered as correct and signed by the Chairman.

4. Minutes of the Planning Meeting held on Monday, 14th June 1999.

The Minutes of the Planning Meeting held on Monday, 14th June 1999, having previously been circulated, were considered as correct and signed by the Chairman.

5. Minutes of the Ordinary Parish Council Meeting held on Monday, 12th July 1999.

The Minutes of the Ordinary Parish Council Meeting held on Monday, 12th July 1999, having previously been circulated, were considered as correct and signed by the Chairman.

6. Planning Matters.

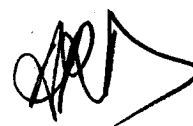
6.1 EN99/00349/REM: Land Adjacent to Redwood, Raunds Road, Chelveston - Reserved Matters approved, hedging located between the property and Raunds Road to be retained.

6.2 EN99/00461/FUL: Ford Cottage, 47 Water Lane Chelveston - Planning Permission Granted.

6.3 EN99/00631/LDE: Use for storage, warehouse, processing and offices at Works at, Upper Higham Lane, Rushden, Northants. - an application for a certificate of lawful development for the old Ferrersflex site, which has been bought by Carr Bros. with a view to vacating the Caldecott site of all transport activities. After some discussion the meeting agreed to submit "no objection".

6.4 Top Farm Development: The Chairman reported on the outcome of the Development Committee meeting and subsequent discussions regarding the development having the road made up to full adopted standard as opposed to being a private road. A short discussion on street names followed. The meeting also discussed the level of street lighting necessary. It was proposed by Cllr Dale to adopt streetlights erected by the developers, provided they are of the required standard. Seconded by Cllr Wright and carried unanimously.

Chairman



Date

1/11/99

6.5 Village Design Statement: Cllr Palfreeman was not present to report on progress - item carried forward to next meeting.

7. **Village Hall - Play Area.**

The meeting was informed that the Village Hall Committee approved the idea of clearing the rear of the Village Hall to provide a play area, subject to agreement by the School Trustees that such work may be undertaken. Cllr Foulger informed the meeting that the School Trustees have agreed to the principle of clearing the area provided no rubble is left from the demolition of the old toilet block and that the apple trees and sycamores can be cleared, but should be replaced with trees around the boundary to provide shade and a level of privacy. Work on clearing the site of brambles and weeds and broken glass has already begun, with a request made for volunteers to help clear the rest. Another meeting of the Village Hall Committee is planned to discuss the layout of the area. The next meeting will discuss plans for funding and timescale for completion of work.

8. **Consultation - Residential Care for Older People.**

The meeting discussed the County Council's report and considered a response to the request for consultation. There were differing views on the subject. It was agreed that no comment could be offered as a Council, but individual members would respond to express personal opinions. Clerk to inform NCC of this decision.

9. **Millennium Celebrations.**

9.1 Millennium Footpath: A quote for £16,000 has been received from Wrekin Construction and, after much chasing, a similar quote was received from Serco. A third quote was prepared B.T.S., recommended by the NCC Highway Technician. B.T.S suggested an alternative route and construction to save on labour and materials which meets with Highways "Country Path" standards at a cost of £7100 plus VAT. It was proposed by Cllr Dale that this quote be accepted with a view to construction work being undertaken in March/April 2000. Seconded by Cllr Meeson and carried unanimously.

9.2 Children's Millennium Party: The Meeting was informed that 13 responses involving 24 children were received against an estimated 75 children in the parish. After a short discussion it was agreed that the event will not take place due to a lack of interest by most parents, but Millennium Mugs will be distributed at the annual "Mums and Tots" Christmas Party. This decision will be announced in the next edition of the "Parish News", around mid-November. The meeting was informed of a letter received by the Chairman asking for consideration of a token gift for senior residents to mark the Millennium. After some discussion about who should or should not be included, it was decided to remain with the children of the parish as the recipient of the Millennium gift.

10. **Financial Matters.**

10.1 Accounts payable

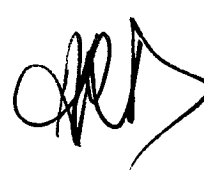
Audit Commission: Invoice for 1996/97 audit of accounts, £293.12 + £ 51.30 VAT (£344.42) ✓ This was for 12.8 hours at £22.90 per hour, compared with the 1995/96 fees of £100.80, which was for 4.5 hours at £22.40 per hour. A letter of protest at the level of fees has been sent by the clerk.

