

CHELVESTON PARISH COUNCIL

Minutes of the Annual Parish Meeting of the Parish Council held on Monday, 10th March 1997 at 7.00 p.m. in Chelveston Village Hall.

Present:- Councillors Mrs S.E. Smyth [Chairman]
Mrs A.E. Edwards
Mrs P.M. Hughes
Mr T.H. Bourne
Mr A.R. Dale
Mr M.L. Foulger { and temporary acting Clerk }

Mr Arthur Hunter

District Councillors:- B. Elgood, G. Moore

Sgt. Britt

+ One member of the public

1. **Apologies for absence.** - Cllr A. Dunn.
2. **Police Report.** To allow Sgt Britt to attend another meeting in Raunds, his report was inserted at this point of the Agenda. He had hoped to give us a copy of the crime 'print out' for our Parish, but had unfortunately left them behind. A short discussion followed concerning two recent incidents in the village, concerning bogus meter readers / sewer contractors. Sgt. Britt left the meeting.
3. **Minutes of the Annual Parish Meeting held on 11th March 1996.** These minutes had been previously approved and signed on 13th May 1996, were circulated to the meeting.
4. **Matters arising from those Minutes.** Items raised last year;
 - 1) Tidy up grassed area between the Star & Garter and Chapel Cottage. - Bulbs had been planted along the front of this area, but posts on the surrounds were pending funds by the N.C.C.
 - 2) Post boxes to have larger openings to allow large letters to drop down. - The Royal Mail has boxes with larger apertures and we have been placed on their list for these.
 - 3) Request for signs to indicate position of the Village Hall. - These were to have been supplied by the County Council, but due to cutbacks, could not now be funded by them.
 - 4) To investigate the entering in the Tidy Village Competition. - The Council were awaiting the show made by the 750 bulbs planted last Autumn and a decision to be made next year.
5. **Chairman's Report.** This year has come and gone like a lamb. The village appraisal was completed and is ongoing successfully. Everyone should have noticed the brilliant display throughout the village of snowdrops, planted at great risk to life and limb by our stalwart Cllr Foulger and his wife Christine, to whom we offer our heartfelt thanks. The major upheaval during the year's events was the departure of our clerk Mr Michael Graves leaving much unfinished business in his wake, which once again was salvaged by Cllr Foulger's ever eager helpfulness. "What would we do without him". However, Mr Arthur Hunter, a village resident, may be persuaded to take the reins. I would also like to take this opportunity to welcome Cllr Dale to our gathering. I feel that his expertise will bring a breath of fresh air to this humble Council. Planning applications seem to have abated, and Mr Carr's housing estate appears to be on hold, for the time being but, one must never underestimate Mr Carr's resurgent energy, we can expect another onslaught sometime soon. A visit from our local police representative proved to be successful, in as much as they made us feel that they are aware of our existence and problems. They at least seem intent to work together with us and other local councils. The crime rate within the confines of the village does not exactly reach the levels we read about in the "Evening Telegraph" that people elsewhere are forced to endure, but it is nice to be able to relate to someone who at least knows where we are situated. The work has been completed on the long awaited War Memorial to everyone's satisfaction and the residents seem quite happy with the street lighting improvements. I will also mention that our resident "Nightingale", Mrs Rene Smith and her husband Harry, celebrated their Golden Wedding anniversary this year and the card and flowers sent on the Council's behalf were very much appreciated.
Finally, I must thank you all for the support you have given me during this past year.
6. **Accounts.** An abstract of the Accounts of Chelveston Parish Council for the Year Ending 31st March 1996 as audited and found correct by the District Auditor on 6th February 1997 was circulated to those present. It was proposed by Cllr. A. Dale and seconded by Cllr S. Smith to approve the Accounts. Carried unanimously.
7. **Any Other Business.** The question was raised about the proposed "History of the Village" group, which had resulted from the Parish Appraisal last year. A request had been placed in the November 1996 Village Newsletter, asking for people who were interested in helping with this project, with a view to holding a meeting in January. It was now March and nothing further had been heard. Cllr. A Dale undertook to chase this up.

There being no further business, the Annual Parish Meeting closed at 7.38 p.m. and was immediately followed by an Ordinary Meeting of the Parish Council.

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CHELVESTON PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council held on Monday, 10th March 1997 following the Annual Parish Meeting at 7.00 pm in Chelveston Village Hall.

Present :- Councillors Mrs S.E. Smyth [Chairman]
Mrs A.E. Edwards
Mrs P.M. Hughes
Mr T.H. Bourne
Mr A.R. Dale
Mr M.L. Foulger [and acting Clerk]

Mr Arthur Hunter
District Councillors :- B. Elgood, G. Moore

1. **Apologies for absence.** - District Cllr. A. Dunn
2. **Minutes of Previous Meeting.** The Minutes of the previous meeting held on Monday, 13th January 1997, having previously been circulated, were confirmed as being correct and signed by Cllr. S.Smyth.
3. **Matters arising from those Minutes**

Post of Clerk to the Parish Council. - Arthur Hunter has agreed to "have a go" at doing the Clerk's job, - if he needs any help, then I am sure we will give him any help he needs. To give him a good start, there is an "induction day" for all New Clerks at Hunsbury Hill centre on Friday, 11th April from 10.30 am to 3.30 pm at a cost of £10 including lunch. Cllr. M.Foulger proposed that Arthur Hunter goes on this course, seconded by Cllr. P.Hughes. Passed unanimously.

Sawyers Charity. - No further meeting of the Trustees have been held to date.

Water lane Brook & Parish Inspection. - Following this, we have received a letter from John Murray, NCC Highways, which briefly says :-

- 1) General footpath repairs will be assessed for consideration in next year's budget.
- 2) Loose down pipe in pavement outside No.1 Water Lane, is hoped to be resolved in the near future.
- 3) Large lake in Kimbolton Road lay-by should be attended to shortly.
- 4) Will give consideration to reinstating the B645 to Newton Bromswold road through Caldecott on to the Gritting Routes next year.
- 5) Brook alongside Water Lane - NCC has no maintenance responsibility for this, but he will raise it with the Environmental Agency.
- 6) Village signs - with the current funding situation, they would not now be able to assist with the provision of village signs. Provisional costs of providing Village signs ourselves would be approx. £250 each (supply & erect) and we wanted five of these. "Chelveston Village Hall" double sided signs = £120, of which we wanted two. The question of whether the Parish Council should fund these signs was discussed and it was agreed that a total spend of £1500 was too much at this time. It was agreed to put this on hold and see if it could be budgeted for in the next financial year.
- 7) The B645 footpath will be commenced in the next couple of months.
- 8) Boundary of Foot Lane opposite The Club. They recommend either a Beech or Hornbeam hedge. However, permission would have to be sought from the adjacent land owner, as he owns the subsoil. NCC would not wish to acquire or assume any responsibility for the hedge or its maintenance. Cllr. Foulger undertook to see if he could obtain the trees through the Tree Warden Scheme from the NCC.

It was NOTED that during w/e 1/3/97, that new galvanised railings had been erected round the end of the brook by Sawyer's Crescent and Hillside. These had been erected by Serco on behalf of the NCC.

Water Lane Brook. - No reply from ENDC. Rang Mr Tom McGill of ENDC on 7/3/97, who had only been there 10 months and would seek advice from colleagues and come back to me ! Cllr. Dale reported that ENDC Environmental Health people had been out a number of times to deal with rats in the area, which use the brook as a breeding ground. It was agreed to contact Environmental Health about this.

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Grass Cutting / Dog Fouling. - A letterhead been sent to ENDC asking for notices re Poop Scoops/Dog Fouling etc.--To date, no reply had been received. - It was agreed to chase this up.

N.C.C. Education & Libraries. - Copies of Parish Council minutes at Public Libraries. - Mr Robinson, Information Librarian at Kettering is agreeable to us putting our Minutes at Higham Library. Copies will be taken to Higham as soon as possible. At the moment however, approximately 2 years minutes was missing from the minute book (a loose leaf file) and we are trying to locate these.

4. **Current Correspondence**

Resignation. - The Chairman had just received a letter of resignation from Cllr. Weaver due to work commitments. This was received with regret and members were asked to carefully consider whom they might wish to co-opt onto the Council.

Audit. - The Audit took place on Thursday, 6th February 1997 and in practice, there were no problems with the Accounts. The comments made were:-

- 1) Signatures (on minutes or other documents) should be dated.
- 2) Appointment of Clerk should be minuted.
- 3) All Clerks should complete a form P.46 (for Income Tax).
- 4) As long as we continue to initial the cheque stubs, we do not need to have returned cheques. - This will save us £13 - £20 p.a. in Bank Charges.
- 5) Now advertise the completion of the Audit.

N.C.C. County Council Budget Consultation Meeting 1997/98. - Held on Tuesday, 11th February 1997, at County Hall, Northampton. _ Cllr Foulger attended. Papers are available for those interested.

E.N.D.C. Budget Meeting. - Report by Cllr Bourne attended. Papers are available for those interested

N.A.L.C. Update - February 1997. - For circulation.
This mentions the next Induction Day for New Clerks.

