



Notice of an Ordinary Meeting of the Parish Council

A meeting of the Parish Council will be held at **7:30 pm on Monday 11th February 2019** in the Chelveston Village Hall. All Parish Councillors are hereby summoned to attend. Members of the public and press are invited to attend and may inspect the papers for the meeting by appointment with the Clerk.

Members of the public and press may record the Council meetings, but are reminded they may not do so in a way that would disrupt the meeting (e.g. no live audio commentary).

Agenda for meeting M1902

1. Apologies for absence.
2. Declarations of interest and requests for dispensation grants.
3. To receive a demonstration of three types of Public Access Defibrillator by Community Heartbeat.
4. To allow the public to speak on any agenda item (max 15 minutes total / max 5 minutes per speaker).
5. To approve the minutes of the Meeting of the Parish Council 1901 held on 14th January 2019.
6. To receive reports from the District and County Councillors.
7. Notification of any executive actions undertaken by the Clerk (SO26) since the last meeting.
8. Chair's Announcements.
9. Planning & Licensing matters:
 - 9.1 **EN/18/02415/FUL** - Convert outbuildings into residential annexe -home office at 37 - 39 Water Lane, Chelveston.
 - 9.2 **EN/19/00121/VAR** - Variation of condition 7 Boundary treatment/screening (To ensure adequate standards of privacy for neighbours and future occupiers) pursuant to application 16/00263/OUT - to enable existing boundary hedge to be replaced by a fence, at 3 Peters Close Chelveston.
 - 9.3 Update on any previously considered application.
10. Approve financial transactions relating to:
 - 10.1 Invoices: Aylesbury Mains (St Lt repairs), SLCC Enterprises (Training course, reference book), Carr Farmers Management Ltd (Land lease 2019) and Colemans (Printing & stationery).
 - 10.2 Cllr Daniells's expenses.
 - 10.3 Clerk's expenses.
 - 10.4 Monthly bank reconciliation.
 - 10.5 Updating the Bank Mandate for change of signatories.
11. Updates on Standing Items / Projects list:

<ol style="list-style-type: none">11.1 Highways (<i>Cllr Daniells</i>).11.2 Grounds Maintenance.11.3 Street Lighting.11.4 Ditches.11.5 E-Government.11.6 Rights of Way (<i>Cllr Daniells</i>).	<ol style="list-style-type: none">11.7 Trees (<i>Cllr Pentelow</i>).11.8 Community Safety (<i>Cllr Harwood</i>).11.9 Allotments (<i>Cllr Seaman</i>).11.10 Charities (<i>Charity Trustee Cllrs</i>).11.11 Traffic Calming.11.12 Events Committee (<i>Cllr Harwood</i>).
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12. To undertake the annual review of Risk Assessments.
13. To consider and agree the list of recurring volunteers for insurance purposes.
14. To consider and agree the date of Operation Spring Clean.
15. To consider and agree responses to consultations.
16. To consider and agree requests for Visits, Training and Courses.
17. To approve the Clerk's correspondence logs.
18. Clerk and Councillors' reports (*for information only*).

Issued on 4th February 2019

Mark Hunter
Clerk to the Parish Council