Audit Commission: Invoice for 1997/98 audit of accounts, £311.78 + £54.56 VAT (£366.34). This was for 13.1 hours at £23.80 per hour, a 6.5% increase in the hourly rate and an increase in the time taken despite a statement by the Audit Commission that there would a reduction in the time taken this year. The Clerk to recommend returning the invoice to determine breakdown of costs on auditing 33 journal entries, less than the previous year.

Mr A Hunter: Invoice for salary, £150.00 and expenses, £27.73 (£177.72) ✓

NALC Annual Meeting & Conference: A charge of £10.00 ✓ per delegate attending the AGM and Conference. Cllr Foulger to represent the Parish Council.

Chairman



Date

1/11/99

10.2 Transactions and Balances:

Opening Balance:	(brought forward from last meeting)		£8,257.38
Audit Commission:	Audit of accounts 1996/97	[000338]	£344.42
Mr A Hunter:	Clerk's salary and expenses	[000339]	£177.72
NALC:	Delegates for AGM & Conference	[000340]	£10.00
	Total payments this meeting:		£532.14
Closing Balance:	(carried forward to next meeting)		£7,725.24

It was proposed by Cllr Dale and seconded by Cllr Foulger that Financial Matters be accepted. Carried unanimously.

11. **Clerk's Report.**11.1 Highway Matters -

Village Signs: The clerk reported on a site meeting with the Highways Engineer. The "new" Village sign part way down the hill is to be moved to just in front of the 30 m.p.h. sign and a new "Chelveston" sign is to be placed in the Caldecott Road opposite the Village Hall where the footpath ends. The meeting was informed that there will be no obstruction to the "Caldecott" village sign.

Kimbolton Road lay-by: A village resident reported that a "no overnight parking" sign in the Kimbolton Road lay-by has gone missing and requested that it be replaced. The NCC Highways department did not have any record of an official sign being erected on the site and said that any such sign would not be legally enforceable as it conflicts with the principle of the lay-by in providing a place of rest for drivers.

Village Hall Signs: The meeting considered a request to have 3 double sided "Village Hall" signs to aid visitors in reaching the location of the village hall. Following discussions, it was proposed by Cllr Dale that the costs be investigated and if less than £200 to go ahead. Seconded by Cllr Meeson and agreed unanimously.

11.2 Correspondence for information (plus any items received up to the time of the meeting)

Councils Direct:	Unsolicited periodical magazine	: circulated
ENC:	Letter re: Top Farm development	: distributed
Hargrave PC:	Letter re: speeding motorcyclists	: distributed
Kingsley Heritage Publications	"Millennium Book" promotion	: filed
ENC:	Letter re: Development Committee mtg. - Top Farm app.	: distributed
ENC:	Letter re: Street naming for new developments	: distributed
ENC:	Councillors' Information Circular	: distributed
NALC:	Millennium Village Project	: filed
	Training leaflets (Councillors + Clerks)	: filed
	Letter re: new NALC Director	: distributed
	"Update" - June/July	: distributed
SLCC:	Periodical - "The Clerk", Aug. 99	: circulated
NALC:	AGM Resolution - Retrospective Planning Permission	: distributed
Councils Direct:	Promotional leaflets: Flags, Banners, Fireworks & Gifts	: filed
Action for Market	Promotional leaflets	: filed
Towns:		
ACRE:	Letter re: No Inter-Village quiz this year	: distributed
NHS:	Bulletin re: programme of modernisation	: distributed

Chairman



Date

1/11

ENC:	Arts & Millennium promotional material	: filed
Serco:	Letter re: award of contract to maintain GPSS	: filed
CAB:	Invitation to AGM (declined)	: filed
Northants Police:	Community Safety Day - Earls Barton	: distributed
ENC:	Empty Property Strategy	: circulated
ENC:	Housing Strategy Statement	: circulated
ACRE:	Village Viewpoint - Summer 99	: circulated
	Letter "Our next step" + invite to launch event	: distributed
	Press release - "Speedwatch"	: distributed
	Charity Commission Surgeries 1999	: Cllr Foulger
Higham Community Safety Forum	Notice of Meeting and Minutes of previous meeting	: Cllr Foulger
ENC:	Councillor' Information Circular	: distributed
ENC:	Council Meeting & Reports of Committees	: circulated
NALC:	"Update" - August (6/99)	: circulated
Higham Ferrers TC:	Invitation to Civic Service	: Chairman
NALC:	Publication "Local Council Review"- Sept. 99	: for circulation
Councils Direct:	Unsolicited periodical publication (Sept. 99)	: for circulation