Policing Community Safety Committee. - N.A.L.C. - Meeting at Higham Ferrers. There are proposals to use East Northants towns as Policing Centres with their surrounding villages attached. We are currently served via Raunds, but there is a possibility of being served via Higham. Cllrs. liked the idea, but to some extent we would be in the hands of the Police being able to make such arrangements.

N.C.C. - Operation Spring Clean - 18th - 27th April 1997. - Cllr. Foulger had presumed that we will do this again, - and have entered us down to do it. All of the councillors present agreed to take part.

Winged Fellowship. - Respite Care and Holidays for Disabled People. This was noted and would be considered in November.

East Northamptonshire Citizens Advice Bureau. - Requesting funding as ENDC have cut theirs by 50%. This was noted and would be considered in November.

N.C.C. Home to School Transport. - Due to budget cuts, the NCC had proposed to tighten up their transport policies and cut back the amount of free transport. However, District Cllr. G.Moore reported that due to many problems, these cuts had now been abandoned.

Society of Local Council Clerks. - Invites Subscription renewal at £30.00
Proposed by Cllr. A.Edwards, Seconded by Cllr P.Hughes that the SLCC Subscription be renewed.
Carried unanimously.

N.C.C. Road Safety Boards (Kill your Speed). - Set of 12 Boards available for loan for 2 weeks. Members asked "why only 2 weeks?". - as they had seen others up permanently. It was agreed to enquire about this and whether we could purchase our own boards. In the meantime, it was proposed by Cllr. Dale and seconded by Cllr Bourne , that we request the loan of these boards. Agreed unanimously.

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5. Planning Matters.

"Hawthorn Cottage", Raunds Road. - The stones on edge along the top of this stone wall are still loose and not cemented on for part of it's length.

Top Gate Farm, Caldecott. - Unauthorised Mobile Home - Enforcement Officer has now caught owners on site. Also found them carrying out engineering works which involved digging a huge pond area in the middle with several radial drainage channels filled with large gravel to drain land. These engineering works require planning permission, as does the mobile home. Cllr. Moore reported that ENDC was taking the occupants to court.

EN/96/00803 - Outline Permission for Dwelling adjacent to "Redwood". - Outline Planning Permission has been granted on 12/2/94.

EN/97/00117 - Two Storey Side Extension to "The Marches", Caldecott. - It was noted that in the application, under the section where it asks if trees are to be felled it says "Mixed planted area - Trees/Shrubs to be cleared". The Council agreed that there appeared no reason for objection to this application for development, but would ask that any mature trees that may be felled, to be replaced.

6. Street Lighting Progress. - The new bracket lamp opposite the Post Box in Caldecott was erected on 29th November 1996, and was connected on 24th January 1997. The Column lamp at the entrance to Foot Lane was erected on 13th January and was connected on 11th February 1997.

7. Accounts. - Precept for 1997 / 1998 is £4,500 and this will be credited to our account about the end of April 1997.

Balance of Account at end of last meeting	=	£4698.22
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PAYMENTS

EME.plc (New Street Lights (2))		£ 902.52
Chairman's Allowance		£ 100.00
Hire of Chelveston Village Hall		£ 42.50
Clerks Salary		£ 97.00
S.L.C.C. Subscription		£ 30.00
Clerk's Induction Course & Audit Notice		£ 10.55
		=====
Total Expenditure this meeting	=	£1182.57
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Proposed by Cllr. P. Hughes and Seconded by Cllr. A. Dale that these payments be approved.
Passed unanimously.

Balance left in Account	=	£3515.65
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9. Correspondence for information.

N.A.L.C. Update - March 1997. - For Circulation
E.N.D.C. Register of Electors. - Copies to Members
Higham Ferrers Civic Ball

E.N.D.C. Street Naming Procedures
"Home Start"

The Clerk - January 1997. - In Circulation

E.N.C. Minutes - 3rd March 1997. - For Circulation

Rural Development Commission. - Survey of Rural Services - For Circulation

Glendale Grounds Management. - Offering their services.

Northants ACRE - Village of the Year. - Decided NOT this year.

Northants ACRE - Best Kept Churchyard Competition. - Decided NOT this year.

N.A.L.C. - Practical Seminars on the Accounts and Audit Regulations.

9/4/97 10.00 am - 12.30 pm

OR 22/4/97

7.00 pm - 9.30 pm

FREE

Agreed that the Clerk would attend the course on 9/4/97.

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10. Any Other Business.

Cllr. S. Smyth. - The "Raunds Road" sign that disappeared from outside Pretoria Cottages last year, and was reported to ENDC, is still missing. It was agreed to chase this up.

Cllr. A. Edwards. - Had had a request for a "play area" in the village with a "Safety Surface". It was agreed to contact the Mothers and Toddlers Group to find out more and make a few enquiries.

Cllr. T. Bourne. - Reported that paint/solvent smells had been noticed again in the vicinity of J.S.T., which had been reported to ENDC by residents.

- 11. Date of next Meeting:** The next Meeting of the Parish Council will be the **Annual Meeting** to be held on **Monday, 12th May 1997** at 7.30 pm in the Village Hall. Cllrs. Edwards and Bourne apologised in advance that they would be unable to attend. District Cllr. G. Moore said that this would be the date of a Full District Council Meeting.

The Meeting closed at 10.15 pm.

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CHELVESTON PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on Monday, 12th May 1997 held at 7.30 pm in Chelveston Village Hall.

Present :-

Councillors	Mrs S.E. Smyth [Chairman] Mrs P.M. Hughes Mr A.R. Dale Mr M.L. Foulger
Clerk	Mr Arthur Hunter
Mrs J Wright	

1. **Public Time.** There were no members of the public wishing to speak at the meeting.
2. **Apologies for absence.**
Cllrs Edwards (prior engagement) and Bourne (holiday), plus, District Cllrs. A. Dunn, B. Elgood, and G.Moore, this being the date of a Full District Council Meeting. Apologies accepted.
3. **Election of Chairman.**
Cllr. Bourne was proposed by Cllr. Dale. Seconded by Cllr P Hughes.
Agreed unanimously.
Cllr. Bourne was duly elected as Chairman. The Declaration of Acceptance will be signed at the commencement of the next Meeting. (July 14th 1997)
4. **Election of Vice Chairman.**
Cllr. Dale was proposed by Cllr Foulger. Seconded by Cllr S. Smyth.
Agreed unanimously.
Cllr. Dale was duly elected as Vice Chairman.
A vote of thanks for the sterling efforts of Cllr Smyth during her term of office as Chairman was proposed by Cllr Dale. Seconded by Cllr Hughes and agreed unanimously.
5. **Councillor vacancy - Co-option of Councillor.**
Mrs J Wright was Proposed by Cllr Dale and Seconded by Cllr Foulger. Mrs Wright was Co-opted as Councillor. Declaration of Acceptance of Office signed by Cllr Wright.
6. **Minutes of the Annual Parish Meeting / Ordinary Parish Meeting.**
The Minutes of the ordinary parish meeting held on Monday, 10th March 1997, having previously been circulated, were confirmed as being correct and signed by Cllr. Dale. Revised copies of the minutes of the Annual Parish Meeting held on Monday, 10th March were distributed to the Meeting. These were confirmed as being correct and signed by Cllr Dale.
7. **Matters arising from those Minutes:**
 - 7.1 **Water Lane Brook.** - Still no reply from Mr Tom McGill of ENDC from 7/3/97, so Cllr Foulger rang him again on 9/5/97. Mr McGill said that he had made a visit to the brook and did not think it was too bad. Cllr Foulger insisted that it was bad and that it would get worse because it was now the season of rapid growth. Mr McGill agreed to ask Roger Bradshaw to place a requisition next week for the contractors to clean out the brook.
With regard to the rats seen in the vicinity of the brook, Cllr Foulger also spoke with EHO Mike Deacon, who seemed reluctant to accept that there was a problem, even when it was suggested that he should speak to his employee/contractors who out each year to deal with them. The EHO asked for confirmation in writing, which Cllr Foulger did on 14/5/97. Nothing further was heard so Cllr Foulger phoned on 9/5/97, but the EHO was not available.
 - 7.2 **Parish Inspection.** -.Loose down pipe in pavement outside No.1 Water Lane, has still not been fixed
 - 7.3 **N.C.C. - Operation Spring Clean - 18th - 27th April 1997.** - All Cllrs had been out litter picking, some got started earlier than planned and some with extra help (12 took part).It was reported that approximately 22 bags of general litter were collected, PLUS, one toilet cistern, 7 wheel trims, over 200 drink cans, some road works signs and some traffic cones. It was questioned whether extra bins

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around the village would be of benefit, but most of the rubbish has been identified as being deposited from moving, through traffic and absent minded road menders.

