



Chelveston-cum-Caldecott Parish Council

Northamptonshire

Notice of an Ordinary Meeting of the Parish Council

An Ordinary Meeting of the Parish Council will be held at **7:30 pm** on **Monday 13th June 2022** in the Chelveston Village Hall. All Parish Councillors are hereby summoned to attend the meeting. Members of the public and press are invited to attend and may inspect the papers for the meeting on the [Parish Website](#).

Members of the public and press may record the Council meetings, but are reminded they may not do so in a way that would disrupt the meeting (e.g. no live audio commentary).

Agenda for meeting M2206

1. Apologies for absence.
2. Declarations of interest and requests for dispensation grants.
3. To allow the public to speak on any agenda item (*maximum 15 minutes total*).
4. To approve the Minutes of the 128th Annual Meeting of the Parish Council M2205 held on 9th May 2022.
5. To receive reports from the North Northamptonshire Council (NNC) ward Councillors.
6. Notification of any executive actions by the Clerk (SO26) since the last meeting.
7. Chair's Announcements.
8. Planning & Licensing matters:
 - 8.1 Update on any previously considered application.
9. Approve financial transactions relating to:
 - 9.1 DATS Print Services (Newsletters), BHIB (Additional cover, subject to item 15), Educational Foundation (Village hall cleaning), Colemans (Stationery), Mowerman Grounds Maintenance (Grass cutting), Kathy Ayre Bookkeeper (Internal audit), and Events Team (QPJ costs).
 - 9.2 Clerk's expenses.
 - 9.3 Monthly bank reconciliation (*Cllr Harwood*).
10. Updates on Standing Items / Projects List:

<ol style="list-style-type: none">10.1 Highways.10.2 Grounds Maintenance.10.3 Street Lighting.10.4 Ditches.10.5 E-Government.10.6 Rights of Way.10.7 Trees (<i>Cllr Smith</i>).10.8 Police liaison (<i>Cllr Cuthbert</i>).10.9 Allotments (<i>Cllr Seaman</i>).	<ol style="list-style-type: none">10.10 Charities (<i>Charity Trustee Cllrs</i>).10.11 Traffic Calming.10.12 Events Team (<i>Cllr Parsons</i>).10.13 LCAS renewal.10.14 Defibrillators.10.15 Emergency Planning.10.16 NDP review 2022.10.17 AMP Working Group.10.18 Environment.
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11. To consider and agree the Annual Internal Audit Report for FY21-22.
12. To consider and agree to the Annual Governance Statement for FY21-22.
13. To consider and agree to the Accounting Statements for FY21-22.
14. To consider and agree to Council's action plan for 2022-23.
15. To consider and agree to reinstate Personal Accident cover to the Council's insurance.
16. To consider and agree an updated Risk Assessment for newsletter delivery.
17. To consider and agree to a flag flying policy.
18. To consider and agree to a revised proposal for the sound system upgrade, subject to funding.
19. To consider and agree responses to consultations.
20. To consider and agree requests for visits, training and courses.
21. To approve the Clerk's correspondence logs.
22. Clerk and Councillors' reports (*for information only*).

Issued on **6th June 2022**

Mark Hunter
Clerk to the Parish Council