12. Items for next agenda & other information.

- 12.1 A village resident is persistently complaining about the number and speed of lorries using the B 663 Raunds Road between the hours of 4.00 to 6.00 a.m. (a host of hauliers both local and further afield). It is noted by the meeting that vehicles operated by Carr Bros. are now observing the speed limit. It was suggested a letter complimenting the practice should be sent.
- 12.2 It was reported that the footbridge in Water Lane has four rungs missing and presents a danger to users.
- 12.3 Following the publication of "Parish News", the meeting was informed that it was not the "Motorcycle News" editor who publicised the "Chelveston bends", but was in fact the editor of "Performance Bikes" A retraction and apology is to the appear in the next edition of "Parish News".

13. Date of next Meeting.

The next meeting will be held on Monday, 8th November at 8.00 p.m. in the Village Hall. This will also be a Budget Planning meeting.

The Meeting closed at 9.45 p.m.

Chairman



Date

1/11

CHELVESTON-cum-CALDECOTT PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council held on Monday, 1st November 1999, at 8.00 p.m. in the Chelveston Village Hall.

Present :- Councillors : Mr A R Dale (Chairman)
Mr R A Meeson
Mr A Palfreeman
Mr M L Foulger
Mrs J Wright
Mr M Izzard

Clerk : Mr A Hunter

1. Public time

There were no members of the public present at the meeting.

2. Apologies for absence.

Apologies received on behalf of Cllr Logue (sick) and District Cllrs. Sauntson, Moore and Gell, this being the date of a full ENC meeting.

3. Minutes of the Ordinary Parish Council Meeting held on Monday, 13th September 1999.

Minutes of the Ordinary Parish Council Meeting held on Monday, 13th September 1999 having been previously circulated, were considered as being correct and signed by the chairman.

4. Planning Matters.

- 4.1 EN99/00353/FUL: 1 Sawyers Crescent, Chelveston - Two storey side extension and vehicular access - Planning Permission granted subject to conditions. The meeting discussed the conditions imposed and considered them to be reasonable.
- 4.2 EN99/00390/FUL: Four detached houses at Top Farm, The Green, Chelveston - amended application details - Planning permission granted.
- 4.3 EN99/00404/FUL: Two detached houses at Top Farm, The Green, Chelveston - Planning permission is to be granted following further criteria being satisfied. The meeting was informed that the delay in issuing the Planning Permission documentation was due to the Planner has been off sick. It is anticipated that the relevant documentation will be issued during the week commencing 1st November 1999, thus enabling the total development of 6 houses to take place on the site. The meeting agreed the ideal type and placement of street lighting on the development and marked-up a site plan for discussion with the developers.
- 4.4 Hawthorn Cottage: "Bridge" access to Raunds Road. 2nd enforcement notice served. The meeting was informed that the enforcement officer has issued a further notice with 28 days for compliance. Councillors discussed suggestions for alternative methods of entry to the property with the view to making an informal approach to the occupier to resolve the matter.
- 4.5 Village Design Statement: Cllr Palfreeman informed the meeting that further VDS questionnaires had been returned resulting in the need to update existing data. A provisional draft was prepared for circulation, but the computer had crashed prior to printing and is in for repair. Contact is to be made with new VDS personnel at ACRE.

Chairman



Date

10/01/00

5. Village Hall - Play Area.

A meeting of the Village Hall Committee was to be held on Tuesday, 2nd November to discuss the layout of the area. Councillors discussed the work needed to clear the area of brambles, apple trees and glass and agreed to form a working party for the weekend of November 13th 1999 for a concentrated effort. It was agreed to seed or turf the area after clearance.