- 7.4 **N.C.C. Road Safety Boards (Kill your Speed).** - These have been ordered, but no date has been given yet. Two accidents have occurred in the village since the last meeting, both caused by excessive speeds, one on the bend before the pub and another at the junction of Raunds Road and Britten Close. Injuries were believed to have been incurred.
- 7.5 **History of the village.** - The subject of the "History of the Village" was discussed. It was generally agreed that it was a good idea and could be undertaken as a celebration of the millennium. Further discussions are needed to lay a foundation to the project at the next meeting.
- 7.6 **Play Area.** - The costs involved with providing a "safe play area" had been looked into. A sum in the region of £50,000 was required for start-up, plus allowances for vandalism, insurance, periodic inspections, maintenance and replacement of equipment would require about £1000.00 per annum. Provision of a site was seen as a major problem.
- 7.7 **Solvent smells.** - No further leaks of solvent fumes from JST had been reported.
- 7.8 **Raunds Road Sign.** - ENDC rang Cllr Foulger on 24th April, to say that a new nameplate had been ordered and would be installed in about a month.

8. Current Correspondence :

- 8.1 **Post Box** - Further correspondence has been received from the Royal Mail regarding post boxes with larger apertures. A suitable site has been suggested for box No.25, Caldecott, which is acceptable, but the Royal Mail has invited suggestions for the siting of box No.73, Chelveston. Cllr Foulger suggested the entrance to Foot Lane from the Water Lane end, as this was adjacent to the new street light. This was discussed by the Council and agreed. Cllr Foulger will inform the Royal Mail of the Council's decision.

- 8.2 **NALC** - Invitation for renewal of subscription and purchase of publications:-

Membership Renewal 1997/98	= £ 58.50
Publications:- Local Council Review (1 per 1/4)	= £ 8.95
The 1996 Account & Audit Regulations Guide (1)	= £ 4.99
Councillor's Information Pack (2)	= £ 16.00
Bill Hames Memorial Conference (Cllr Wright to attend)	= £ 10.00

Payable to NALC (separate cheque for Bill Hames Conf.)	= £ 98.44

Village Viewpoint (6 @ £2.80) Payable to Northants ACRE	= £ 16.80

Total expenditure	= £115.24
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Proposed by Cllr Foulger and Seconded by Cllr Smyth, that NALC and ACRE expenditure be approved. Agreed unanimously

- 8.3 **EMEC** - The electricity bill for the quarter ending 31st March 1997 has been received. The charge for this quarter is £356.99, of which £53.17 VAT is recoverable. (Net charge £303.82)

Proposed by Cllr Dale and Seconded by Cllr Hughes that this charge be approved. Agreed unanimously

- 8.4 **Audit Commission** - The fee to audit the 1995/96 accounts has been set at £118.44, of which £17.64 VAT is recoverable. The Audit Commission rate is £22.40 per hour, with 4.5 hours charged (including this invoice) The previous charge for 1994/95 was £22.00 per hour for 3.5 hours. (£77.00)

Proposed by Cllr. Dale and seconded by Cllr. Smyth, that this charge be approved. Agreed unanimously. (though reluctantly)

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- 8.5 **Cornhill Insurance** - An invitation for insurance policy renewal. Premium for 1997/98 set at £80.08. The premium for 1996/97 was £73.80 (an increase of 9.48%). Due date is June 1st 1997.

Proposed by Cllr Dale and seconded by Cllr Foulger, that the renewal be approved.
Agreed unanimously

ENDC - Letter dated 25th April advising that the Parish Precept has been forwarded to the Council's bank account.

- 8.6 **ENDC** - Letter received to confirm that no requests for election of Councillor had been forwarded within the prescribed period and to fill vacancy by co-option. Declaration of acceptance enclosed, to be signed by new Councillor
- 8.7 **ENDC** - Letter received to inform of the Council's decision to reduce level of grant to Citizens Advice Bureau for 1997/98 from £49,000 to £26,000. following the publication of the Minutes of Oundle Town Council suggesting a contribution of 75p per head of population, the council is inviting Town & Parish Councils to consider contributions of a similar nature. It was calculated that contributions of this level, per elector, would amount to £231.00. Cllrs discussed the matter and decided to review the application at the November meeting, as previously agreed at the March meeting.
- 8.8 **Customs & Excise** - Note received to inform us VAT refund of £555.81 has been deposited to A/C.
- 8.9 **RAF Molesworth**. - A letter has been received from the Commander, RAF Molesworth, inviting the Chairman on Wednesday, 4th June at 7.00 p.m.. In the absence of the newly elected Chairman, the newly elected Vice-Chairman accepted the invitation to attend.
9. **Planning Matters :**
- 9.1 **"Hawthorn Cottage", Raunds Road**. - The stones on edge along the top of this stone wall are still loose and not cemented on for part of it's length.
- 9.2 **Top Gate Farm, Caldecott**. - Unauthorised Mobile Home - The owners have been served with an eviction order. They have 21 days to appeal.
- 9.3 **EN/97/00117 - Two Storey Side Extension to "The Marches", Caldecott**. - Cllr Foulger had contacted Thrapston with reference to drainage of rainwater and was informed that the plans had been altered to move the wall of the property 13 inches from the adjacent land. It was suggested that the installation of suitable guttering and downpipes would have been sufficient to deal with the potential problem.
- 9.4 **EN92/0920 - Residential Development (Outline)** - It was noted that the sale of Top Farm, Chelveston with outline planning permission, expires on 16/06/98.
- 9.5 The Council were made aware that the premises currently unoccupied at Poplars Farm, Caldecott are advertised "To Let" as "Offices/Workshop/Storage".

10. **Street Lighting Progress**. -

Cllr Hughes suggested that Sawyers Crescent would benefit from the installation of a new street light, sited outside approximately No's 4/5. Cllr Foulger suggested that the route ought to be walked "in the dark" in order to assess the requirement. To be discussed at the next meeting.

11. **Accounts**. - Balance of Account at end of last meeting = **£3515.65**

PAYMENTS

NALC membership renewal for 1997/98	
Publications; The 1996 account & audit regs guide	
Councillors information pack (1) 2	
Local council review (1)	£ 88.44
NALC - Bill Hames Conference	£ 10.00
Northants ACRE - Village Viewpoint (6)	£ 16.80


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EMEC Quarterly account		£ 356.99
Audit Commission - fees		£ 118.44
Cornhill Insurance - renewal		£ 80.08
Bank charges		£ 3.25
Mr Arthur Hunter - clerk's salary		£ 97.00
Total Expenditure this meeting	=	£ 771.75
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Proposed by Cllr. Dale and Seconded by Cllr. Foulger, that these payments be approved.
Passed unanimously.

RECEIPTS

Parish Precept for 1997/98		£4500.00
Customs & Excise - VAT refund		£ 555.81
Interest on Deposit account		£ 13.50

		£5069.31
		=====
Balance left in Account	=	£7813.96
		=====

12. Correspondence for information.

NCC - Social Services Complaints Review Panel -Recruitment letter on notice board.
 ENDC - County Council Elections - Statement of persons nominated - notice boards.
 ENDC - County Council Elections - Notice of Poll - notice boards
 NALC - Letter to inform of Debbie Smith's resignation - circulated
 Bee Keepers Association - Swarm collection telephone numbers - notice board
 Local Government Commission - Electoral review publication - in circulation
 Northants Police Authority - Policing plan for Northants 1997/98 - in circulation
 NALC - New Clerk's Induction Day (directions to venue)
 ENDC - Capital & Revenue Estimates 1997/98 - in circulation
 Borough of Wellingborough - Notice of Election (General Election) - notice board
 Borough of Wellingborough - Notice of Poll (General Election) - notice board
 ENDC - "What's On" May 97 - in circulation
 NALC - "Update" - in circulation
 Raising the profile of local Councils
 Events Diary - in circulation
 "Outdoor skills & discovery days"
 Rural development questionnaire
 SLCC - "The Clerk" May 97 - for circulation
 ENDC - New clerk's information pack
 Northants Police - Monthly report - February

13. Any Other Business.

Cllr. S. Smyth. - Reported that brambles are growing into the carriageway of Raunds road between Pretoria Cottages and the village.

Cllr A. R. Dale. - Asked why there is not a notice board in Caldecott, and where one could be sited. Grass cutting - can we afford to it cut more often. Discussion points for July agenda.

Cllr T H Bourne. - With reference to speeding, can we have a Highways representative at the July meeting. Clerk to arrange.

14. Date of next Meeting: The next Meeting of the Parish Council will be held on Monday, 14th July 1997 at 7.30 pm in the Village Hall.

The Meeting closed at 9.30 pm.

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Chairman

CHELVESTON PARISH COUNCIL

Minutes of the Planning Meeting of the Parish Council held on Monday, 16th June 1997 held at 7.30 pm in Chelveston Village Hall.