6. Millennium Celebrations.

- 6.1 Millennium Footpath: Cllr Dale briefed the meeting on objections raised by the NCC Highways authority during recent discussions. It was agreed that the existing section of footpath was constructed by NCC within the last three years and, even though it does not conform to specification, will not be upgraded by NCC. A revised quotation of £11,930.00 has been received from BTS to the new specification, but was considered outside the means of the Council.

It was proposed by Cllr Dale that investigations for grants and loans should be made through NALC, seconded by Cllr Foulger. Carried unanimously. The clerk is to contact NALC.

- 6.2 Millennium Mugs: The results of the questionnaire distributed to every house in both villages brought a response from only 15 parents representing 25 children. It was confirmed to the meeting that the Mugs are £2.85 each, with a £1.00 subsidy for each child. After some discussion it was agreed to write to each respondee to inform them that the Children's Party has been cancelled due to a lack of interest, but the Millennium mugs will be delivered to their children early in the New Year. An article in the next edition of the "Parish News" will carry the information to the rest of the parish and that mugs will be available for collection at the January meeting of the Parish Council.

7. Sawyers Charity - Appointment of two Representative Trustees.

A brief resume of the Sawyers Charity was given by Cllr Foulger. Two of the current Trustees are nearing the end of their Term of Office and both have expressed a willingness to serve for a further 3 years if the council wishes. After some discussion it was proposed by Cllr Dale and seconded by Cllr Palfreeman to re-appoint the two existing Representative Trustees, Cllr Foulger and Mrs Diana Murray. Carried unanimously.

8. Rights of Way Prioritisation.

The meeting discussed local rights of way to decide a level of priority for maintenance purposes. A map of the existing rights of way was provided at the meeting by the Clerk. The Parish Path Warden, Cllr Foulger, suggested which were the most used routes. After some discussion the routes MM1, MM2, MM6, MM10 and MM11 were agreed as the highest priorities, but not necessarily in that order. Cllr Foulger will respond on behalf of the Parish Council. The clerk is to contact the Highways Technician regarding the "siding out" of the footpath up the hill to the Village Hall.

9. Inter-Village Meeting - Motorcycle noise.

The meeting was informed of a meeting held at Hargrave Village Hall on Tuesday, 26th October 1999 between Northants Police and representatives of several villages along the B645 St Neots to Higham Ferrers, to discuss ways of reducing noise levels. After much discussion the meeting agreed that it does not condone or support speeding and would agree to the enforcement of the speed limit within the village. A further meeting of the villages representatives is planned for Tuesday 23rd November 1999 at 7.00 p.m. in the Hargrave Village Hall. Cllr Meeson and the clerk to attend on behalf of Chelveston.

10. Financial Matters.

- 10.1 Budget for 2000/2001 precept - A proposed budget was presented for discussion. Following discussions, amendments were made under "running costs" to Lighting - Qrtly A/C, to accommodate the additional lighting to be installed on the Top Farm Development and, under "improvements" to Streetlighting for an additional light on the Raunds Road. The meeting agreed to building up a surplus to meet the cost of

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providing a footpath on the B645 within the parish. A revised budget with the new figures will be presented at the next meeting.

10.2 Accounts payable

EMEC: Public lighting maintenance charges for the quarter ending 30.09.99 - £90.31 + £15.80 VAT /

NALC: Seminar on "How to cut the Audit Fee next year". Clerk wishes to attend. £10 per delegate

EMEC: Streetlighting charges for the period ended 30.09.99 - £212.25 + £37.14 VAT

M.L. Foulger: Poppy wreath from the Royal British Legion for Remembrance Day - £13.00 /

Chelveston Village Hall: Hall hire charges for Parish Council meetings - Dec. 98 to Nov. 99 - £59.50 /

Mr A Hunter: Clerk's salary and expenses - £150.00 + £27.00 /

10.3 Transactions and Balances

Opening Balance:	(brought forward from last meeting)		£7,735.38
EMEC (Leicester):	Streetlighting Maintenance (Qtr to 30.09.99)	[000341]	£106.11
NALC:	Clerk to attend seminar: Audit Fees	[000342]	£10.00
EMEC (Nottingham):	Streetlighting Charges: (Qtr to 30.09.99)	[000343]	£249.39
M L Foulger:	Poppy Wreath for War Memorial (from British Legion)	[000344]	£13.00
Chelveston Village Hall:	Hire of Hall for meetings (1.12.98 to 1.11.99)	[000345]	£59.50
Mr A Hunter:	Clerks salary (£150.00) & expenses (£27.00)	[000346]	£177.00
	Total payments this meeting:		£615.00
NatWest Bank:	Interest on deposit account (29.6.99 to 28.9.99)		£36.74
	Total receipts this meeting:		£36.74
Closing Balance:	(carried forward to next meeting)		£7,157.12

It was proposed by Cllr Palfreeman and seconded by Cllr Foulger to accept Financial Matters. Carried unanimously.

11. Clerk's Report.

Correspondence for information (plus any items received up to the time of the meeting)

Northampton General:	Annual Report & Accounts	: circulated
N.C.C.:	County Structure Plan - acknowledgement of representation	: filed
E.N.C.:	Charity Race Night	: filed
Glasdon:	Winter Products leaflet	: filed
Victim Support:	Invitation to AGM	: replied & filed
Glasdon:	Product leaflet	: filed
Cleanaway Ltd:	Product leaflet - Seasoned Tumble Chip	: filed
E.N.C.:	Letter re: Raising Awareness Roadshow	: distributed
E.M.E.C.:	Connection Agreement - Customer copy	: MLF & filed
N.H.A.:	Primary Care Trust for Daventry and South Northants	: replied & filed
Audit Commission:	Reply to letter of complaint regarding fees.	: distributed
N.C.C.:	Parish Path Warden Scheme	: distributed
N.L.H.N.:	Local History News - Autumn 1999	: circulated
E.N.C.:	Year Book - 1999-2000	: filed
NatWest Bank:	Statements of accounts	: reconciled

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E.N.C.:	Councillors' Information Circular	: distributed
NALC:	"Update" No 7/99 - September	: distributed
	AGM & Conference - Agenda	: distributed
E.N.C.:	Letter and leaflets re: "Boiler Magic"	: notice board
Serco:	New phone number	: filed
E.N.C.:	Notice of Development Committee meeting	: to Chairman
N.C.C.:	Countywide Guide to Contracts and Services	: filed
N.C.C.:	Northamptonshire provisional Local Transport Plan	: filed
EMEC:	Statement of account	: filed
Northants Police:	Annual report - 1999/2000	: circulated
Environment Agency:	Letter re: Flood Awareness Week	: filed
N.H.A.:	"Bulletin" Oct. 99	: distributed
NALC:	Village Viewpoint - Autumn 99	: circulated
	Annual Report: 1998 - 1999	: circulated
	Leaflet: Children's play equipment	: filed
	Farewell letter - Catherine Lomax	: distributed
	Village Design Statements - Update letter	: distributed
	Results of "Village of the Year" competition	: filed
	AGM: Agenda, Resolutions, Minutes & Forecast budget	: distributed
	"Improving Your Village - Community action pack"	: distributed
ENC:	Council Meeting & Reports of Committees - 1st Nov.	: for circulation
NCC:	Questionnaire - Millennium events	: replied & filed
ENC:	Sale of Compost Bins	: notice board

12. Items for next agenda & other information.

- 12.1 The meeting was informed that a local resident, Mr Pullen has complained to the local MP, Paul Stinchcombe, about the noise and speed of lorries passing through Chelveston on the Raunds Road in the early hours of each morning.
- 12.2 The Parish Council lays a Poppy Wreath at the War Memorial on Armistice Day. The Chairman agreed to represent the Parish Council on Sunday, 14th November.
- 12.3 A streetlight was broken outside Mrs Wilson's house last night.
- 12.4 The meeting was informed of two dangerous dogs, one in Caldecott and one in Hillside which has been reported to the relevant authority.
- 12.5 Next meeting - discuss a date for a village meeting regarding the Village Design Statement.
- 12.6 Next meeting - reports on; possible opening of road to Yeldon; Raunds buses on Fridays; Village Hall signs.
- 12.7 Circulated items - It was requested that Councillors pass on this material as quickly as possible (within 7 days?). Some items are taking 8 to 9 months to go round.
13. **Date of next Meeting.** Monday 10th January 2000.

The meeting closed at 10.00 p.m.

Chairman



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