Present :-

Councillors	Mr T.H. Bourne [Chairman]
	Mrs A.E. Edwards
	Mrs J. Wright
	Mr A.R. Dale
	Mr M.L. Foulger
Clerk	Mr Arthur Hunter

1. **Apologies for absence.**
Cllr Mrs S.E.Smyth (work commitments) and Cllr Mrs P.M. Hughes
2. **Office of Chairman:**
Being absent from the Annual Meeting of the Parish Council, Cllr Bourne accepted the office of Chairman and signed the Declaration of Acceptance.
3. **Planning Matters :**
 - 3.1 **EN/97/00325/FUL - Single storey rear and side extension at 29 Duchy Close, Chelveston.** - The Council inspected the application and accompanying plans. On the basis that none of the adjacent house owners had raised any objections and the materials to be used were to match those existing, the Council has no objection to the application. It was noted that, the utilisation of the adjacent property's garage wall in the construction of an inner cavity wall, effectively changed the properties from link-detached to semi-detached.
 - 3.2 **EN/97/00117/FUL - Two storey side extension at "The Marches" Caldecott.** - Planning permission was granted on 6th May 1997. It was noted that the planning permission did make reference to the replacement of mature trees, as requested by the Parish Council when responding to the application. The meeting was informed that a bulldozer had started ground clearance work already.
 - 3.3 **EN/96/00349/FUL. - Conversion and extension of garages for use as health and relaxation therapy unit.- Wildacre, Raunds Road Chelveston.** - Members of the Council have received complaints from neighbours regarding non-compliance to the provisions of the planning permission as follows:
 - 1) - prov. 2 Boundary screening
 - 2) - prov. 6 Hours of business
 - 3) - prov. 7 Vehicular access
 It was suggested that the premises have been subject to a change of use, but nothing definite can be proven at this time. The Clerk will write to the planning department, highlighting these discrepancies.
 - 3.4 **EN/92/0920/ Residential development (Outline) - Top Farm Chelveston** - It was noted that the outline planning permission for a development of four properties expires on 16/06/98. Some interest has shown in acquiring the site, but no sale seems to be imminent. The Council will monitor the situation, particularly with regard to the number of houses built.
 - 3.5 **Top Gate Farm, Caldecott.** - Unauthorised Mobile Home - The owners have been served with an eviction order, but have continued to use the land in an unauthorised manner. Cllr Edwards informed the meeting that a "shed" has been erected and goats were being grazed. Cllr Foulger informed the meeting that another eviction notice is to be served next week.
 - 3.6 **Ferrerflex / Anglian Water** - Cllr Dale informed the meeting that the Ferrerflex site is to close down and therefore cease handling the sewage disposal from RAF Chelveston. The meeting was informed by Cllr Foulger that Anglian Water are planning to build a new pumping station and discharge into the Caldecott sewage system. This will involve pipe laying work along the verges from the RAF base to the pumping station and then on to Caldecott. The estimated cost is £250,000. The Clerk will write to Anglian Water to request details of the scheme, including the start date and possible duration.


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Chairman

4. **Water Lane Brook :**

The weeds in the brook have still not been cleared, in fact the situation has been made worse because the weeds were strimmed on Monday June 9th and left to be swept along to block the brook. The meeting was informed that the brook has silted up, with virtually no flow and that the two bore holes at the far end need clearing also. The Clerk will write to Roger Bradshaw requesting the work be carried out as a matter of priority.

5. **Boundary of Foot Lane opposite the Club :**

The meeting was informed that JST was laying an expanse of reinforced concrete. This is for loading and unloading vehicles, plus, we think, for fork truck training. Part of the project includes screen fencing to Foot Lane, which obviates the need for planting as planned by the Parish Council.

The meeting closed at 8.30 p.m.


Chairman

14/7/97

CHELVESTON PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council held on Monday, 14th July 1997 held at 7.30 pm in Chelveston Village Hall.

Present :- Councillors : Mr T H Bourne [Chairman]
 Mr A.R. Dale
 Mrs A E Edwards
 Mrs P.M. Hughes
 Mrs J Wright
 Mr M.L. Foulger
 District Councillors : Mr B Elgood
 Mr G Moore
 Clerk : Mr Arthur Hunter

1. Apologies for absence :

Cllr. Mrs S.E. Smyth, District Cllr. Mr A Dunn

2. Highway Matters:

The Chairman welcomed to the meeting, Mr John Murray and Mr Jim Nelson from NCC Planning and Transportation.

2.1 Roadside Speed Boards - The meeting was informed that 12 Roadside Speed Boards will be delivered on Wednesday 29th October, and collected again on Wednesday, 19th November. It was noted that a set of boards were erected from 23rd May to 10th June 1997. Mr Nelson explained that the boards were not authorised traffic signs and the display time is not more than two weeks in order to bypass the need for planning consent. The meeting agreed that the most effective of the boards is "What's Your Speed".

2.2 Road Safety (Speeding in the Village) - The meeting expressed concern over the speed at which traffic passes through the village. Specific accidents were mentioned. Certain motorists from neighbouring villages and motorcyclists in particular were highlighted as persistent culprits. It was generally agreed that a serious accident was waiting happen unless the B645 was reduced to a regulated limit of 30 mph. Mr Nelson circulated a paper entitled "Joint Anti-Speeding Strategy" (JASS), and discussed the findings of a study conducted within the County. Several alternatives to reducing speed in the village were discussed. Mr Murray suggested that street lighting could be a means to introducing mandatory speed limits in the areas of most concern. This was discussed by the meeting.

Cllr Dale proposed developing a street lighting plan to achieve a 30 mph speed limit, seconded by Cllr Bourne. Carried unanimously.

Cllrs Dale and Foulger will carry out a study on the quantity and placing of streetlights required and report at the next meeting.

2.3 Highway Maintenance Inspections - John Murray explained the new thinking behind the revised inspection frequencies. On the face of it, the village should benefit from more frequent safety and detailed inspections, particularly the B645 and the Raunds road. The meeting discussed the current placing of the village signs. John Murray agreed to the re-siting of two so that Pretoria Cottages on the Raunds Road and "Greenacres" on the Kimbolton Road, are effectively brought into the confines of the village. The work can be done by Cerco when the street lighting has been finalised.

2.4 Highway Representative - In connection with the revised frequencies of highways inspections, the NCC has introduced a pilot scheme of having a Parish Council Representative on highway matters. The NCC will run training sessions to discuss the types of issues that are likely to arise and how to filter priorities back to the necessary authority. There is currently a pilot scheme in operation within the county, involving eight towns and villages

Cllr Edwards proposed Cllr Foulger as representative in the pilot scheme, seconded by Cllr Hughes. Agreed unanimously.



Chairman

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The Chairman thanked Mr Murray and Mr Nelson for their contribution to the meeting. They were given the opportunity to stay longer, but made their excuses and left the meeting at 8.30 p.m.

3. Public time (15 minutes maximum, 3 minutes per speaker) :

There were no members of the public present at the meeting.

4. Minutes of the Annual Meeting held on Monday, 12th May 1997 :

These Minutes having previously been circulated and, with corrected copies of page 474 distributed at the meeting, were confirmed as being correct and signed by Cllr Bourne.

5. Minutes of the Planning Meeting held on Monday, 16th June 1997:

These Minutes having previously been circulated and, with corrected copies of page 477 distributed at the meeting, were confirmed as being correct and signed by Cllr Bourne

6. Matters arising from those minutes :

6.1 Water Lane Brook - The Clerk wrote to Mr Bradshaw on 19th June, requesting urgent attention to the clearance of the brook. Cllr Foulger informed the meeting that the weeds in the brook have not been cleared, but merely "strimmed" with the debris of cuttings left behind, waiting to swept along to block the already congested bore holes. Cllr Hughes expressed concern regarding potential flooding. The water rose to within one inch of the front door on the last occasion, and it has never been that close before. Cllr Elgood informed the meeting that the person to contact is indeed Mr Bradshaw and to complain again. The clerk will write to Mr Bradshaw with the views of the council.

6.2 Grass Cutting - It was noted that grass cutting had taken place a few days prior to this meeting and the standard of cutting was generally seen to be of a poor standard on this occasion. Cllr Foulger informed the meeting that the level of cutting is currently three times per year, but it could be more if the council was willing to pay for it. The clerk will write to John Murray, (who had left the meeting some minutes earlier), to complain about the mess and length of grass left behind, and to enquire the cost of additional cuts.

6.3 History of the Village - The meeting discussed ways of using the history of the village as a millennium celebration. There appear to be grants available for millennium projects. It was suggested such a project would require an enquiring mind, such as Jackie Loque, a journalist living at 16, Duchy Close. Cllr Wright will speak with Jackie Loque to find out if she will be interested in the commission. In the meantime, the clerk will contact other parish clerks to determine the type and extent of celebrations other parish councils are planning. A Millennium Meeting will be discussed at the next parish council meeting.

7. Planting for 1998 :

The meeting agreed that the bulbs planted last year gave a good showing of spring flowers. It was suggested that this year the Council could purchase bulbs in bulk and plant them in swathes to create several masses of colour. The bulbs planted last year, at great risk to certain members of the council, were "show bulbs" with a guarantee to produce good blooms, but were considered to be fairly expensive. Cllr Wright informed the meeting that a family friend is in the bulb import business, supplying garden centres, and may be willing to supply this year's requirement. Cllr Wright will enquire.

Cllr Edwards proposed a sum of £200 for this year's planting, seconded by Cllr Hughes. Agreed unanimously.

8. Current correspondence :

8.1 NALC - TFL Carpets Inter-Village Quiz - An invitation to take part in this year's competition at £7.00 per team, participants should possess a good sense of fun. The Clerk volunteered to organise a team.

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Cllrs Bourne and Wright volunteered to participate, with Cllr Edwards available for 15/10/97 only.

Proposed by Cllr Dale, seconded by Cllr Edwards that a team will take part.
Agreed unanimously. (chq. no. 000276)

- 8.2 Environment Agency - Annual Field Visit - The parish council was invited to send a representative join an organised tour of sites around the Wellend and Nene areas on Friday 27th June. Cllr Foulger reported on the visit, which, it appears, was a mistake. A closer inspection of the invitation showed that the Caldecott parish was in fact the village north of Corby, but addressed to the wrong clerk. However, the visit was enjoyable and informative.

- 8.3 CPRE - Conference invitation - The conference is entitled "Five Counties : A Forum for our Future" and will discuss options for development over the next 25 years and the effect on rural villages. The fee is £15 per person, plus a small charge for the "Shuttleworth Collection" and the "Swiss Garden". The meeting decided not to send a representative on this occasion.

- 8.4 ACRE - Local History News - Subscription invitation, plus the Spring edition which is in circulation. This year's subscription is £4.40 (last year was £4.00)

Proposed by Cllr Foulger, seconded by Cllr Edwards to renew subscription.
Agreed unanimously (chq no 000277)

- 8.5 EMEC - Quarterly charges - The charge for the quarter ending 30th June 1997 is, £360.26 of which £53.65 VAT is recoverable. The net charge is £306.61.

Proposed by Cllr Edwards, seconded by Cllr Dale that this charge be approved.
Agreed unanimously. (chq no 000278)

- 8.6 Raunds Town Council - A reminder to an invitation for Chelveston parish council to elect a representative to participate in the Raunds and District Community Safety Forum. This was received on 8th July and the original letter dated 30th May 1997, were both addressed to M B Graves. The inaugural meeting took place on Thursday 10th July, but the clerk delivered a letter by hand to the Raunds clerk on Wednesday 9th July to offer apologies and explain the situation regarding Mr Graves. The apologies were accepted. A similar invitation was received from the Higham Ferrers Town Council by Cllr Foulger, who attended the inaugural meeting on Wednesday, 2nd July.

After some discussion, the meeting agreed to align with Higham Ferrers rather than Raunds. The clerk will write to Raunds Town Council to decline the invitation.

The meeting also discussed policing arrangements and again expressed a preference to come under the Higham area. The clerk will write to Inspector Ditchett at Wellingborough Constabulary, inviting him to attend a meeting of the parish council to discuss the matter.

9. Planning Matters:

- 9.1 EN/96/00349/FUL - Wildacre, Raunds Road, Chelveston - The clerk wrote to the Chief Planning Officer on 19th June 1997, with a list of non-compliances. A reply was received on 27th June 1997, stating that an enforcement officer had visited the premises. The owner has been instructed to provide more planting for the screening and to provide a 5 metre hardsurface adjacent to the highway. The enforcement officer was informed that interior lighting is left on all night for security reasons. Work was still taking place on the conversion, in particular, the provision of the toilet and plumbing.

Some scepticism was expressed by some members of the council with regard to the subject of occupation of the premises. The situation will be monitored.

- 9.2 EN/97/00366/RTN - Top Gate Farm, Caldecott - An application has been received for the retention of an unauthorised Mobile Home. Accompanying the application is a full set of drawings outlining the planned future development of the site, which will involve the construction of several buildings. It was suggested that the mobile home is purely a temporary accommodation whilst a permanent dwelling is constructed. Full planning permission has previously been denied for this site under EN/95/00580/FUL and appeal ref.; APP/G2815/A/96/265097, on the basis that it is outside the existing confines of the village.


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The meeting agreed that consistency of decisions regarding this site must prevail, therefore the council objects to the application on the basis that it is outside the existing confines of the village and, is already subject to and has ignored repeated enforcement notices. To be hand delivered by the clerk on Tuesday, 15th July.

- 9.3 **Anglian Water - Sewage disposal for RAF Chelveston** - The clerk wrote to Anglian Water on 20th June 1997, requesting details of the proposed facilities for RAF Chelveston. A reply was received from Mr Gary Morgan on 30th June 1997. At the time of writing, Anglian Water had not finished contractual negotiations with the MOD regarding the disposal of foul sewage from the married quarters, but they were drawing to a close. It is anticipated that work would commence within two weeks from agreeing terms with the MOD, with the works being completed within a 20 week timescale. Some inconvenience to traffic and local residents will be expected

10. **Street Lighting:**

As discussed under "Highway Matters", Cllrs Foulger and Dale will work on the street plan and report at the next meeting.

11. **Accounts:**

- 11.1 A Statement of Account for the Year Ended 31st March 1997 was distributed to the meeting.

Proposed by Cllr Edwards and seconded by Cllr Dale that the statement of accounts be accepted. Agreed unanimously.

- 11.2 Reconciled opening balance as at 10/07/97 £8162.80

11.3 **PAYMENTS ;**

Northants ACRE (Inter-Village Quiz + Local History News)	£ 11.40
EMEC - Quarterly account	£ 360.26
Mr Arthur Hunter - Clerk's Salary (000279)	£ 97.00
Clerk's Expenses (000280)	£ 40.24

Total expenditure this meeting £ 508.90

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Proposed by Cllr Dale, seconded by Cllr Edwards that these payments be approved. Agreed unanimously

- 11.4 **Balance left in Account** **£7653.90**

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12. **Correspondence for information :**

NALC :	Local Council Review - In Circulation
ENDC :	Meeting Minutes & Reports of Committees - in Circulation
	Notification of Chairman & Vice-Chairman
SLCC :	Update for Clerk's Handbook
Cornhill Insurance :	New schedules & endorsements
ENDC :	"What's On" - June '97 - in circulation
NALC :	Village Viewpoint (Spring) - Copy to each Councillor
	"Events" - Summer '97 - In Circulation
	Update - May '97 - In Circulation
	Yearbook and Suppliers Guide - In Circulation
	New Councillor's Packs - To Cllrs Dale & Wright


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Natwest : 1996 Account & Audit Regulations
 Bank Statements
Northants Police : Operational Plan 1997/98 - In Circulation
 Notification of Open Day.
 Annual report 1996/97 - In Circulation
Aston University : Funding Questionnaire
Bill Hames Conf. : Handouts - In Circulation
ENDC : 25th Annual Council Meeting & Reports of Committees - In Circulation
 What's On (July 97) - For circulation
NALC : The Village Lock-Up Association - a survey of village lock-ups, stocks,
 pillories, gallows, gibbets, whipping posts and other punishment devices.
ENDC : Anglian Water Services Ltd ; Drinking Water Quality ; Summary Report
 1996
 Leisure Bulletin No. 12 - circulated
 Leaflet : Sports & Leisure Summer 1997 - circulated
 Leaflet : Cast iron founding in Thrapston 1816 - 1993 - circulated
 Leaflet : Shakespeare at Barnwell "Henry V" - circulated
NCC : Northamptonshire County Structure Plan 1996-2016 ; A report of
 consultation and publicity - for circulation
NALC : Local Council Review - July 1997 - for circulation
NCC : Funding for Transport & Transport Related Schemes

13. Any Other Business:

Cllr Bourne - Complaints from village residents regarding noise from motorbikes leaving the pub. The clerk will write to the landlord and deliver the letter by hand.

14. Date of next Meeting :

The next meeting of the Parish Council will be on Monday, 8th September 1997 at 7.30 p.m. in the Village Hall.

Cllr Wright will be unable to make the next meeting due to a long standing prior arrangement.

The meeting closed at 10.10 p.m.


 Chairman
 8/9/97

CHELVESTON PARISH COUNCIL

Minutes of the Planning Meeting of the Parish Council held on Monday, 11th August 1997 held at 7.30 pm in Chelveston Village Hall.

Present :- Councillors : Mr T H Bourne [Chairman]
 Mr A.R. Dale
 Mrs P.M. Hughes
 Mr M.L. Foulger
 Clerk : Mr Arthur Hunter

1. Public time (15 minutes allowed, 3 minutes per person) :

There were no members of the public present at this meeting.

2. Apologies for absence :

Cllr Mrs A E Edwards (holiday), Cllr Mrs J Wright (family commitments) and Cllr Mrs S E Smyth

3. Planning Matters :

EN/97/00456/VAR - Top Farm, The Green, Chelveston-cum-Caldecott - Previously EN/92/00920/OUT, to extend outline planning permission for a further three years. The clerk spoke with Mr Robinson at ENDC planning department on Tuesday, 5th August and was informed that a High Court case last year has set a precedent that any element within any given planning permission can be varied within the timescale of the permission granted. It rather makes a nonsense of the three years for reserved matters imposed within the five year permission. The site in question is approximately 0.9 acre with outline permission for the maximum number of dwellings for a restricted in-fill village. The consensus of the meeting is that the development would "tidy up" that part of the village. The clerk will request to be kept informed of any changes to the plans when replying to the Chief Planning Officer.

EN/97/00325/FUL - 29 Duchy Close, Chelveston - Full planning permission has been granted with effect from 22nd May 1997, received by the clerk on 19th July 1997.

EN/97/00366/RTN - Top Gate Farm, Caldecott - Councillor Foulger informed the meeting that the next meeting of the ENDC Planning Committee takes place on Wednesday 3rd September and, among others, they will be discussing this particular application. Cllr Foulger is unable to attend this meeting due to prior commitments, but feels it is in the interest of Chelveston Parish Council that a councillor ought to be present and report on the outcome at the next meeting. The clerk will attend due to prior engagements on that date of councillors present.

RAF Chelveston / Anglian Water - Cllr Foulger reported that residents were given a different timescale for the work to be carried out, more like eight weeks. The difference appears to be because Anglian Water are not installing a pumping station as first thought, the waste is to be gravity fed into the existing system at Caldecott. It was hoped that peak time usage would not cause any problems.

EN/96/000349/FUL - "Wildacre", Raunds Road, Chelveston. - Cllr Foulger and the clerk visited Mr & Mrs Smith at East View, Raunds Road on Thursday, 7th August 1997, to view the development at the rear of "Wildacre", which is clearly visible from the garden of Mr & Mrs Smith. Besides noting that the screening is inadequate for any level of privacy, it was seen that the development was visibly different to the approved drawings, looking much more like a house rather than a therapy unit. The site will continue to be monitored.

4. Any Other Business :

The meeting was informed of the tragic death of a young motorcyclist after he failed to negotiate the bend on the B645 at the Caldecott turn at about 10.00 p.m. Wednesday 6th August 1997.


 Chairman

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 Date

Speed Limits / Lighting - Sadly, the death of the young motorcyclist highlighted the urgent need for a 30 mph speed limit on the B 645 through the village. The clerk will write to Jim Nelson (Traffic & Safety officer) at NCC, to inform him of the fatality and to clarify the process for securing the speed limit through a street lighting programme. The meeting discussed the moving of the village name signs to reinforce the speed limit. It was suggested that a speed limit sign in isolation has less of an impact. Cllrs Dale and Foulger will investigate costing for additional street lights and village signs (supply & fit). The matter will be discussed in full at the next Ordinary Meeting of the Parish Council on Monday, 8th September 1997.

The meeting closed at 9.00 pm


Chairman


Date

CHELVESTON PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council held on Monday, 8th September 1997 held at 7.30 pm in Chelveston Village Hall.

Present :- Councillors : Mr T H Bourne [Chairman]
 Mrs P.M. Hughes
 Mrs A.E. Edwards
 Mrs J. Wright
 Mr M.L. Foulger
 Clerk : Mr Arthur Hunter

1. At the Chairman's request, the meeting observed one minute's silence in respect to Diana, Princess of Wales.

2. **Public time (15 minutes maximum, 3 minutes per speaker) :**

Three members of the public were present. Mr Neil Daniels of the Rushden & District Motorcycle Action Group spoke to the meeting and presented some literature to the members of the council.

The public were invited to stay for the rest of the meeting, but declined the offer and left at 7.45 p.m.

3. **Apologies for absence :**

Cllr. Dale (business commitments) District Councillors Messrs A Dunn, B. Elgood and G .Moore, (this being the date of a full District Council Meeting).

4. **Community Safety Forum / Policing Matters :**
 - 4.1 The Chairman welcomed Inspector Green of Rushden & Higham Ferrers Police and P.C. Steve Howes of the Rural Police, to the meeting.
 - 4.2 Policing Matters - P.C. Howes informed the meeting that he has only one reported crime for the area since June; the theft of a motor vehicle. Several incidents were reported, but no resulting crime occurred. P.C. Howes left the meeting at 7.55 p.m.
 - 4.3 Community Safety Forum - Inspector Green explained the thinking behind the setting up of the Community Safety Committees, and how it is a different issue to the way in which we are policed and by whom, with regard to "territories". The meeting discussed the way in which the Eastern Area Sector is policed, including manning levels, police station philosophy and involvement of the public. Raising concerns over speeding through the village would be through meetings of the Community Safety Forums. Inspector Green left the meeting at 8.00 p.m.
 - 4.4 Domestic Violence - The clerk presented a document received from the Domestic Violence Liaison Officer, P.C. Douglas McCance. It was suggested that contact numbers might appear in the next Village Newsletter.

5. **Minutes of the Ordinary Meeting held on Monday, 14th July 1997 :**

The Minutes of the ordinary parish meeting held on Monday, 14th July 1997, having previously been circulated, were confirmed as being correct and signed by Cllr. Bourne.

6. **Minutes of the Planning Meeting held on Monday, 11th August 1997 :**


 Chairman

10/11/97
 Date

The Minutes of the Planning Meeting held on Monday, 11th August 1997, having previously been circulated, were confirmed as being correct and signed by Cllr. Bourne.

7. Matters arising from those minutes :

- 7.1 Water Lane Brook - Correspondence has been received from ENDC regarding the state of the brook, including a copy of a letter they had received from NCC, in which NCC has accepted responsibility for the clearing the culverted sections, but it is yet to be done. There appears to be some confusion in interpreting what was meant by "clearing the brook". The meeting discussed the condition of the brook and it was agreed that it has been seven years since it was last "cleared" of silt, weeds and debris from cutting, with the aid of a mechanical digger. The clerk will write to Mr Tom McGill with a clear explanation of what is required, with a copy to Mr Colin Gilder of NCC, requesting a co-ordinated clearance of the open waterways and culverts, by both ENDC and NCC.
- 7.2 Grass Cutting - The clerk wrote to John Murray on 6th August, thanking him and Jim Nelson for their attendance at the meeting of 14th July, also regarding the poor standard of cutting on the occasion just prior to that meeting. A reply was received on 3rd September 1997, explaining that the grass is cut purely for safety reasons and not to amenity standards. The timing of the cutting is subject to weather variants, but is 4 times per year within the village and twice a year between villages. John says that the parish council can fund additional cuts within the village and, he will advise us of the costs after consulting with Serco Ltd, the current contractor. It was suggested at the meeting that if the parish council is to fund the additional cutting, that perhaps we could seek quotes direct from both Serco and from Cory before committing funds to the scheme.
- 7.3 Planting for 1998 - Cllr Wright obtained a price list for bulbs from Hillyards of Oundle. This was passed on to Cllr Foulger for comparison with the Bloms literature. Cllr Foulger confirmed that the Hillyard prices are competitive and includes VAT at 17.5%. The meeting discussed how much to spend and what to spend it on. Cllr Wright will meet with Christine Foulger to formulate quantity and types of bulbs to be purchased and order them from Hillyards at the earliest opportunity. Hillyards to invoice the Parish Council for the goods.
Cllr Edwards proposed £200 plus vat (£235) to be spent on daffodil bulbs, seconded by Cllr Hughes. Carried unanimously. This invoice will be met with cheque number 000282, when presented.
- 8. Current correspondence : (Plus any other items received up to the time of the meeting)**
- 8.1 ENDC : Chairmen / Mayors Evening - An invitation from Cllr Ian Byrnes, Chairman of ENDC, for all Mayors and Parish Chairmen within the district to attend the Chairman's Charity Evening. Instead of a Civic Ball, this year's Charity Evening will be in the form of Derby Race Night on Friday, 10th October 1997, with the proceeds going to two charities, The Goodwill Children's Home and The Rainbow Hospice. Tickets are £15 each, for a themed three course buffet, or a donation can be made. The invitation was declined.
- 8.2 NALC : AGM Notice - An invitation to attend the 1997 Annual General Meeting of NALC, on Saturday, 25th October 1997, commencing at 2.00 p.m. Cllr Foulger will attend. The clerk will speak with Cllr Dale after the meeting to determine whether he will attend.
- 8.3 NCC : Footpath Maintenance - A letter from Mr Nigel Griffin of the County Roads Maintenance department, requesting enclosed maps to be marked up, highlighting footpaths (situated away from the highway), link paths and bridleways within urban areas. It is said that the council is considering extending the scope of their contract to include these areas and may be able obtain competitive prices due to the volume of work to be undertaken. As the footpath warden, Cllr Foulger will contact Mr Griffin for clarification on the matter before replying to the request.
- 8.4 ACRE / TFL : Inter-Village Quiz - Details of this year's competition have now been received. The village team, "Chelveston Chums" are drawn against Irchester P.C. on September 17th (away), Finedon on October 1st (home) and Hargrave on October 15th (away). All dates are Wednesdays.


Chairman

10/11/97
Date

9. History of the Village :

Cllr Wright informed the meeting that she had spoken with Jackie Logue and that Jackie is happy to undertake the project. The meeting discussed how best to approach the task and what other people might need to be involved. The meeting agreed that committee should be formed, similar to the village appraisal arrangement. Cllr Wright suggested that the project would take a lot of organising and proposed a separate meeting, with the attendance of Jackie Logue, to discuss the subject in full. Seconded by Cllr Foulger. Carried unanimously.

10. Village Design Statement :

With more building expected within the county, it is was thought only a matter of time before Chelveston was no longer a "restricted infill" area. Rather than wait for the inevitable, it was agreed that the parish council ought to have a Village Design Statement" which allowed for expansion, but within controlled and well defined limits. This again was a subject which would require more discussion than an ordinary parish council meeting could allow. The clerk will contact the County Associations of Local Councils for a free guidance pack. Cllr Wright proposed a separate meeting to discuss the matter in greater detail. Seconded by Cllr Foulger. Carried unanimously.

The Village Design Statement meeting will convene on Monday, 13th October 1997 at 7.30 p.m. in the village hall.

11. Planning Matters :

- 11.1 EN/97/00513/FUL - Chelveston Lodge Farm, Stanwick - An application has been received for a two storey side extension to the above property. The clerk telephoned the planning department to enquire as to why this council has received the application and was informed that it was an established practice to send such applications when the property adjoins a neighbouring parish boundary. This property borders the extreme north-west corner of the parish towards Irthlingborough. Cllr Edwards proposed "no objection" to the application, seconded by Cllr Foulger. Carried unanimously.
- 11.2 EN/97/00366/RTN - Top Gate Farm, Caldecott - Cllr Edwards and the clerk attended a meeting of the Planning Committee on Wednesday 3rd September at Thrapston, on the premise that this application was to be discussed by said committee. In the event this application was not on the agenda, however, it was good experience to witness the proceedings. The application may be discussed at the next Development Committee meeting, which is on Wednesday, 24th September 1997.
- 11.3 Anglian Water - Sewage disposal for RAF Chelveston - Work seems to be progressing satisfactorily on this project, but more to the timescale offered to the residents rather than to the one received by the parish council. Cllr Foulger informed the meeting that the contractors are laying two pipes approximately four and a half feet deep, with four feet of concrete covering them, presumably to prevent heavy traffic from crushing them.
- 11.4 EN/97/00456/VAR - Top Farm, The Green, Chelveston - Permission granted to extend the reserved matters for a further three years. It should be noted that this application has outline permission only and does not extend to the layout details of the submitted drawings. Cllr Bourne telephoned the agents, Davis & Co. to ascertain whether any changes to the plans were being contemplated. It took several days for the agents to respond and seemed taken aback by the simplicity of the question. There do not seem to be any potential buyers for the plot yet.

12. Street lighting / Speed limits :

Following the Planning Meeting held on Monday, 11th August 1997, the clerk wrote to Jim Nelson to inform him of the tragic death of a young motorcyclist at the Caldecott turn on the B645 and to request clarification for the process to impose a 30 mph speed limit through enhanced street lighting. A reply is still awaited. Cllr Foulger has developed a street plan of installations required, but when contacting NCC for further information, was told that the existing lighting is considered as "footway lighting" and not sufficient for the purpose of statutory speed limits.


Chairman

10/11/97
Date

The clerk has spoken with EMEC concerning the definition and was redirected to Stuart Coles of NCC. The question was asked "can the existing installations be converted to provide the necessary standard of lighting to met highway requirements" He could not answer the question immediately, but promised to phone back later. Mr Alan Sharpe of NCC phoned back to explain that Jim Nelson visited Chelveston last week to assess the existing lighting, but has been off sick ever since. Alan Sharpe was of the opinion that existing installations can be converted if necessary. Cllr Foulger informed the meeting that to install a new Bracket Lamp will cost £122, plus a connection fee of £134, making a total £256 + VAT. A new Column Lamp will cost £167, plus a connection fee of £340, making a total £507 plus VAT. A conversion fee for existing installations is not available at the moment.

13. Accounts :

13.1	Balance of Account at end of last meeting		£7653.90
13.2	PAYMENTS ;		
	Mr Arthur Hunter - Clerk's Salary	(000281)	£ 97.00
	Hillyards of Oundle - Bulbs for planting	(000282)	£ 235.00
	Total expenditure this meeting		£ 332.00
			=====

Proposed by Cllr. Foulger, seconded by Cllr. Edwards, that these payments be approved.

13.3	Balance left in Account	£7321.90
		=====

14. Correspondence for information : (Plus any other items received up to the time of the meeting)

ENDC :	"What's On" Aug. '97	- circulated
Aston University :	"Financial Return" receipt	
N.C.C. :	Guide to Contacts and Services	- circulated
Glasdon UK :	Product leaflet	- circulated
NALC :	Village Viewpoint	- circulated
	Update - June '97	- circulated
	Publication leaflets :-	
	"The Parish Councillors Guide"	- circulated
	"Countryside Law"	- circulated
	"Directory of Local Authorities"	- circulated
SLCC :	"The Clerk"	- circulated
ACRE :	Local History News	- circulated
RAF Alconbury :	Open Day poster	- notice board
NALC :	Notification of Clerks salary increases.	
	Update - August '97	- circulated
	Local Agenda UK 21	- circulated
N.C.C. :	Leaflet - Service aims	
SLCC :	Notification of Clerks salary increases.	
ENDC :	"What's On" Sept. '97	- circulated
	Leaflet - Local Policy (Home study course)	- circulated
Northants Police :	"Community Safety News"	- circulated
	Annual Report 1996/1997	- circulated
NALC :	Annual Report & Accounts 1996-97	- circulated
ENDC :	Council Meeting & Reports of Committees	- to be circulated
NALC :	Local Council Review	- to be circulated


Chairman

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15. Any Other Business :Cllr Edwards

The fence by Water Lane brook has been broken. Cllr Bourne will contact "Clarence".
At the next meeting, would like to discuss the Diana, Princess of Wales Memorial Fund as this year's charitable donation.

Cllr Dale (through the clerk)

A new advertising hoarding at J.S.T. looks out of place and unsightly. Does this need planning permission. The clerk will investigate.

Cllr Bourne

Suggests that the next meeting ought to consider a budget before applying for next year's precept. Cllr Foulger requests the clerk to formulate a draft statement of account and draft budget, for the year 1997/98, for the next meeting.

16. Date of next Meeting :

The next meeting of the Parish Council will be on Monday 10th November at 7.30 p.m. in the village hall.

The meeting closed at 10.02 p.m.


Chairman

10/11/97
Date

CHELVESTON PARISH COUNCIL

Minutes of the Planning Meeting of Chelveston Parish Council held on Monday, 13th October 1997 at 7.30 pm in Chelveston Village Hall.

Present :- Councillors : Mr T H Boume [Chairman]
 Mr A.R. Dale
 Mrs J. Wright
 Mr M.L. Foulger
 Clerk : Mr Arthur Hunter

1. Public time (15 minutes allowed, 3 minutes per person) :

1 member of the public was present at the meeting.

2. Apologies for absence :

Cllrs Mrs A.E. Edwards (illness), Mrs P.M. Hughes (work commitments) and District Cllrs Mr A. Dunn, Mr B. Elgood and Mr G. Moore.

3. Planning Matters :

Village Design Statement - The meeting viewed a 10 minute, video which was on loan from Northants ACRE as part of the VDS information pack.

The meeting discussed the concept of having a Village Design Statement and agreed that it was an essential feature to manage future development in and around the village, particularly if the village were to lose it's "restricted development" status in future years. The aim would be to have the VDS accepted by the ENDC planning authorities as Supplementary Planning Guidance.

Some concerns were expressed about having two major projects running, but it was agreed that it needed to be done otherwise the village could be left with a "patchwork quilt" of isolated developments.

The discussion moved on to question of how to get the villagers interested, even some participating in the research workshops.

The clerk will write to local landowners Les Carr, Graham Hill and Ray Knight, to inform them of the project and invite their participation and/or support, also contact Cllr Geoff Moore, Chairman of the ENDC Development Committee and seek the support of the planners, Andrew Homer and Chris Cooper.

Cllr Boume suggested a separate "chair" to lead the project.

Cllr Wright proposed Cllr Dale, seconded by Cllr Boume.

Carried unanimously.

Cllr Dale will chair the Village Design Group.

4. Accounts :

4.1 Balance of Account at the end of the last meeting **£7321.90**

4.2 PAYMENTS :

Northamptonshire ACRE - p & p for VDS pack (000283) £ 1.55

Total expenditure this meeting **£ 1.55**

=====

Proposed by Cllr Foulger, seconded by Cllr Boume, that this payment be approved.

Carried unanimously.

4.3 **Balance left in Account** **£7320.35**

=====

5. Date of next meeting :

The next meeting will an Ordinary Meeting and will be held on Monday, 10th November 1997 and will include budget discussions for the 1998/99 precept.

The meeting closed at 8.45 p.m.


Chairman

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- 2.8 J.S.T. Forklifts Ltd : Vandalism - Letter complaining of acts of vandalism by local youths. Incidents have included fencing kicked down and pellets shot at workshop windows. The letter suggests that the Parish Council should provide amenities for youngsters, rather than letting them wander the streets at night. The matter was discussed, but it was agreed that the security of the premises was not the responsibility of the council, however, in light of the recent increase in the number of incidents in other parts of the village, councillors will remain vigilant and report any further incidents to the police. Cllr Foulger will reply in the first instance as the letter was addressed to him and, will raise the matter at the next meeting of the Community Safety Committee. An official response from the parish council, along similar lines of commiseration, will follow.

3. Vacancy of Office of Councillor :

Mr P. Logue was proposed by Cllr Dale and seconded by Cllr Wright
 Mr R Meeson was proposed by Cllr Edwards and seconded by Cllr Foulger
 There being a split vote, the Chairman's casting vote was in favour of Mr R Meeson.
 Mr R Meeson was co-opted as councillor.

4. Accounts:

4.1	Balance of Account at end of last meeting		£7320.35
4.2	PAYMENTS :		
	EMEC Quarterly Account	(000282)	£ 360.26
	Poppy Wreath (Payable to ML Foulger)	(000284)	£ 12.75

	Total expenditure this meeting		£ 373.01
			=====

Proposed by Cllr Edwards, seconded by Cllr Foulger that this expenditure be approved.
 Carried unanimously

4.3	RECEIPTS :		
	Interest on Deposit Account		£ 13.61

			£ 13.61
			=====
	Balance left in Account		£6960.95
			=====

5. Correspondence for information.

Northampton General Hospital :	Annual Report and Accounts	- circulated
NALC :	Events, Autumn '97	- circulated
	"Ashtav -Seminar "Wheels of Fortune"	
	Village Viewpoint	- distributed
Northants Victim Support :	AGM Invitation (16/10/97)	
N.C.C. :	Parish Path Warden's Newsletter (summer '97)	- circulated
E.N.D.C. :	Leisure Bulletin	- circulated
	"What's On" October '97	- circulated
N.C.C.	Northamptonshire Heritage newsletter, summer '97	- circulated
N.A.L.C. :	Agenda for NALC AGM	- circulated

6. Any Other Business.

- 6.1 Cllr Dale - Reported on comments made by local landowners/farmers regarding planning/building in the village and enquired if they would have received their letters regarding V.D.S. at the time.


 Chairman

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- 6.2 Cllr Edwards - Would like to discuss progress regarding Water Lane brook at the next meeting. The clerk will distribute the latest round of letters on the subject before the meeting.
- 6.3 Cllr Foulger - Sought opinions on the resolutions to be discussed at the NALC Annual General Meeting on Saturday, 25th October 1997, so that the Council's voting right can be exercised at the meeting.
- 6.4 Cllr Foulger - Informed the meeting of a "Web Site" for Chelveston on the Internet. The information about the village was put together by a local boy in the village, but was incorrect in most aspects, particularly in relation to the activities of the Parish Council. The boy is known to the council and will be approached by Cllr Foulger. The intention is to encourage the initiative shown, but to also highlight the benefit of proper research (asking questions) before publishing.

7. **Date of next Meeting :**

The next meeting will be held on Monday, 10th November 1997 and will be attended by Mr Jim Nelson to discuss street lighting requirements to achieve a 30 mph speed limit through the village. This will also be a budget meeting.

The meeting closed at 8.45 p.m.


Chairman

10/11/97
Date

7. Minutes of the Extraordinary Meeting held on Wednesday, 22nd October 1997 :

The minutes of the Minutes of the Extraordinary Meeting held on Wednesday, 22nd October 1997, having previously been circulated, were confirmed as being correct and signed by Cllr Bourne.

8. Ongoing matters from previous meetings:

8.1 Water Lane Brook - Prior to the meeting, councillors were circulated with letters which were sent to ENDC and NCC regarding clearance of the brook and their subsequent replies. The meeting discussed the next course of action in the light of no further contact by Mr McGill of ENDC. The clerk write to Mr Graham Wise, Chief Community Services Officer, to illustrate the urgency of the matter. This has been ongoing for almost a year now.

8.2 Planting for 1998 - Councillors reported on planting activities, having again braved the elements to increase the planting of bulbs in the roadside verges. Cllr Dale's patch seems to be particularly unyielding, having to resort to a customised pickaxe. There were a lot of bulbs to plant this year.

8.3 NALC Annual General Meeting - Cllr Foulger reported on the meeting, and the results of the resolutions brought before it.

9. Current correspondence : (Plus any other items received up to the time of the meeting)

9.1 Natwest Bank : Mandate for authorised signatories - There are currently only four authorised signatories on the council available to sign cheques. It was proposed by Cllr Foulger and seconded by Cllr Bourne that the number of authorised signatories should be increased to include the three new councillors and the clerk. Carried unanimously.

Mandates required to include the three new councillors and the clerk, were signed in the presence of the meeting. The clerk will present group mandate to the bank, along with his form as a new signatory. The new councillors will present themselves, with the required forms of identification, at their leisure.

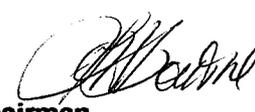
9.2 ACRE : Inter - Village quiz results - The meeting was informed that "Chelveston Chums" were third in their mini league, which saw Finedon at the top with a points tally of 332, having won all three of their games. It was a difficult contest, but enjoyable nonetheless.

9.3 NCC : Winter maintenance 1997/98 - A letter received from N.C.C. with copies of the winter gritting leaflets, which were distributed to all councillors. An enclosure also asks for snow representatives to be nominated to the Highway Management Services. Cllrs Dale and Edwards volunteered for another year. The clerk will inform the Highway Services Management of the decision.

9.4 NCC : "Clarence" questionnaire - The N.C.C. Planning & Transportation department are seeking to monitor the performance of "Clarence" through an eleven point questionnaire. This was completed at the meeting.

9.5 EMEC : Invoice to repair vandalised street light - A recently vandalised streetlight, which was shot at with an airgun (the pellets being handed to Cllr Foulger by the engineer), was subject to a repair bill of £14.39 (£12.25, plus £2.14 VAT which is recoverable). It was suggested that if the culprit could be identified for this or any future incident of vandalism, the parents should be invoiced for the cost of repair. This was supported by all those present. Proposed by Cllr Edwards and seconded by Cllr Hughes that this invoice be paid. Carried unanimously.

9.6 ENDC : Precept form for 1998/99 - Letter from ENDC with precept form enclosed, requesting details of precept for 1998 / 99 to be completed and returned by January 26th 1998. The council tax base for 1997/98 is 139. The form can be completed after budget discussions under section "13 - Accounts"


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- 9.7 Society of Local Council Clerks - Invitation to renew annual subscription, due 1st January 1998. The rate remains at £30.00, unchanged for the 3rd year running.
Proposed by Cllr Foulger, seconded by Cllr Dale that the SLCC subscription be renewed.
Carried unanimously.
- 9.8 Chelveston Village Hall - Invoice for the hire of the Village Hall for nine meetings from 12th May 1997 to November 10th 1997, inclusive. Cllr Foulger declared an interest in this item, being the Chairman of the Village Hall Committee.
Proposed by Cllr Hughes, seconded by Cllr Meeson that this invoice be approved.
Carried unanimously
- 9.9 Charitable Donations - Requests have been received from various bodies for financial support in their activities. The meeting discussed the matter of whom to support and to what value.
It was proposed by Cllr Edwards and seconded by Cllr Foulger that the sum of £25 each be donated to Victim Support and the Citizens Advice Bureau. Carried unanimously.
10. **Planning Matters :**
- 10.1 EN97/00587/ADV - J.S.T. Forklifts - An application for "advertisement consent" in the nature of "a sign on a pole". The meeting discussed the merits of the existing sign and decided to object on the basis of it being visibly obtrusive to highway safety and, spoils the character of the village in it's present position, but it could be sited within the building line to meet with approval.
- 10.2 EN97/00522/RWL - Shed B3. The Airfield - An application to renew planning permission previously granted in 1991 and renewed in 1994, for the purpose of storage and restoration of vintage vehicles. After some discussion, the meeting decided no objection.
11. **Village Design Statement :**
- 11.1 Review - Letters have been sent to Les Carr, Ray Knight, and Graham Hill to explain the concept of the V.D.S., with the clerk and Cllr Dale given as contacts for reply or further information, but no response as yet. The clerk has spoken with Andrew Horner at ENDC Planning and he expressed support in principle to the goal of "Supplementary Planning Guidance". Andrew Horner said that he would like to be involved at an early stage, but would wait for a formal approach. District Cllr Moore informed the meeting of the building programme for East Northants in the Local Plan, and expressed his support to the project, emphasising the need to influence future development through Supplementary Planning Guidance.
- 11.2 Printing Costs - A local printer, Personabilia, was approached for estimates of printing costs based on a 20 page A5 booklet, or, a 10 page A4 booklet. Methods of production vary from computerised short run digital colour (up to 100), to four colour lithographic (1000+) with staples, comb or wire binding. Costs vary between £500 to £800. Unit costs would be much lower with the four colour lithographic process and were seen as the best value for money because once in print it cannot be changed.
- 11.3 Public Launch - Some disappointment was expressed at the reaction of one of the local landowners. It was suggested that either he did not read the letter, or, he did not understand the message. Cllr Dale will arrange to speak with those concerned and report the outcome at the next meeting. Cllr Wright knows the landowner through previous business dealings and will accompany Cllr Dale on the visit. Cllr Dale will prepare a project brief and budget for the next meeting and announce the date for the public meeting at that time.
12. **Accounts / Precept for 1998/99 :**
- 12.1 Statement of Account - Accounts for the Year 1996/97 were circulated prior to the meeting, in the new format to meet the 1996 Account and Audit Regulations.
Proposed by Cllr Meeson, seconded by Cllr Edwards that the Statement of Account be approved.
Carried unanimously.

The Accounts were signed by the Chairman and the Clerk.

12.2 Balance of Account at end of last meeting :

£6960.95


Chairman

9/3/98
Date

